



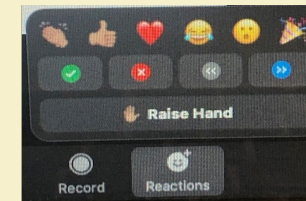
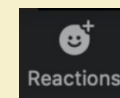
SAN FRANCISCO
STATE UNIVERSITY

University Budget Committee

Thursday, May 28, 2021

Welcome!

- Members: please “rename” yourself as “Member, Name”
- All: Please use the “raise hand” function for questions, under Reactions
- Public forum is at approx. 11:30 a.m.
- We will do our best to address questions posted in the Chat
- Today’s presentation will be posted to the UBC webpage later today



Today's Agenda:

Welcome

1. new Member Intro/welcome (Faculty)
2. Minutes from May 20, 2021 (abridged)

BUDGET TRANSPARENCY TOPICS:

(none for this meeting)

UPDATES AND INFORMATIONAL ITEMS:

(none for this meeting)

PRESENTATIONS:

(none for this meeting)

ACTION ITEM FOR THE COMMITTEE

3. HEERF Advisory Recommendation for President Mahoney Co-Chairs Jeff Wilson & Jennifer Summit

OPEN FORUM

ADJOURNMENT (next meeting August 2021 – please watch for notice in CampusMemo)

Co-Chairs Jeff Wilson & Jennifer Summit

Provost & VP Summit

CFO & VP Wilson

UBC dialogue and feedback resources:

- UBC email: ubc@sfsu.edu
- UBC webpage “Feedback” button: <https://adminfin.sfsu.edu/ubc>

University Budget Committee

Purpose of the Committee:

The University Budget Committee (“UBC”) is charged with serving as a deliberative body that provides the San Francisco State University President with ongoing advice and recommendations related to budget policy, planning, and assessment. The UBC aims to ensure that the University’s priorities are reflected in its budget through coordinated consultation, discussion, education, and outreach to the University community. The UBC is comprised of SF State faculty, staff, students and administrators. Members of the UBC, with a shared commitment to transparency in fiscal decision-making, serve to inform the University and community about budget matters, and bring concerns of the students, faculty and staff to the administration.

The UBC generally meets monthly, and holds additional meetings as needed. Meeting dates are posted below and published in CampusMemo. All meetings are open to the public.

Future UBC Meetings

All UBC meetings are held via Zoom until further notice:

- Feb 25, 2021, Thursday, 9:00 am - 12:00 pm via Zoom
- March 18, 2021*, 1:00 pm - 3:00 pm via Zoom
- Apr 29, 2021, Thursday, 10:00 am - 12:00 pm via Zoom
- May 20, 2021, Thursday, 10:00 am - 12:00 pm via Zoom
- Jun 17, 2021, Thursday, 10:00 am - 12:00 pm via Zoom

UBC meetings are open to the campus community. Dates and times are subject to change. If you wish to attend a meeting as a guest, or have other questions about the UBC, please email ubc@sfsu.edu.

University Budget Committee Charge

- [UBC Charge \(as of 9.16.20\)](#)

Commitment to Budget Transparency



We want to hear from you

Submit feedback and questions about the university budget

[Feedback and Questions](#)



Welcome new UBC voting members:

New Faculty Members:

Mi-Sook Kim, Kinesiology, HSS

Benjamin Kumli, Recreation, Parks, Tourism and Holistic Health Department, HSS

Genie Stowers, Public Administration Program/School of Public Affairs & Civic Engagement

Thank you to these members for their years of service to the UBC:

Amy Sueyoshi, Dean, COES

Ian Dunham, Faculty

Andrew Ichimura, Faculty

Jerry Shapiro, Faculty

Andrew Carrillo, Student, AS President

Carter Pauline Roa, Student, AS Student Org Rep

Approval of May 20th Meeting Minutes
(abridged version – full version presented next meeting)

UBC Action Item:

**HEERF Advisory Recommendation
to President Mahoney**

Jeff Wilson

CFO & Vice President
Administration & Finance

Jennifer Summit

Provost & Vice President
Academic Affairs

HEERF – Institutional Portion

- Total of 2 funding packages
- For SFSU, **\$73.6 million** in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

Funding Package	Institutional Portion*	Deadline
HEERF 2 (December 2020)	\$32.2	2/22/2022
HEERF 3 (March 2021)	41.4	1 YR after GAN
Total	\$73.6	

*in millions

Campus Process - HEERF – Institutional Portion

Process to this point

1. Campus understanding of how funds can be used and how other universities and colleges are using funds.
2. Campus call to cabinet divisions for projects that could be funded from HEERF funds.
3. Result is nearly **50** projects, some with multiple parts, at **\$104.7 million** (only **\$73.6 million** in funding).

Campus Process - HEERF – Institutional Portion

Process going forward

1. Survey after today's meeting for UBC voting members to prioritize projects (quantitative and qualitative feedback)
2. UBC Steering Committee will use results of survey to develop an advisory recommendation for President Mahoney
3. UBC co-chairs will submit advisory recommendation to President Mahoney on behalf of UBC Steering Committee

Review of Project Categories – Financial Stability

Ref	Project	Amount
1.1	Campus lost revenue	\$25,000,000
1.2	Self-support lost revenue	28,005,836
1.3	Other lost revenue	843,320
Total		\$53,849,156

Review of Project Categories – Health & Safety

Ref	Project	Amount
2.1	Campus-wide perimeter and classroom access control installation	\$2,000,000
2.2	Campus-wide heating, ventilating, and air conditioning (HVAC) duct cleaning, testing, and rebalancing	5,500,000
2.3	Classroom renovations	5,000,000
2.4	Burk Hall – Vista Room dedicated hot water system to ensure hygienic benefits of commercial kitchen temperature for hot water	373,750
2.5	Campus-wide separation of domestic hot water system from campus-wide heating and hot water system to ensure uninterrupted hygienic benefits of domestic hot water during aged heat and hot water system recurrent failures	323,500
2.6	Replacement of non-underground rated domestic hot water valves with underground rated valves	365,625
2.7	Water bottle filling stations	400,000

Review of Project Categories – Health & Safety (continued)

Ref	Project	Amount
2.8	HVAC Projects – campus-wide	2,800,000
2.9	Campus-wide window repairs	1,500,989
2.10	Portable/ temporary restroom facilities	600,000
2.11	Specialized academic spaces health and safety	280,000
2.12	Centralized ergonomic equipment assessment and purchase program	250,000
2.13	On-campus/BART shuttle for FY 2021-2022	850,000
2.14	Storage for PPE in Annex and/or outdoor facility	300,000

Review of Project Categories – Health & Safety (continued)

Ref	Project	Amount
2.15	Tents for outdoor spaces	500,000
2.16	Return to Campus Campaign - Public Service Announcement	99,000
2.17	Equipment and supplies for campus-wide health and safety	3,000,000
2.18	Start of term and ongoing COVID-19 testing services (Athletics)	250,000
2.19	Development, implementation, and management of systems to track COVID testing, vaccination status, and coordinate contact tracing	200,000
2.20	Gators Helping Gators Ambassadors student staffing reimbursement for FY 2020-2021	378,332
2.21	Gators Helping Gators Ambassadors student staffing and coordination for 8/19/2021 - 12/20/2021	356,668

Review of Project Categories – Health & Safety (continued)

Ref	Project	Amount
2.22	Additional campus security provided by Apex staffing reimbursement from 3/19/2020 - 8/2/2020	117,175
2.23	Reduce traffic and congestion in SSB One Stop	565,000
2.24	Mental Health and Safety for campus community	500,000
2.25	Student Affairs – Additional Staffing	200,000
Total		\$26,710,039

Review of Project Categories – Technology

Ref	Project	Amount
3.1	Centralized laptop computer purchasing program to support remote work for Administration and Finance, Student Affairs and Enrollment Management, University Advancement, and University Enterprises staff	3,120,000
3.2	Information Security	194,000
3.3	Upgrade four physical DNS/DHCP servers	25,000
3.4	Conference room upgrades	256,000
3.5	Hybrid learning and working technology	1,065,840
3.6	Academic Technology – additional personnel	248,500

Review of Project Categories – Technology (continued)

Ref	Project	Amount
3.7	Remote Work (Academic Technology, Library, Graduate Studies)	42,900
3.8	Campus connectivity and WIFI	2,710,000
3.9	Student Affairs – records digitization	275,000
Total		\$7,937,240

Review of Project Categories – Instruction

Ref	Project	Amount
4.1	Direct Instructional Costs	\$5,039,248
4.2a	METRO – Faculty onboarding support and training (direct compensation to faculty)	519,530
4.2b	Faculty Affairs/CEETL – Faculty professional development (direct compensation to faculty)	1,885,000
4.2c	All colleges – RSCA restart funds (partial compensation to faculty)	2,000,000
4.2d	Additional compensation for department chairs (direct compensation to faculty serving as department chairs)	696,000
4.3	Learning Spaces and Infrastructure	3,557,000

Review of Project Categories – Instruction (continued)

Ref	Project	Amount
4.4	Academic Affairs Personnel	526,101
4.5	Student learning support	446,189
4.6	Student course materials	1,500,000
Total		\$16,169,503

Dialogue about HEERF

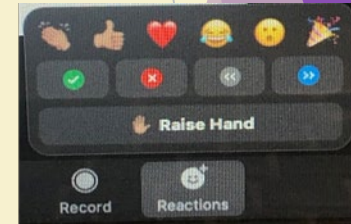
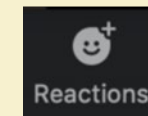
*(at this time, questions from UBC voting and non-voting members only please:
Guests: please hold questions/comments until the public forum.
Thank you.)*

PUBLIC FORUM

Open to all guests and members

Please:

- ✓ “Raise your Hand” (*found on your Reactions menu, lower right corner*)
*Unmute yourself when called upon to speak. For transparency, please begin with your **name, title, department**. Mute when finished to reduce noise*
- ✓ Limit to one question, so everyone has a chance to speak.
You can “Raise your Hand” again with a follow up question, if time allows.
- ✓ Thank you for sharing this space respectfully with our community members ~





SAN FRANCISCO
STATE UNIVERSITY



We appreciate your interest
in our University's
budget process and
the service of our UBC
members and guests,
in support of our students,
and all our Gator families

Check our UBC webpage for information, past meeting materials,
meeting updates and how to contact the UBC:

<https://adminfin.sfsu.edu/ubc>