Welcome from UBC co-chairs

Jeff Wilson
Interim Vice President and CFO
Administration & Finance

Jennifer Summit
Provost and Vice President
Academic Affairs
Last one of the semester:

**UBC member-hosted “Office Hour”**

**Tomorrow, Friday, May 21**\(^{st}\)

**10:00 AM – 11:00 AM**

via Zoom, offered by UBC members for their colleagues:

For Staff – hosted by Mary Menees and Dylan Mooney
For Faculty and MPPs – hosted by Dr. Genie Stowers and Dean Amy Sueyoshi
For Students - send request to Associated Students President

Drop in, ask questions, share feedback

RSVP for the Zoom link to [ubc@sfsu.edu](mailto:ubc@sfsu.edu)

Can’t attend? Feel free to submit feedback 24/7 on the UBC page: [https://adminfin.sfsu.edu/ubc](https://adminfin.sfsu.edu/ubc)
Today’s Agenda:

1. UBC member transitions  Provost & VP Jennifer Summit
2. Approval of minutes from April 29th meeting  IVP & CFO Jeff Wilson
3. Opening remarks  President Lynn Mahoney

BUDGET TRANSPARENCY
4. Topics from UBC Office Hours  IVP & CFO Jeff Wilson

UPDATES AND INFORMATIONAL ITEMS
5. Budget Update  E.D. Elena Stoian

ACTION ITEM FOR THE COMMITTEE
6. (none for this meeting)

PRESENTATION
7. HEERF Funds discussion  AVP Jay Orendorff

OPEN FORUM (20 minutes; three-minute limit per speaker)

ADJOURNMENT (next meeting August 2021 – please watch for notice in CampusMemo)
Welcome new UBC voting members:

Eugene Sivadas, Dean, LFCOB
Joshua Ochoa, Student, 2021 AS President
Nia Hall, Student, 2021 AS VP of Finance
(new Faculty members: TBA)

Thank you to these members for their years of service to the UBC:

Amy Sueyoshi, Dean, COES
Ian Dunham, Faculty
Andrew Ichimura, Faculty
Jerry Shapiro, Faculty
Genie Stowers, Faculty
Andrew Carrillo, Student, AS President
Carter Pauline Roa, Student, AS Student Org Rep
Approval of April 29th Meeting Minutes
Budget Transparency topic:

Topics from UBC Office Hours:

• Concerns about future layoffs  
  • Chargebacks

Jeff Wilson  
Interim Vice President & CFO  
Administration & Finance
Updates and Informational Items:

Budget Update

Elena Stoian
Executive Director
Budget Administration & Operations
Administration & Finance
FY21-22 Campus Budget Planning Status

Elena Stoian
ED, Budget Administration and Operations
• 2021-2022 May Governor’s Proposal & Campus Budget Planning Process Status
Reoccurring Funding

- Mandatory Costs
- CSU Pending Designation
- Specialized Programs
- Restoration of 20-21 Reductions
- Equalization $/FTES
- Glo25 and Closing Equity Gaps
## FY21-22 Campus Budget Planning

### BEST CASE SCENARIO

<table>
<thead>
<tr>
<th></th>
<th>FY2020-21</th>
<th>FY2021-22</th>
<th>Variance</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resources (revenues)</td>
<td>368,003,161</td>
<td>391,589,000</td>
<td>23,585,839</td>
<td>6%</td>
</tr>
<tr>
<td>Costs (expenditures)</td>
<td>380,119,955</td>
<td>389,160,000</td>
<td>9,040,045</td>
<td>2%</td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>-$12,116,794</td>
<td>$2,429,000</td>
<td>$14,545,794</td>
<td></td>
</tr>
</tbody>
</table>

Note- it does not include Governor’s May Proposal adjustments ~$41 mil system wide
## FY21-22 Campus Budget Planning

<table>
<thead>
<tr>
<th>State Allocation for SF State</th>
<th>($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2020-21 Final</td>
<td>$179,928,000</td>
</tr>
<tr>
<td>2020-21 Reduction Restoration</td>
<td>18,578,000</td>
</tr>
<tr>
<td>2021-22 Ongoing Base (Mandatory and Designated)</td>
<td>6,840,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$25,418,000</strong></td>
</tr>
<tr>
<td><strong>FY2021-22, as of May 2021</strong></td>
<td><strong>$205,346,000</strong></td>
</tr>
<tr>
<td>Tuition, Fees And Other Revenues</td>
<td>($)</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>State Tuition Fee (at 5.4% below target- Best Scenario)</td>
<td>158,550,516</td>
</tr>
<tr>
<td>Non-Resident Fee</td>
<td>13,904,634</td>
</tr>
<tr>
<td>Category II and IV fee</td>
<td>2,138,850</td>
</tr>
<tr>
<td><strong>Total Tuition and Fees</strong></td>
<td><strong>$174,594,000</strong></td>
</tr>
<tr>
<td>Other Revenues</td>
<td>$11,649,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$ 186,243,000</strong></td>
</tr>
</tbody>
</table>
## FY21-22 Campus Budget Planning

<table>
<thead>
<tr>
<th>Additional Allocation Before May’s Revised</th>
<th>($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Premium</td>
<td>1,410,000</td>
</tr>
<tr>
<td>New Space-Marcus Hall</td>
<td>1,458,000</td>
</tr>
<tr>
<td>Unit 8 Compensation</td>
<td>130,000</td>
</tr>
<tr>
<td>AB1460 Ethnic Studies</td>
<td>579,000</td>
</tr>
<tr>
<td>Graduation Initiatives 2025 –Pell Eligible</td>
<td>3,263,000</td>
</tr>
<tr>
<td><strong>Mandatory And Designated Resources</strong></td>
<td><strong>$6,840,000</strong></td>
</tr>
</tbody>
</table>
## FY21-22 Campus Budget Planning

<table>
<thead>
<tr>
<th>Reduction Restoration</th>
<th>($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restoration of 2020-21 General Reduction</td>
<td>$18,578,000</td>
</tr>
<tr>
<td>Tuition Resident &amp; Non Resident Fee Adjustment</td>
<td>(1,259,474)</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>(572,732)</td>
</tr>
<tr>
<td>Fund Prior Year Deficit</td>
<td>(12,116,794)</td>
</tr>
<tr>
<td>Campus Utilities (100% Operation)</td>
<td>(1,900,000)</td>
</tr>
<tr>
<td>Risk Pool Adjustment (Insurance)</td>
<td>(300,000)</td>
</tr>
<tr>
<td><strong>Undesignated Resources</strong></td>
<td><strong>$2,429,000</strong></td>
</tr>
<tr>
<td>Cost (Expenditures)</td>
<td>($)</td>
</tr>
<tr>
<td>---------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>FY2020-21 Base Expenditure</td>
<td>$380,120,000</td>
</tr>
<tr>
<td>Mandatory and Designate Costs</td>
<td>6,840,000</td>
</tr>
<tr>
<td>Campus Utilities (100% operation)</td>
<td>1,900,000</td>
</tr>
<tr>
<td>Risk Pool Adjustment (insurance)</td>
<td>300,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$9,040,000</strong></td>
</tr>
<tr>
<td><strong>Total Costs (Expenditures)</strong></td>
<td><strong>$389,160,000</strong></td>
</tr>
</tbody>
</table>
## FY21-22 Campus Budget Planning

<table>
<thead>
<tr>
<th>Itemized</th>
<th>FY2021-22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resources (revenues)</td>
<td>391,589,000</td>
</tr>
<tr>
<td>Costs (expenditures)</td>
<td>389,160,000</td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>$2,429,000</td>
</tr>
</tbody>
</table>
SF State Budget Planning Status

• FIRST SNAPSHOT
  • Iteration 1 and 2
    (Reconciled the budget plan to 2020-21 Final Base Budget - Iteration 0)

April 16, 2021

• SECOND SNAPSHOT
  • Iteration 3
    (Divisions record new positions approved by the President and account for any changes in total salaries for the division. Use of Division Request of Critical Positions form.)

May 14, 2021

• THIRD SNAPSHOT
  • Iteration 4
    (Divisions record budget adjustments for new, additive funding approved by the President for non-personnel expenditures.)

May 21, 2021
Budget planning framework

1. Set milestones (adopted by UBC, November 2020)
2. Governor’s January proposal (released January 10, 2021)
3. CSU/State advocacy and negotiations (ongoing)
4. Scenario planning (presented at the Feb. 25th UBC)
5. Campus planning iterations (presented at the April 29th UBC)
6. Governor’s May proposal
7. Final state budget
8. Final campus budget
Presentation:

HEERF Funds discussion

Jay Orendorff
Associate Vice President
Business Operations
Administration & Finance
Federal Funding Update – COVID-19 Assistance

- Total of 3 Funding packages
- For CSU, $3.1 billion in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Student Aid Portion</th>
<th>Institutional Portion</th>
<th>MSI Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 1 (Spring 2020)</td>
<td>$262.7</td>
<td>$262.7</td>
<td>$38.3</td>
</tr>
<tr>
<td>HEERF 2 (December 2020)</td>
<td>262.7</td>
<td>591.2</td>
<td>55.7</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>757.5</td>
<td>749.7</td>
<td>93.7</td>
</tr>
<tr>
<td>Total</td>
<td>$1,282.9</td>
<td>$1,603.6</td>
<td>$187.7</td>
</tr>
</tbody>
</table>

in millions
Federal Funding Update

- Total of 3 Funding COVID-19 packages
- For SFSU, $169 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Student Aid Portion</th>
<th>Institutional Portion</th>
<th>MSI Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 1 (Spring 2020)</td>
<td>$14.4</td>
<td>$14.4</td>
<td>$2.2</td>
</tr>
<tr>
<td>HEERF 2 (December 2020)</td>
<td>14.4</td>
<td>32.2</td>
<td>3.2</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>41.6</td>
<td>41.4</td>
<td>5.3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$70.4</strong></td>
<td><strong>$88.0</strong></td>
<td><strong>$10.7</strong></td>
</tr>
</tbody>
</table>
Funds Available – Institutional Portion

- Total of 2 Funding packages
- For SFSU, $73.6 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Institutional Portion*</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 2 (December 2020)</td>
<td>32.2</td>
<td>2/22/2022</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>41.4</td>
<td>1 YR after GAN</td>
</tr>
<tr>
<td>Total</td>
<td>$73.6</td>
<td></td>
</tr>
</tbody>
</table>

*in millions
Federal Funding Update

Four overarching categories for using institutional portion of funds. All must be COVID-19 pandemic related:

• Health and Safety
• Instruction
• Technology
• Budget Stability and Resilience

Note: Institutional portion of HEERF 1 and 2 funds have made available; HEERF 3 funds have not been made available.
Health and Safety - examples

- Personal Protective Equipment (PPE)
- Class configuration for social distancing (e.g. new single-seat desks to replace tables)
- HVAC and ventilation
- COVID testing
- Alternative classroom spaces (e.g. renting space, tents)
- Enhanced mental health service
- Staff professional development for remote work
Instruction - examples

• Additional sections to achieve social distancing
• Increasing campus hours of operation
• Faculty professional development for remote instruction
• Enhanced or extended counseling, tutoring, academic advising
Federal Funding Update

Technology - examples

• Online delivery of Library materials
• Technology and connectivity for faculty and students
• Technology and connectivity for staff during remote work
Federal Funding Update

Budget stability and resilience - examples

• Identify existing campus costs that can be covered with these funds to address current year’s budget deficit
• Identify specific portions of these funds that can be used to cushion financial impact of softer enrollments and reduced state funding
• Stretch use of funds (to the extent possible) as we strengthen our reserves to prepare for 2023-2024
# Results of Cabinet Call

<table>
<thead>
<tr>
<th>Project Category</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Security</td>
<td>$53,810,752</td>
<td>52%</td>
</tr>
<tr>
<td>Health &amp; Safety</td>
<td>26,052,939</td>
<td>25%</td>
</tr>
<tr>
<td>Instruction</td>
<td>13,060,568</td>
<td>13%</td>
</tr>
<tr>
<td>Technology</td>
<td>11,202,840</td>
<td>11%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$104,127,099</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
STRATEGIES FOR ONE-TIME FUNDING

High $ Reserve level

Under Invested
“Excess Investment (Risk) Capacity”

Low $ Reserve level

Balance Long-Term Financial Stability and Investment in the Institution

Over Invested
“Risk Exposure”
### Possible Investment – HEERF Institutional

<table>
<thead>
<tr>
<th>Project Category</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Security</td>
<td>$38.0 M</td>
<td>52%</td>
</tr>
<tr>
<td>Health &amp; Safety</td>
<td>18.4 M</td>
<td>25%</td>
</tr>
<tr>
<td>Instruction</td>
<td>9.2 M</td>
<td>13%</td>
</tr>
<tr>
<td>Technology</td>
<td>7.9 M</td>
<td>11%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$73.6M</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
Federal Funds Update - Considerations

• Campus bandwidth for new projects
• Transaction heavy procedure. Much more so than the operating fund.
• Audit Risk
• Requires skillsets many business managers do not possess
• Lead-time and supply chain issues
• Expenses not drawn down sit on departmental books
Federal Funds Update – Additional HEERF Information

U.S. Department of Education, Office of Postsecondary Education - Home Page
https://www2.ed.gov/about/offices/list/ope/index.html

CARES Act: Higher Education Emergency Relief Fund (Coronavirus Aid, Relief, and Economic Security Act)
https://www2.ed.gov/about/offices/list/ope/caresact.html

HEERF I Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/18004a1cfaq-crrsaadisc.pdf
https://www2.ed.gov/about/offices/list/ope/heerfsupplementalfaq-crrsaadisc.pdf

CRRSAA: Higher Education Emergency Relief Fund (HEERF II) (Coronavirus Response and Relief Supplemental Appropriations Act)
https://www2.ed.gov/about/offices/list/ope/crrsaa.html

HEERF II Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/updateda1faqsheerfii.pdf

ARP: American Rescue Plan (HEERF III) (American Rescue Plan)
https://www2.ed.gov/about/offices/list/ope/arp.html

HEERF III Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/arpfaq.pdf

Funds Comparison
PUBLIC FORUM
20 minutes

(You can ask questions here live, drop in to Office Hours tomorrow at 10:00 AM, or send an email to ubc@sfsu.edu)

Please:

✓ “Raise your Hand” (found on your Reactions menu, lower right corner)
  Unmute yourself when called upon to speak. For transparency, please begin with your name, title, department. Mute when finished to reduce noise

✓ Limit to one question, so everyone has a chance to speak.
  You can “Raise your Hand” again with a follow up question, if time allows.

✓ Thank you for sharing this space respectfully with our community members ~
We appreciate your interest in our University’s budget process and the service of our UBC members and guests, in support of our students, and all our Gator families.

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC:

https://adminfin.sfsu.edu/ubc