

# **University Budget Committee**

**November 21, 2024** 

### Welcome!

### **UBC guests:** Please ensure your full name shows onscreen

- Please use the "raise hand" function for questions
- We'll do our best to address questions posted in the Chat
  - ♦ Public forum begins approximately 11:45AM
- Today's presentations will be posted to the UBC webpage

#### Next UBC meeting:

Thursday, December 19, 2024, 10:00 AM – 12:00 PM via Zoom

# Welcome from UBC Co-Chairs

Jeff Wilson
CFO & Vice President
Administration & Finance

Amy Sueyoshi
Provost & Vice President
Academic Affairs

# Share Your Thoughts

# **UBC Meetings**

Attend and participate in the public forums

# **UBC Office Hours**

Attend
drop-in
UBC member
peer-hosted
Office Hour
on **Fridays**after UBC

### **By Email**

ubc@sfsu.edu
Shared with
UBC Steering
Committee

### Personally

Reach out to a member and they can share knowledge and bring input back to UBC

# **UBC Webpage**

https://adminfin.sfsu.edu/ubc

Click on the

Feedback and Questions

button

# **UBC Office Hours**

Members of the University Budget Committee (UBC) invite you to attend UBC office hours to provide your feedback on meeting presentations, to suggest topics for future meetings, to discuss university budget-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for Staff and Faculty/MPPs.

### **UBC OFFICE HOURS**

(tomorrow) Friday, Nov. 22, 2024

Faculty & MPP: 11:00 AM - 12:00 PM

**Staff**: 11:00 AM – 12:00 PM

RSVP to: ubc@sfsu.edu

All meetings take place via Zoom

## **AGENDA**

Member rollcall

Minutes Approval (UBC Oct. 24 meeting)

President's Remarks

**UBC** and Budget Website Resources

- Member questions 5 mins.
- Guest questions 5 mins.

College Budget Allocations (FY 2023-2024 and 2024-2025)

- Member questions 5 mins.
- Guest questions 5 mins.

BREAK (5 mins.)-----

Aligning Expenditures with Current Student Demand: CLCA

- Member questions 5 mins.
- Guest questions 5 mins.

New Academic Senate Budget Committee

Scenario Planning - NO TIME/POSTPONED TO NEXT MEETING

Public Forum Al

**UBC** coordinator

Jeff Wilson

Lynn Mahoney

Jeff Wilson / Elena Stoian

John Kim

Jackson Wilson

Jeff Wilson / Amy Sueyoshi

Ifeoma Kiddoe Nwankwo

ALL

# **UBC** Member Rollcall

# Approval of Minutes from UBC meeting Oct. 24, 2024

All past meeting minutes can be found on the UBC Webpage

# President's Remarks

### **UBC** and Budget Website Resources

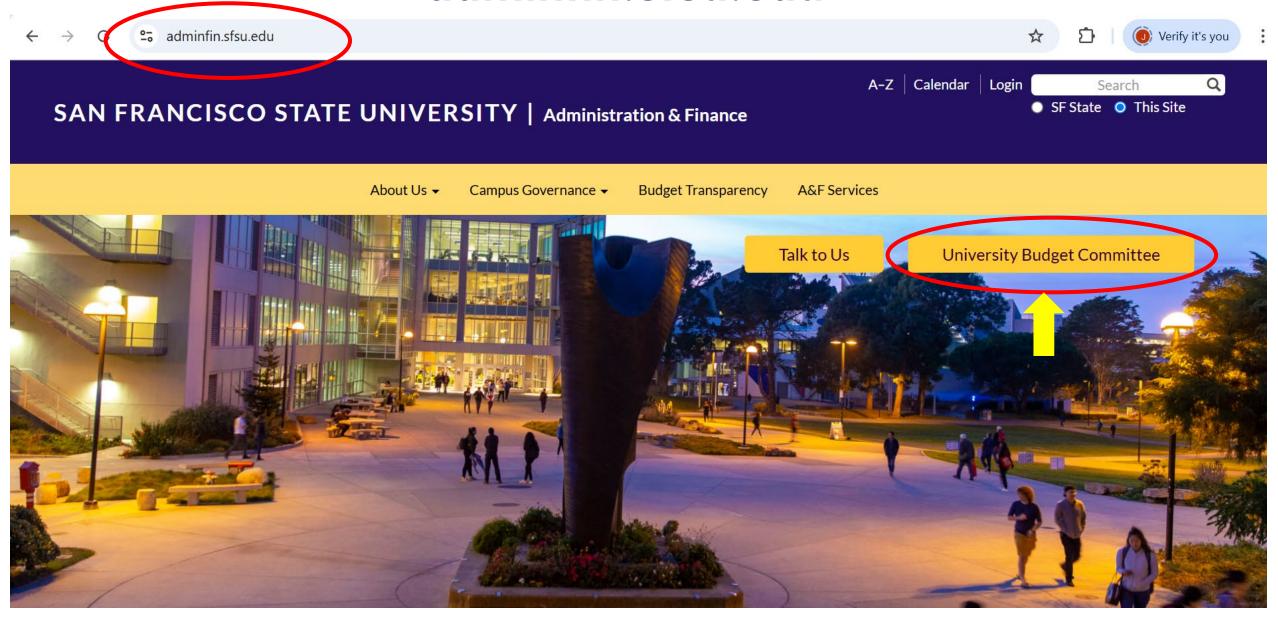
Jeff Wilson
CFO & Vice President of Administration & Finance

Elena Stoian

Executive Director, Budget Administration & Operations

# **UBC** Resources

### adminfin.sfsu.edu



### **University Budget Committee Homepage**

- Purpose of the Committee
- Future UBC Meetings
- University Budget Committee Office Hour Sessions
- UBC Governing Documents
- Commitment to Budget Transparency
- UBC Members
- UBC Meeting Presentations by Date
- UBC Meeting Presentations by Topic (new)

# **University Budget Committee Homepage**



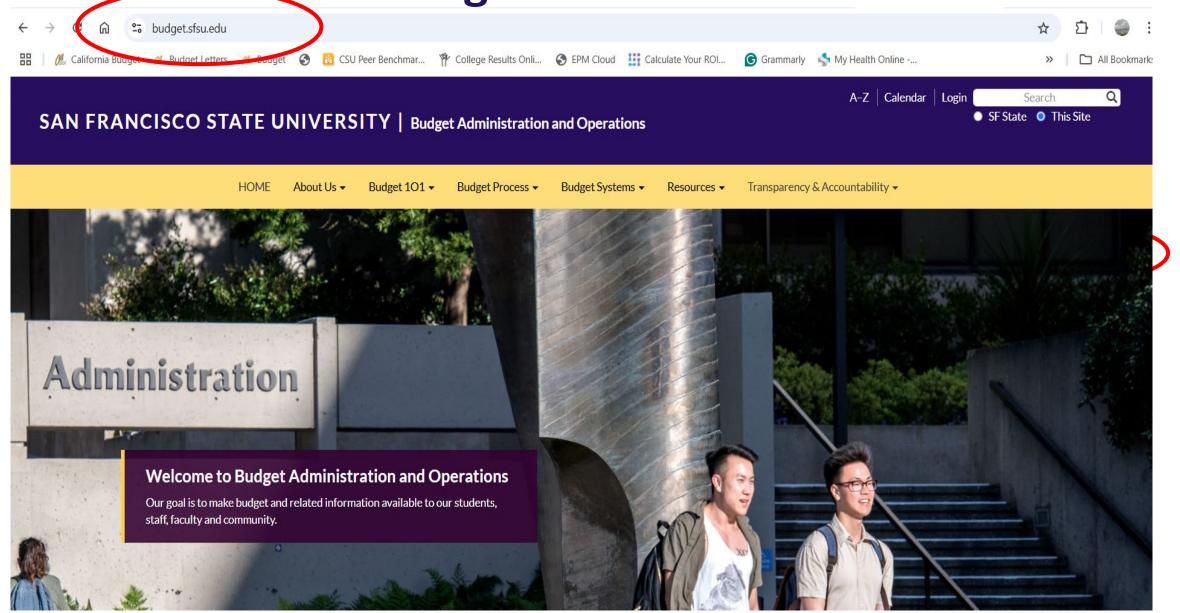
#### We want to hear from you

Submit feedback and questions about the University budget.

Feedback and Questions

# Budget Administration & Operations Resources

budget.sfsu.edu



### **Budget Administration & Operations Resources**

### **Budget Administration & Operations Homepage**

- Introduction-Home and About Us
- Literacy- Budget 101
- Budget Process
- Budget System
- Resources
- Transparency and Accountability

https://budget.sfsu.edu/



#### We want to hear from you

Submit feedback and questions about the University budget.

Feedback and Questions

# Thank you.

### **Questions?**

- From members
- From guests

# College Lecturer Budget Allocations FY 2023-24 & FY 2024-25

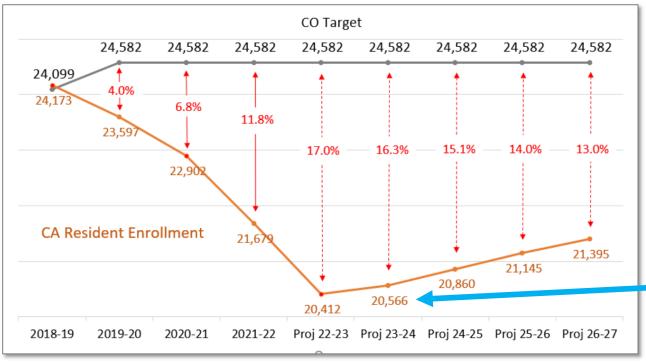
### John Kim

Interim Vice Provost, Academic Resources
Academic Affairs

### How we got to where we are:

- 1. Census FTES for SFSU was at its peak in 2018
- 2. FTES in decline since then:
  - below FTES target since then
  - less tuition revenue as a result
  - expenditures > funding (tuition + CSU allocation)
- 3. November 2022 UBC:
  - projected 0.8% FTES increase for FY 2023-24

30



		CA Resident	% +/- CO Res	% Change
	CO Target	FTES	Target	(Year to Year)
2018-19	24,099	24,173	0.3%	0.5%
2019-20	24,582	23,597	-4.0%	-2.4%
2020-21	24,582	22,902	-6.8%	-2.9%
2021-22	24,582	21,679	-11.8%	-5.3%
Proj 22-23	24,582	20,412	-17.0%	-5.8%
Proj 23-24	24,582	20,566	-16.3%	0.8%
Proj 24-25	24,582	20,860	-15.1%	1.4%
Proj 25-26	24,582	21,145	-14.0%	1.4%
Proj 26-27	24,582	21,395	-13.0%	1.2%

Projected 0.8% FTES increase for 2023-24 was used as the basis for tuition revenue projection.

- CO Target = Chancellor's Office assigned target for CA residents
- FTES = Full-time Equivalent Students: 1 FTES = 15 credits per semester for undergrads and 12 for graduates

### FY 2023-24 budget plan (based on Nov. 2022 enroll. proj.):

- 1. expected enrollment to increase starting FY 2023-24
- 2. original "Glide Path":
  - address cumulative deficit spending over 4 years
  - AA share of Glide Path (reduction in salary):

### Academic Affairs plan (July 2023):

### 1. for 2023-24:

- make the 2023-24 reduction of 5M
- test the 2024-25 reduction of 5M

### 2. for 2024-25:

- make the 2024-25 reduction of 5M permanent
- test the 2025-26 reduction of 3M



### AA lecturer budget reduction (FY 2023-24):

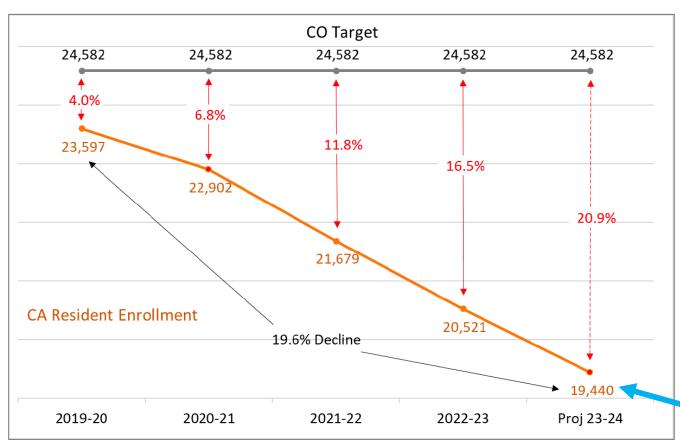
FY 2023-24 lecturer budget allocation						
	1 FO - D	0.50	0005	104	00-5	01100
	<u>LFCoB</u>	CoES	COSE	LCA	<u>GCoE</u>	CHSS
AR memo (April 2023)	2,302,839	3,481,400	6,032,589	8,945,034	2,049,331	7,093,581
AR reduction memos (May 2023)	1,712,501	2,758,877	4,859,497	6,641,269	1,641,011	5,176,835
reduction:	(590,338)	(722,523)	(1,173,092)	(2,303,765)	(408,320)	(1,916,746)
percentage:	-26%	-21%	-19%	-26%	-20%	-27%
AR test reduction of 5M (July 2023)	1,336,788	2,153,594	3,793,350	5,184,211	1,280,982	4,041,066
reduction:	(375,713)	(605,283)	(1,066,147)	(1,457,058)	(360,029)	(1,135,769)
percentage:	-22%	-22%	-22%	-22%	-22%	-22%
tota percentage:	-42%	-38%	-37%	-42%	-37%	-43%

Note 1: The actual "test" reduction was decreased because Fall 2023 was in progress.

Note 2: This is for FY 2023-24. The FY 2024-25 allocations are greater by 5% for last year's GSI.

### CA Resident Enrollment (FTES)

### From Sept. 2023 UBC meeting



		CA Resident	% +/- CO Res	% Change
	CO Target	FTES	Target	(Year to Year)
2019-20	24,582	23,597	-4.0%	-2.4%
2020-21	24,582	22,902	-6.8%	-2.9%
2021-22	24,582	21,679	-11.8%	-5.3%
2022-23	24,582	20,521	-16.5%	-5.3%
Proj 23-24	24,582	19,440	-20.9%	-5.3%

- 20.9% below CO funded target for this year
- CA resident enrollment (FTEs) had dropped 5.3% for the last 3 years
- 19.6% decline for the last 5 years

Assumptions: Spring 2024 FTES will decline at the same percentage as Fall 2023

Instead of a 0.8% increase to 20,566  $\rightarrow$  5.3% decrease to 19,440

- CO Target = Chancellor's Office assigned target for CA residents
- FTES = Full-time Equivalent Students: 1 FTES = 15 credits per semester for undergraduate students and 12 for graduate students

### Adjustment based on lower Fall 2023 enrollments

For the remaining three years of permanent reductions:

-5M -3M -3M

- original "glide path" (as of July 2023):

-5.0M -5.1M -5.2M

24-25 25-26 26-27

- December 2023 UBC meeting (scenario 2):

### Adjustment based change of enrollment projection

**For the remaining three years of permanent reductions:** 

- original "glide path" (as of July 2023):
- December 2023 UBC meeting (scenario 2):
- February 2024 UBC meeting:
- April 2024 budget planning memo:

24-25 25-26 26-27

-5M -3M -3M

-5.0M -5.1M -5.2M

-8.24M TBD TBD-

-8.27M TBD TBD

NOTE: The new budget reduction planning now called "multi-year budget realignment"

### **Cumulative AA salary reduction**

1. FY 2023-24 (first year of "glide path")

-5.0M

2. FY 2024-25 (from Sept. 2024 UBC meeting)

-13.1M

- budget realignment / 3% FTES realignment = 8,277,303
- VSIP salary reduction = 4,781,196

# FY 2025-26 General Operating Fund Budget – By Cabinet (from September's UBC meeting)

	AA	AF	OP	SAEM	UA
FY 2024-25 Base Budget	\$151,246,316	\$34,616,889	\$1,742,483	\$21,149,641	\$6,443,222
Unfunded Increases	0	0	0	0	0
- 7.95% State Reduction	(9,300,000)	(1,700,000)	(100,000)	(1,200,000)	(400,000)
- 5% Reallocation Reduction	(7,900,000)	(1,500,000)	(100,000)	(1,000,000)	(300,000)
Operating Expenses	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>
Total Reduction	(17,200,000)	(3,200,000)	(200,000)	(2,200,000)	(700,000)
FY 2025-26 Base Budget	\$134,046,316	\$31,416,889	\$1,542,483	\$18,949,641	\$5,743,222

### **Cumulative AA salary reduction (plan)**

1. FY 2023-24 (first year of "glide path") -5.0M

2. FY 2024-25 (from Sept. 2024 UBC meeting) -13.1M
- budget realignment / 3% FTES realignment = 8,277,303
- VSIP salary reduction = 4,781,196

3. FY 2025-26 (from Oct. 2024 UBC meeting)

-17.2M

- budget realignment / 5% reallocation = 7.9M
- 7.95% State reduction = 9.3M

NOTE: The 7.95% State support reduction is NOT based on enrollment. It is based on the CA State budget situation.

### Note re: AA plan for FY 2025-26 budget realignment / 5% reallocation (7.9M)

- 1. T/TT faculty resignations, retirements (est. 40 at \$125k) 5M
- 2. Mandated change in General Education

1-2M

- reduction in LD GE in Area C (from 9 units to 6 units)
- elimination of Area E

#### 3. Miscellaneous

- fewer classes needed for fewer students
- reduction of Assigned Time

### Note: - SFSU will not finalize budget planning figures until early 2025)

- Governor's initial budget proposal in January
- updated enrollment projecting information in January

#### **Elephant in the room:**

- The impact of a possible 7.95% reduction in State support for the CSU
- This is NOT based on enrollment → tentative allocation to campuses is pro-rata

# Thank you.

### **Questions?**

- From members
- From guests

# 5 Minute Break

# Aligning Expenditures with Current Student Demand: College of Liberal & Creative Arts

Ifeoma Kiddoe Nwankwo, Dean Mei Chin, Director of Finance

### Aligning Expenditures with Current Student Demand

College of Liberal & Creative Arts

November 21, 2024

### **College Realignment Strategies**

### Personnel

- Faculty
  - Tenured/Tenure-track
  - Lecturer Faculty
- Staff
- MPPs

### Class Schedule

- Sections offered
- Low enrolled
- Class sizes

### Curricular

Degree Unit Reductions

#### **College of Liberal & Creative Arts**

(Budget Summary)

#### (in thousands, \$)

	"Pre-MBRA*"	"MBRA*"			
	FY2022-23	FY2023-24	FY2024-25	Variance FY22-FY24	% Change FY22-FY24
Revenues	(625)	(625)	(490)	135	-21.60%
Salaries and Wages	42,068	40,922	39,687	(2,381)	-5.66%
Op. Expense (OE)	0	0	450**	450	
Total	41,443	40,297	39,647	(1,796)	-4.33%

<sup>1. \*</sup> MBRA = Multi-year Budget Realignment

<sup>2. \*\* \$450</sup>K OE allocated after initial budget was approved. In prior fiscal years, OE was allocated from carryforward.

(Personnel Summary)

	"Pre-MBRA"	"MBRA"			
FTE	FY 2022-23	FY 2023-24	FY 2024-25	Variance FY22-FY24	% Change FY22-FY24
Faculty, T/TT	245.96	243.43	215.95	(30.01)	-12.2%
Lecturer Faculty *	129.42	79.93	76.56	(52.86)	-40.8%
Department Chair**	8.80	9.20	9.00	0.20	2.3%
MPP	7.00	7.92	6.25	(0.75)	-10.7%
Staff ***	77.06	69.80	63.25	(13.81)	-17.9%
Total	469.24	410.28	371.01	(98.23)	-20.9%
	Sa	alary & Wage	\$2.3	88M	

<sup>1. \*</sup> FTE is reflective at vacant replacement rate in the respective fiscal year and not actual salary.

<sup>2. \*\*</sup> HUM/CWL merged and temporary department chair assignment for Museum Studies

<sup>3. \*\*\*</sup> Three advisors in Dean's Staff moved to DUEAP effective January 1, 2023 and Three communications staff moved to SMC effective July 1, 2023.

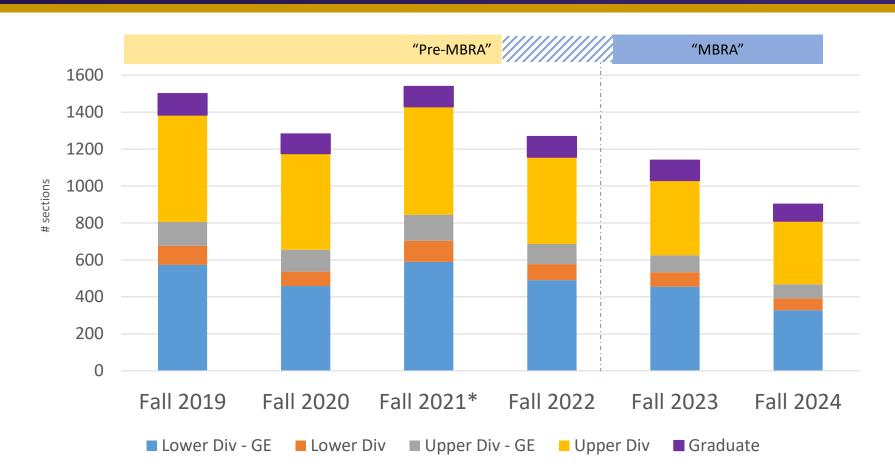
#### **College of Liberal & Creative Arts**

(Enrollment Summary by Primary Majors)

		1	'Pre-MBRA"	"MB			
FTES	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024	F22-F24
	5040.6	5240.2	465.4.0				% change
Undergraduate	5942.6	5240.3	4654.2	4,257.9	3,999.3	3,436.3	-19.3%
2 <sup>nd</sup> Deg./Post Bacc.	5.0	6.1	11	11.7	14.2	17.6	50.4%
Graduate	431.7	443.6	437.1	454.7	412.7	376.0	-17.3%
LCA Totals	6,379.3	5,689.9	5,102.3	4,712.6	4,412.0	3,829.9	-18.7%

<sup>1.</sup> Data obtained from Institutional Research > Applications and Enrollment > Student Enrollment > Student (Major) Enrollment Report, Official Headcounts and FTEs

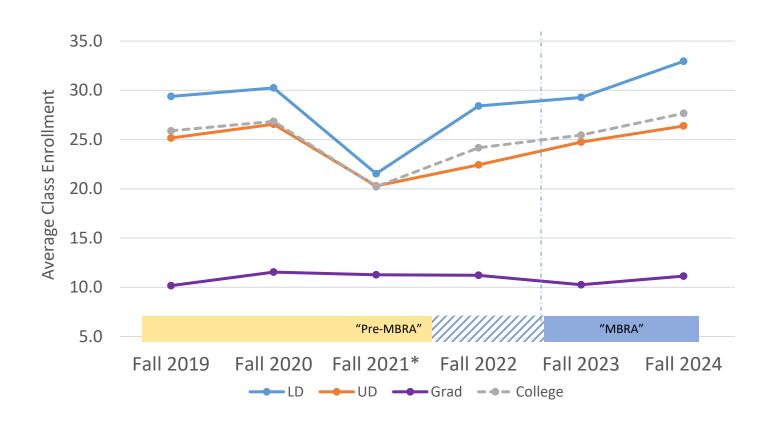
(Sections scheduled)



Section type	F22-F24 % change
Lower Div - GE	-33.2%
Lower Div	-25.6%
Upper Div - GE	-30.3%
Upper Div	-27.5%
Graduate	-17.0%
All sections	-28.9%
Graduate	-17.09

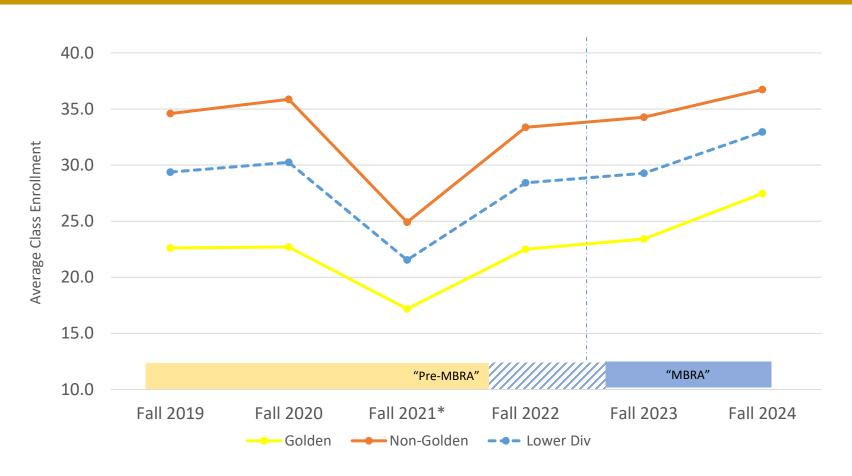
- 1. Data obtained from Institutional Research > Program Review > Curriculum and Instruction > Class Schedule Report, excludes supervision
- 2. \* COVID-19 pandemic semester

(Average Class Enrollment)



- 1. Data obtained from Institutional Research > Program Review > Curriculum and Instruction > DIY Course Enrollment, excludes supervision
- 2. \* COVID-19 pandemic semester
- 3. LD = Lower Division; UD = Upper Division; Grad = Graduate; College = all LCA

(Average Class Enrollment and "Golden Four")



GE	LCA Courses**
A1	COMM 150
Aı	ENG 210
	ENG 104 & ENG 105
	ENG 106
A2	ENG 114
	ENG 201 & ENG 202
	ENG 209
	HIST 101
A3	PHIL 110
	   HIST/IR/LCA/PHIL/PLSI
B4	112***
	PHIL 111

- 1. Data obtained from Institutional Research > Program Review > Curriculum and Instruction > DIY Course Enrollment, excludes supervision
- 2. \* COVID-19 pandemic semester
- 3. \*\* LCA GE designated courses from: <a href="https://bulletin.sfsu.edu/undergraduate-education/general-education/lower-division/">https://bulletin.sfsu.edu/undergraduate-education/general-education/lower-division/</a>
- 4. \*\*\* LCA B4 scheduled course offerings.

(Low Enrolled Sections)

			"Pre-MBRA"		"MBRA"		
Section count	Fall 2019	Fall 2020	Fall 2021*	Fall 2022	Fall 2023	Fall 2024	F22-F24 % change
Lower Div.	109	70	425	96	43	29	-69.8%
Upper Div.	162	114	297	163	97	64	-60.7%
Graduate	29	14	22	21	29	17	-19.0%
Total	300	198	744	280	169	110	-60.7%
				F22-F24 Es	t. Savings**	\$1.20M	

- 1. Data obtained from Institutional Research > Program Review > Curriculum and Instruction > Class Schedule Report, excludes supervision
- 2. Low enrolled section: Lower Division < 18 enrolled; Upper Division < 14 enrolled; Graduate < 7 enrolled
- 3. \* COVID-19 pandemic semester
- 4. \*\* 280 sections, fall 2022 110 sections, fall 2024 = 170 sections \* \$7110/3-WTU section = \$1.20M; \$7110/3-WTU is the FY24-25 vacant rate.

(Degree Unit Reductions - Major)

Degree	Major Units reduced
BECA, BA	9
Communication Studies, BA	2
French, BA	3* to 6
Spanish, BA	3
Philosophy, BA	9
Philosophy and Law, BA	12

Degree	Major Units reduced
Music, BM, Composition	4
Music, BM, Inst. Performance	5
Music, BM, Jazz/Ethnomusicology	5
Music, BM, Music Education	4
Music, BM, Vocal Performance	6
Total Units reduced	62
Est. Savings**	\$146K

<sup>1. \*</sup> used 3 units for the total Units reduced.

<sup>2. \*\*</sup> Est. savings per year is estimated assuming 1 unit = 1 WTU. Est. Savings = 62 Units/3 WTU \* \$7110/3 WTU; \$7110/3-WTU is the FY24-25 vacant rate.

# College Realignment Estimated Reductions & Savings

• Personnel (actual) \$2.38M

- Class Schedule, Fall 2022 Fall 2024
  - Reduce low enrolled sections (estimate) \$1.20M
- Curricular
  - Major unit reduction (estimate)
     \$0.14M

LCA estimate total: \$3.72M

What (is) the Future?

#### **Q&A**

Member questions Guest questions

#### Supplemental Slides

(Sections scheduled, tabulated)

	"Pre-MBRA"				"MB		
Section count	Fall 2019	Fall 2020	Fall 2021*	Fall 2022	Fall 2023	Fall 2024	F22-F24 % change
Lower Div - GE	573	459	589	491	455	328	-33.2%
Lower Div	103	78	115	86	78	64	-25.6%
Upper Div - GE	130	118	141	109	92	76	-30.3%
Upper Div	577	520	583	470	404	341	-27.5%
Undergrad total	1383	1175	1428	1156	1029	809	-30.0%
Graduate	117	107	111	112	111	93	-17.0%
Total	1500	1282	1539	1268	1140	902	-28.9%

<sup>1.</sup> Data obtained from Institutional Research > Program Review > Curriculum and Instruction > Class Schedule Report, excludes supervision

<sup>2. \*</sup> denotes COVID-19 pandemic semester

(Average Class Enrollment, tabulated)

			"MBRA"			
Avg. Enrollment	Fall 2019	Fall 2020	Fall 2021*	Fall 2022	Fall 2023	Fall 2024
All Lower Div. (LD)	29.4	30.2	21.5	28.4	29.3	33.0
All Upper Div. (UD)	25.2	26.6	20.3	22.4	24.7	26.4
Grad	10.2	11.5	11.3	11.2	10.3	11.1
College	25.9	26.8	20.2	24.2	25.5	27.7

<sup>1.</sup> Data obtained from Institutional Research > Program Review > Curriculum and Instruction > Class Schedule Report, excludes supervision

<sup>2. \*</sup> COVID-19 pandemic semester

(Section Count and "Golden Four", tabulated)

	"Pre-MBRA"					"MBRA"		
Section count	Fall 2019	Fall 2020	Fall 2021*	Fall 2022	Fall 2023	Fall 2024	F22-F24 % change	
LD-A1	92	65	90	66	66	48	-27.3%	
LD-A2	151	134	152	155	138	79	-49.0%	
LD-A3	49	28	60	37	37	29	-21.6%	
LD-B4	2	2	5	5	4	4	-20.0%	
LD-Golden	294	229	307	263	245	160	-39.2%	
LD-non-Golden	382	308	397	314	288	232	-26.1%	
All Lower Div.	676	537	704	557	553	392	-32.1%	
% Golden	43.5%	42.6%	43.6%	45.6%	46.0%	40.8%		

<sup>1.</sup> Data obtained from Institutional Research > Program Review > Curriculum and Instruction > DIY Course Enrollment, exclude supervision

<sup>2. \*</sup> denotes COVID-19 pandemic semester

(Average Class Enrollment and "Golden Four", tabulated)

			"MBRA"			
Avg. Enrollment	Fall 2019	Fall 2020	Fall 2021*	Fall 2022	Fall 2023	Fall 2024
LD-Golden	22.6	22.7	17.2	22.5	23.4	27.5
LD-non-Golden	34.6	35.9	24.9	33.4	34.3	36.7
All Lower Division	29.4	30.2	21.5	28.4	29.3	33.0

<sup>1.</sup> Data obtained from Institutional Research > Program Review > Curriculum and Instruction > DIY Course Enrollment, exclude supervision

<sup>2. \*</sup> denotes COVID-19 pandemic semester

## Thank you.

## **Questions?**

- From members
- From guests

#### **New Academic Senate Committee**

Jackson Wilson, Chair of Academic Senate and Professor

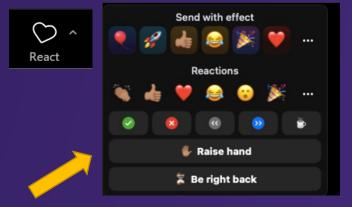
## New Academic Senate committee

#### **Academic Program Discontinuance Policy, #S24-177**

- Institutional Review Committee (IRC)
  - Nominations end 11/22/24.
    - Link to nominations form
  - Voting will begin after the period of nominations
- Basic process
  - The Institutional Review Committee will make recommendations for discontinuance to the college deans and Provost's Council to achieve the financial target provided by Academic Affairs.
  - The college deans, in consultation with their college councils, will consider the Institutional Review Committee recommendation, but make their own recommendations to the Provost's Council.
  - The Provost's Council (Provost, undergraduate and graduate deans, and associate deans or equivalents focused on curriculum and resources) will make recommendations for programs to be reduced, phased out, reorganized, or discontinued.
  - The Academic Senate's Educational Policies Council (EPC) will review any program discontinuances proposed by the Provost's Council.
  - The Academic Senate will vote on any academic program discontinuances recommended by EPC.

# Public Forum

Open to all guests and UBC members



#### Please:

- "raise your hand" (found on your Reactions menu, lower right corner)
  Unmute when called upon to speak. For transparency, please begin with your name, title/department. Mute when finished to reduce noise please.
- ✓ **limit to one question, so everyone has a chance to speak.**You can "Raise your Hand" again with a follow up question, if time allows.
- ✓ Thank you for sharing this space respectfully with our community members.

We appreciate your interest in our University's budget process and the service of our UBC members and guests, in support of our students and all our Gator families.

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC

https://adminfin.sfsu.edu/ubc