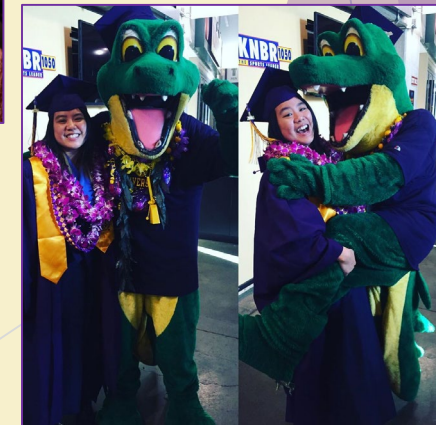




SAN FRANCISCO
STATE UNIVERSITY

University Budget Committee

Thursday, May 20, 2021



Welcome from UBC co-chairs

Jeff Wilson

Interim Vice President and CFO
Administration & Finance

Jennifer Summit

Provost and Vice President
Academic Affairs

Last one of the semester:

UBC member-hosted “Office Hour”

Tomorrow, Friday, May 21st

10:00 AM – 11:00 AM

via Zoom, offered by UBC members for their colleagues:

For Staff – hosted by Mary Menees and Dylan Mooney

For Faculty and MPPs – hosted by Dr. Genie Stowers and Dean Amy Sueyoshi

For Students - send request to Associated Students President

Drop in, ask questions, share feedback

RSVP for the Zoom link to ubc@sfsu.edu

Can't attend? Feel free to submit feedback 24/7 on the UBC page: <https://adminfin.sfsu.edu/ubc>

Today's Agenda:

1. UBC member transitions Provost & VP Jennifer Summit
2. Approval of minutes from April 29th meeting IVP & CFO Jeff Wilson
3. ~~Opening remarks~~ President Lynn Mahoney

BUDGET TRANSPARENCY

4. Topics from UBC Office Hours IVP & CFO Jeff Wilson

UPDATES AND INFORMATIONAL ITEMS

5. Budget Update E.D. Elena Stoian

ACTION ITEM FOR THE COMMITTEE

6. (none for this meeting)

PRESENTATION

7. HEERF Funds discussion AVP Jay Orendorff

OPEN FORUM (20 minutes; three-minute limit per speaker)

ADJOURNMENT (next meeting August 2021 – please watch for notice in CampusMemo)

Welcome new UBC voting members:

Eugene Sivadas, Dean, LFCOB
Joshua Ochoa, Student, 2021 AS President
Nia Hall, Student, 2021 AS VP of Finance
(new Faculty members: TBA)

Thank you to these members for their years of service to the UBC:

Amy Sueyoshi, Dean, COES
Ian Dunham, Faculty
Andrew Ichimura, Faculty
Jerry Shapiro, Faculty
Genie Stowers, Faculty
Andrew Carrillo, Student, AS President
Carter Pauline Roa, Student, AS Student Org Rep

Approval of April 29th Meeting Minutes

Budget Transparency topic:

Topics from UBC Office Hours:

- Concerns about future layoffs
 - Chargebacks

Jeff Wilson

Interim Vice President & CFO
Administration & Finance

Updates and Informational Items:

Budget Update

Elena Stoian

Executive Director

Budget Administration & Operations

Administration & Finance

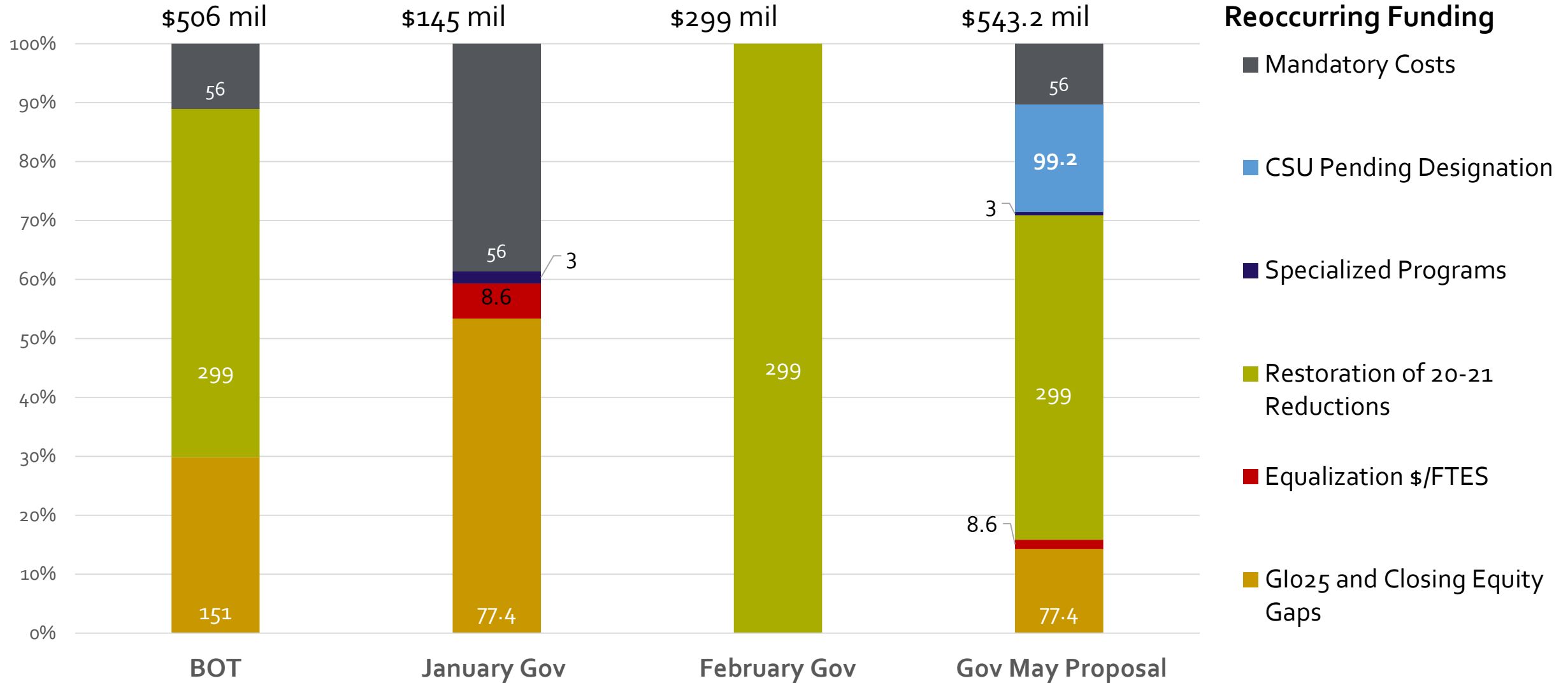
FY21-22 Campus Budget Planning Status

Elena Stoian

ED, Budget Administration and Operations

- 2021-2022 May Governor's Proposal & Campus Budget Planning Process Status

May - Governor's Proposal for the CSU



FY21-22 Campus Budget Planning

BEST CASE SCENARIO

	FY2020-21	FY2021-22	Variance	%
Resources (revenues)	368,003,161	391,589,000	23,585,839	6%
Costs (expenditures)	380,119,955	389,160,000	9,040,045	2%
Surplus/(Deficit)	-\$12,116,794	\$2,429,000	\$14,545,794	

Note- it does not include Governor's May Proposal adjustments ~\$41 mil system wide

FY21-22 Campus Budget Planning

State Allocation for SF State	(\$)
FY2020-21 Final	\$179,928,000
2020-21 Reduction Restoration	18,578,000
2021-22 Ongoing Base (Mandatory and Designated)	6,840,000
Subtotal	\$25,418,000
FY2021-22 , as of May 2021	\$205,346,000

FY21-22 Campus Budget Planning

Tuition, Fees And Other Revenues	(\$)
State Tuition Fee (at 5.4% below target- Best Scenario)	158,550,516
Non-Resident Fee	13,904,634
Category II and IV fee	2,138,850
Total Tuition and Fees	\$174,594,000
Other Revenues	\$11,649,000
Total Revenues	\$ 186,243,000

FY21-22 Campus Budget Planning

Additional Allocation Before May's Revised	(\$)
Additional Allocation Before May's Revised	
Health Premium	1,410,000
New Space-Marcus Hall	1,458,000
Unit 8 Compensation	130,000
AB1460 Ethnic Studies	579,000
Graduation Initiatives 2025 –Pell Eligible	3,263,000
Mandatory And Designated Resources	\$6,840,000

FY21-22 Campus Budget Planning

Reduction Restoration	(\$)
Restoration of 2020-21 General Reduction	\$ 18,578,000
Tuition Resident & Non Resident Fee Adjustment	(1,259,474)
Other Revenues	(572,732)
Fund Prior Year Deficit	(12,116,794)
Campus Utilities (100% Operation)	(1,900,000)
Risk Pool Adjustment (Insurance)	(300,000)
Undesignated Resources	\$2,429,000

FY21-22 Campus Budget Planning

Cost (Expenditures)	(\$)
FY2020-21 Base Expenditure	\$ 380,120,000
Mandatory and Designate Costs	6,840,000
Campus Utilities (100% operation)	1,900,000
Risk Pool Adjustment (insurance)	300,000
Subtotal	\$9,040,000
Total Costs (Expenditures)	\$ 389,160,000

FY21-22 Campus Budget Planning

Itemized	FY2021-22
Resources (revenues)	391,589,000
Costs (expenditures)	389,160,000
Surplus/(Deficit)	\$2,429,000

SF State Budget Planning Status

- **FIRST SNAPSHOT**
- Iteration 1 and 2 (Reconciled the budget plan to 2020-21 Final Base Budget- Iteration 0)

April 16, 2021

May 14, 2021

- **SECOND SNAPSHOT**
- Iteration 3 (Divisions record new positions approved by the President and account for any changes in total salaries for the division. Use of Division Request of Critical Positions form.)

- **THIRD SNAPSHOT**
- Iteration 4 (Divisions record budget adjustments for new, additive funding approved by the President for non-personnel expenditures.)

May 21, 2021

2021-2022 Campus Budget Planning

Budget planning framework

1. Set milestones (adopted by UBC, November 2020)
2. Governor's January proposal (released January 10, 2021)
3. CSU/State advocacy and negotiations (ongoing)
4. Scenario planning (presented at the Feb. 25th UBC)
5. Campus planning iterations (presented at the April 29th UBC)
6. Governor's May proposal
- 7. Final state budget**
8. Final campus budget

Presentation:

HEERF Funds discussion

Jay Orendorff

Associate Vice President
Business Operations
Administration & Finance

Federal Funding Update – COVID-19 Assistance

- Total of 3 Funding packages
- For CSU, \$3.1 billion in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

in millions

Funding Package	Student Aid Portion	Institutional Portion	MSI Portion
HEERF 1 (Spring 2020)	\$262.7	\$262.7	\$38.3
HEERF 2 (December 2020)	262.7	591.2	55.7
HEERF 3 (March 2021)	757.5	749.7	93.7
Total	\$1,282.9	\$1,603.6	\$187.7

Federal Funding Update

- Total of 3 Funding COVID- 19 packages
- For SFSU, \$169 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

in millions

Funding Package	REGIONAL K-16 EDUCATION COLLABORATIVES Student Aid Portion	Institutional Portion	MSI Portion
HEERF 1 (Spring 2020)	\$14.4	\$14.4	\$2.2
HEERF 2 (December 2020)	14.4	32.2	3.2
HEERF 3 (March 2021)	41.6	41.4	5.3
Total	\$70.4	\$88.0	\$10.7

Funds Available – Institutional Portion

- Total of 2 Funding packages
- For SFSU, \$73.6 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

Funding Package	Institutional Portion*	Deadline
HEERF 2 (December 2020)	32.2	2/22/2022
HEERF 3 (March 2021)	41.4	1 YR after GAN
Total	\$73.6	

*in millions

Federal Funding Update

Four overarching categories for using institutional portion of funds. All must be COVID-19 pandemic related:

- Health and Safety
- Instruction
- Technology
- Budget Stability and Resilience

Note: Institutional portion of HEERF 1 and 2 funds have made available; HEERF 3 funds have not been made available.

Federal Funding Update

Health and Safety - examples

- Personal Protective Equipment (PPE)
- Class configuration for social distancing (e.g. new single-seat desks to replace tables)
- HVAC and ventilation
- COVID testing
- Alternative classroom spaces (e.g. renting space, tents)
- Enhanced mental health service
- Staff professional development for remote work

Federal Funding Update

Instruction - examples

- Additional sections to achieve social distancing
- Increasing campus hours of operation
- Faculty professional development for remote instruction
- Enhanced or extended counseling, tutoring, academic advising

Federal Funding Update

Technology - examples

- Online delivery of Library materials
- Technology and connectivity for faculty and students
- Technology and connectivity for staff during remote work

Federal Funding Update

Budget stability and resilience - examples

- Identify existing campus costs that can be covered with these funds to address current year's budget deficit
- Identify specific portions of these funds that can be used to cushion financial impact of softer enrollments and reduced state funding
- Stretch use of funds (to the extent possible) as we strengthen our reserves to prepare for 2023-2024

Results of Cabinet Call

Project Category		
Financial Security	\$ 53,810,752	52%
Health & Safety	26,052,939	25%
Instruction	13,060,568	13%
Technology	11,202,840	11%
Total	\$ 104,127,099	100%

STRATEGIES FOR ONE-TIME FUNDING



Possible Investment – HEERF Institutional

Project Category		
Financial Security	\$38.0 M	52%
Health & Safety	18.4 M	25%
Instruction	9.2 M	13%
Technology	7.9 M	11%
Total	\$73.6M	100%

Federal Funds Update - Considerations

- Campus bandwidth for new projects
- Transaction heavy procedure. Much more so than the operating fund.
- Audit Risk
- Requires skillsets many business managers do not possess
- Lead-time and supply chain issues
- Expenses not drawn down sit on departmental books

Federal Funds Update – Additional HEERF Information

U.S. Department of Education, Office of Postsecondary Education - Home Page

<https://www2.ed.gov/about/offices/list/ope/index.html>

CARES Act: Higher Education Emergency Relief Fund
(Coronavirus Aid, Relief, and Economic Security Act)

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

HEERF I Institutional FAQ

<https://www2.ed.gov/about/offices/list/ope/heerf18004a1cfaq-crrsaadisc.pdf>

<https://www2.ed.gov/about/offices/list/ope/heerfsupplementalfaq-crrsaadisc.pdf>

CRRSAA: Higher Education Emergency Relief Fund (HEERF II)

(Coronavirus Response and Relief Supplemental Appropriations Act)

<https://www2.ed.gov/about/offices/list/ope/crrsaa.html>

HEERF II Institutional FAQ

<https://www2.ed.gov/about/offices/list/ope/updateda1faqsheerfii.pdf>

ARP: American Rescue Plan (HEERF III)

(American Rescue Plan)

<https://www2.ed.gov/about/offices/list/ope/arp.html>

HEERF III Institutional FAQ

<https://www2.ed.gov/about/offices/list/ope/arpfaq.pdf>

Funds Comparison

https://www.nasfaa.org/uploads/documents/HEERF_Funds_Comparison_Chart.pdf

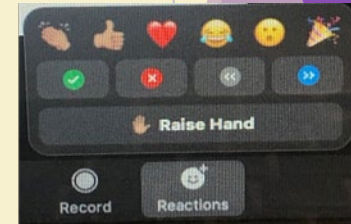
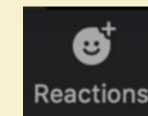
PUBLIC FORUM

20 minutes

*(You can ask questions here live,
drop in to Office Hours tomorrow at 10:00 AM,
or send an email to ubc@sfsu.edu)*

Please:

- ✓ “Raise your Hand” *(found on your Reactions menu, lower right corner)*
*Unmute yourself when called upon to speak. For transparency, please begin with your **name, title, department**. Mute when finished to reduce noise*
- ✓ Limit to one question, so everyone has a chance to speak.
You can “Raise your Hand” again with a follow up question, if time allows.
- ✓ Thank you for sharing this space respectfully with our community members ~





SAN FRANCISCO
STATE UNIVERSITY



We appreciate your interest
in our University's
budget process and
the service of our UBC
members and guests,
in support of our students,
and all our Gator families

Check our UBC webpage for information, past meeting materials,
meeting updates and how to contact the UBC:

<https://adminfin.sfsu.edu/ubc>