



SAN FRANCISCO  
STATE UNIVERSITY

# University Budget Committee

March 16, 2023

## Welcome!

**UBC guests:** Please ensure your full name shows

- ◆ Please use the “raise hand” function for questions
- ◆ We’ll do our best to address questions posted in the Chat
  - ◆ Public forum begins at approximately 11:40 AM
- ◆ Today’s presentations will be posted to the UBC webpage soon

**RSVP to [ubc@sfsu.edu](mailto:ubc@sfsu.edu) to attend UBC “Office Hours” tomorrow, Friday, via Zoom  
for Staff, Faculty and MPPs – 11:00AM - 12:00PM**

Next UBC meeting

Thursday, April 20, 2023, 10:00 AM – 12:00 PM via Zoom

# Welcome

## from UBC Co-Chair

**Amy Sueyoshi**  
Provost & Vice President  
Academic Affairs

**Jeff Wilson**  
CFO & Vice President  
Administration & Finance

# Share Your Thoughts

## UBC Meetings

Attend and participate in the public forums

## UBC Office Hours

Attend a UBC member peer-hosted Office Hour on Fridays after UBC

## By Email

[UBC@sfsu.edu](mailto:UBC@sfsu.edu)  
Shared with UBC Steering Committee

## Personally

Reach out to a member and they can share knowledge and bring input back to UBC

## UBC Webpage

<https://adminfin.sfsu.edu/ubc>

Click on the

**Feedback and Questions**

button

# UBC Office Hours

Members of the University Budget Committee (UBC) invite you to attend UBC office hours to provide your feedback on meeting presentations, to suggest topics for future meetings, to discuss university budget-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for staff and faculty/MPPs.

## UBC OFFICE HOURS

**Friday, March 17, 2023**

Faculty & MPP: 11:00 AM – 12:00 PM

Staff: 11:00 AM – 12:00 PM

**RSVP to: [ubc@sfsu.edu](mailto:ubc@sfsu.edu)**

All meetings take place via Zoom

# AGENDA

Welcome/Office Hours/Agenda Review

Sueyoshi

Member rollcall (and new member welcome)

UBC coordinator

Minutes Approval (UBC Feb. 2023 meeting)

Sueyoshi

President's Message

Mahoney

Budget Update

Wilson

Graduate College of Education Budget Presentation

Grutzik

# AGENDA

## **BREAK (5 min)**

College of Health & Social Sciences Budget Presentation

Alvarez

Public Forum

ALL

# Member Rollcall

and

## UBC Membership Announcement

UBC member seats opening beginning Fall 2023:

### Staff rep member

- Three (3) seats open beginning August 2023
- Three-year term (UBC meets once a month during the academic year)

### Faculty rep member:

- One (1) seat open beginning August 2023
- Three-year term (UBC meets once a month during the academic year)
- Email [ubc@sfsu.edu](mailto:ubc@sfsu.edu) for a nomination form for yourself or someone else.
- This notice is posted in this week's CampusMemo. All are welcome to apply.

# Approval of Minutes

## from UBC meeting February 23, 2023

All past meeting minutes can be found on the UBC Webpage



# President's Message

# UBC “Office Hours” responses

These questions came from UBC Staff “Office Hours”. Here are responses provided by Provost Sueyoshi:

**Scenario planning:** VP Wilson will share approximate needed reductions in terms of dollars over the next five years. For Academic Affairs, it’s approximately \$5M in the first year and we aim to get there through curriculum revision and better course planning, which includes the lowering the number of low-enrolled courses. At this time we are not planning any staff reductions, although when departures occur, we’re asking deans and AVPS to engage in thoughtful position management. If there are positions that need to be filled or equipment that needs to be bought, we will fill the positions and buy the equipment. To be clear, we are hoping all of us can participate in minor adjustments to resize to a slightly smaller campus.

**How will the staffing realignment be decided?** Staffing decisions are made at the level where the changes will occur. For colleges, they’ve been in conversation with their departments and staff and will determine the best allocation of staging resources.

**Would like to have seen how the colleges plan to deal with the budget realignment.** In the enrollment and budget briefings at the college level, the deans all dedicated the last slide to what they were already doing to resize. Feel free to check out those slides on Academic Affairs website.

**Why was the Faculty Computer refresh cancelled for this year?** We decided to cancel this year due to budget issues. However, it’ll be rebooted next year and Andrew Roderick has promised he will do all it takes to make certain that those who were eligible for a refresh this year will have working computers for the year as we wait for the reboot.

**At what point will we consider discontinuing programs?** Deans, directors, and chairs are already working hard to figure out how their own programs should be reconfigured and/or discontinued due to student demand.

**Does the School of Nursing work with CPAGE for nursing license renewals or additional certificates (continuing Ed requirements)?** CPaGE is actively working with the School of Nursing (SCN) to develop appropriate programs.

## Reminder:

**Office Hours are offered virtually on Fridays after UBC, so they are tomorrow, Friday, March 17<sup>th</sup> from 11AM – 12PM. RSVP to [ubc@sfsu](mailto:ubc@sfsu) for the Zoom link**  
**Staff Office Hour is hosted by Mary Menees and/or Dylan Mooney. Faculty/MPP Office Hour is hosted by Genie Stowers and/or Michael Goldman.**

# Budget Update

- 1. CSU and January Governor's Budget Proposal**
- 2. FY2023-24 Campus Budget Planning Framework**

# 2023-24 CSU and January Governor's Budget Proposal

## BOARD OF TRUSTEE (BOT) REQUEST AT \$530 MILLION

---

Graduation Initiative 2025	\$55
Student Basic Needs	20
Academic Facilities and Infrastructure	50
Compensation Increases	261
Strategic Resident Enrollment Growth at 1%	50
Required Operational Costs	43
Mandatory Costs	\$51

## STATE BUDGET OUTLOOK

Governor's Budget Expects Slowing but Continued Economic Growth

- The administration expects job and wage growth to continue in 2023 and is not projecting a recession

Proposed Budget Reflects Significant Downgrade of Revenue Estimates

- The 2023-24 fiscal year revenues will be \$29.5 billion lower than estimated in the 2022 Budget Act.

Governor's Proposal Does Not Use State's Reserves to Close Budget Shortfall

## THE STATE BUDGET HIGHLIGHTS SEVERAL RISKS TO THE ECONOMIC OUTLOOK

- Additional interest rate hikes by the Federal Reserve, which could push the nation into a recession
- On the other hand, factors that could lead to more substantial economic growth than projected include “faster-than-expected easing of inflation and resolution of the Russian invasion of Ukraine.”



## GOVERNORS STATEWIDE PRIORITIES

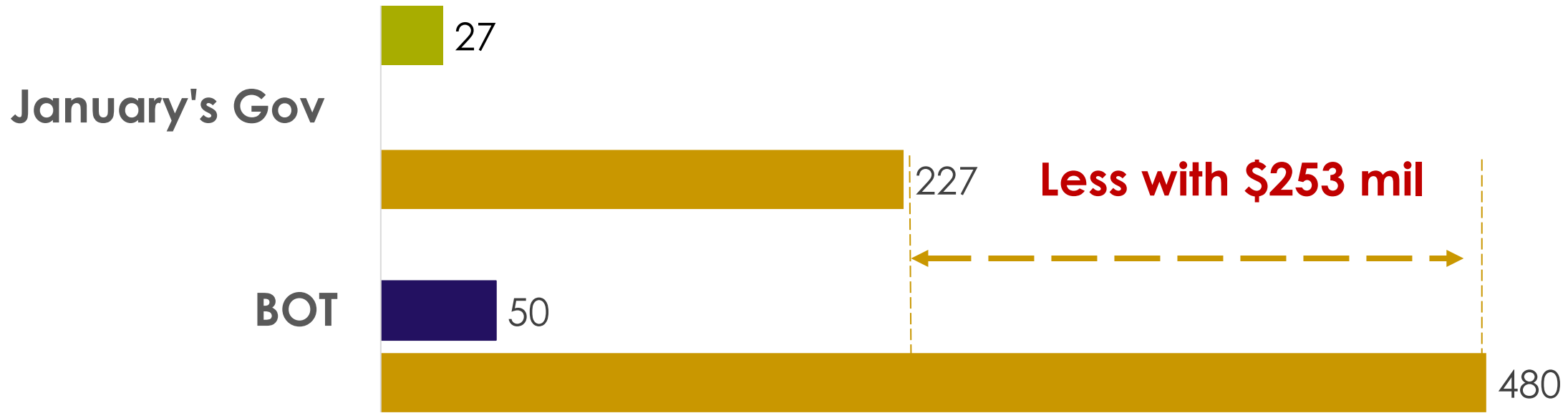
1. Californians Health - coverage, affordability, and access
2. Homelessness and housing - maintaining previous commitments
3. Economic security - maintaining existing commitments
4. Education - continue multi-year compacts
5. Work Force

## REOCCURRING FUNDING AT \$227 MILLION (5% increase)

---

Not Designated	\$176
Strategic Resident Enrollment Growth	51

# FY2023-24 JANUARY GOVERNOR'S PROPOSAL



- Debt service of six capital projects funded 2022-23 Budget Act
- Academic Facilities and Infrastructure
- General Fund, Operations

## GOVERNOR'S COMPACT PROPOSAL

---

- The 2023-24 budget proposal provides 5% base increases to the CSU and the UC.
- The five-year funding investments established through agreements between the administration, CSU, and UC systems, 2022-23 Through 2026-27.
- The “compacts” outline significant goals, including increasing access, improving student success and advancing equity, increasing affordability, improving collaboration among systems of higher education, and supporting workforce preparedness.

## SHIFT ON ONE-TIME FUNDING AT \$404.8 MILLION

---

2022-23 Budget Act To fund six CSU capital projects in CSU Bonds

## OTHER PROPOSALS WITH AN IMPACT ON CSU, UC, AND CCC

---

- Delaying 2023-24 to 2024-25 for affordable student housing, including converting commercial properties into affordable student housing for CCC, CSU, and UC students - **\$250 Million**
- Delaying the 2023-24 and 2024-25 to 2025-26 for the student housing revolving loan program established in the 2022 Budget Act to support all three higher education systems - **\$1.15 Billion**
- Increase in Middle-Class Scholarship Program - **\$227 Million**

# FY2023-24 CAMPUS BUDGET PLANNING FRAMEWORK

## CAMPUS BUDGET PLANNING FRAMEWORK

---

- Campus Multi-Year Enrollment and Budget Plan (**Enrollment & Budget briefings**)
- **Campus Budget Planning - Timeline**
- Campus Units Planning
- Governor's May Proposal
- June State Budget
- Final Campus Budget



# CAMPUS PLANNING TIMELINE



PBCS- Planning Budget Cloud Solution

## CAMPUS BUDGET PLANNING FRAMEWORK

---

- **Campus Multi-Year Enrollment and Budget Plan**
- **Campus Planning Timeline**
- Campus Units Planning
- Governor's May Proposal
- June State Budget
- Final Campus Budget

## **Q & A from members**

Budget Presentation:  
**Graduate College of Education**

Cynthia Grutzik, Dean  
Cathy Tong, College Business Officer

# **FY2022-2023 UBC Budget Overview**

## **Graduate College of Education**

**March 16, 2023**

# Graduate College of Education

## Statement of Purpose

The GCOE develops transformative and visionary educators, clinicians, and leaders for social justice, to effect change for good across the Bay Area and beyond, and to create an engaged, and productive democracy. Together we do the work necessary to understand and welcome all; prepare equity-focused, caring, and highly skilled professionals; to identify and dismantle racist, ableist, and oppressive systems; and to build an equitable and accessible present and future.

# Graduate College of Education Departments

## **Department of Elementary Education**

- Bilingual Authorization Spanish and Chinese (Cantonese and Mandarin)
- Multiple Subject Credential
- MA in Education - Early Childhood
- MA in Curriculum and Instruction
- Education Minor

## **Department of Equity, Leadership Studies, and Instructional Technologies**

- MA in Education - Ed Admin + Credential
- MA in Educ - Equity and Social Justice Education
- MA in Educ - Instructional Design and Technology
- Step to College

## **Department of Secondary Education**

- Single Subject Credential
- MA in Curriculum and Instruction
- Education Minor

# Graduate College of Education Departments (cont.)

## **Department of Special Education**

- SPED Visual Impairments Credential
- SPED O&M Clinical/Rehab Services Credential
- SPED Early Childhood Credential
- SPED Mild to Moderate Support Needs Credential
- SPED Extensive Support Needs Credential
- Ortho Impaired AA Credential
- MA in Special Education
- Joint Doc in Special Education, with UC Berkeley
- Special Education Minor

## **Department of Speech, Language and Hearing Sciences**

- Speech Language Pathology
- MS in Speech Language Hearing Sciences
- SLHS BS



# Graduate College of Education Programs

## **Doctoral Programs:**

- Ed.D. Educational Leadership (EDDL)

## **Affiliated Credential Programs Other Colleges:**

- PPS School Psychology
- PPS School Counseling
- PPS Social Work
- School Nurse Program
- Adapted PE Added Authorization

# Graduate College of Education

## Budget Summary

### FY2020-2021, 2021-2022 Review and FY2022 – 2023 Initial

in thousands of dollars

	FY2020-21 Budget	FY2020-21 Actuals	FY2021-22 Budget	FY2021-22 Actuals	FY2022-23 Budget	FY2022-23 Projected Actuals	FY21 Actuals to FY22 Projected Actuals % Change
Revenues	(\$876)	(\$1,010)	(\$911)	(\$899)	(\$887)	(\$971)	8.01%
Salaries and wages*	8,057	8,044	8,558	8,100	8,577	8,541	5.44%
Operating Expenses	69	105	**91	**77	**124	**95	23.38%
<b>Total</b>	<b>\$7,250</b>	<b>\$7,139</b>	<b>\$7,738</b>	<b>\$7,278</b>	<b>\$7,814</b>	<b>\$7,665</b>	<b>5.32%</b>

Data retrieved from Planning Budgeting Cloud Service (PBCS).

Funds: NG001, NR101 and NG025.

\* Includes T-TT and Lecturer faculty, staff, MPP, and etc.

\*\*OE for Doctoral Program (EDDL) only; GCOE's OE is in NR401 on Slide 10.

# Graduate College of Education

## FTES Overviews

FTES	Fall 2020 <sup>1</sup>	Spring 2021 <sup>1</sup>	Fall 2021 <sup>1</sup>	Spring 2022 <sup>1</sup>	Fall 2022 <sup>1</sup>	Spring 2023 <sup>3</sup>	Fall Comparison	Spring Comparison	Annualized Year Comparison <sup>4</sup>
Undergraduate	520.00	515.40	440.10	426.90	364.90	401.82			
Graduate	726.10	708.90	749.90	663.50	614.40	511.07			
GCOE Total	1,246.10	1,224.30	1,190.00	1,090.40	979.30	912.89			
Headcount	Fall 2020 <sup>2</sup>	Spring 2021 <sup>2</sup>	Fall 2021 <sup>2</sup>	Spring 2022 <sup>2</sup>	Fall 2022 <sup>2</sup>	Spring 2023 <sup>3</sup>	Fall Comparison	Spring Comparison	Annualized Year Comparison <sup>4</sup>
Undergraduate	2,587	2,412	2,181	1,873	1,814	1,939			
Graduate	3,007	2,949	3,132	2,741	2,533	2,027			
GCOE Total	5,594	5,361	5,313	4,614	4,347	3,966			
Sections Offered	Fall 2020 <sup>2</sup>	Spring 2021 <sup>2</sup>	*Fall 2021 <sup>2</sup>	*Spring 2022 <sup>2</sup>	Fall 2022 <sup>2</sup>	Spring 2023 <sup>3</sup>	Fall Comparison	Spring Comparison	Annualized Year Comparison <sup>4</sup>
Undergraduate	87	87	97	82	78	71			
Graduate	223	242	239	239	247	229			
GCOE Total	310	329	336	321	325	300			

Headcount = Enrolled Seats

1. Data retrieved from Institutional Research > Course Data > Curriculum and Instruction > Course Enrollment (FTES) by College
2. Data retrieved from Institutional Research > Course Data > Curriculum and Instruction > DIY Course Enrollment Report
3. Data retrieved from Campus Solution > Campus-wide Reporting > Enrollment Analysis Report as of census day 02/24/23.
4. Annualized = average of Fall and Spring

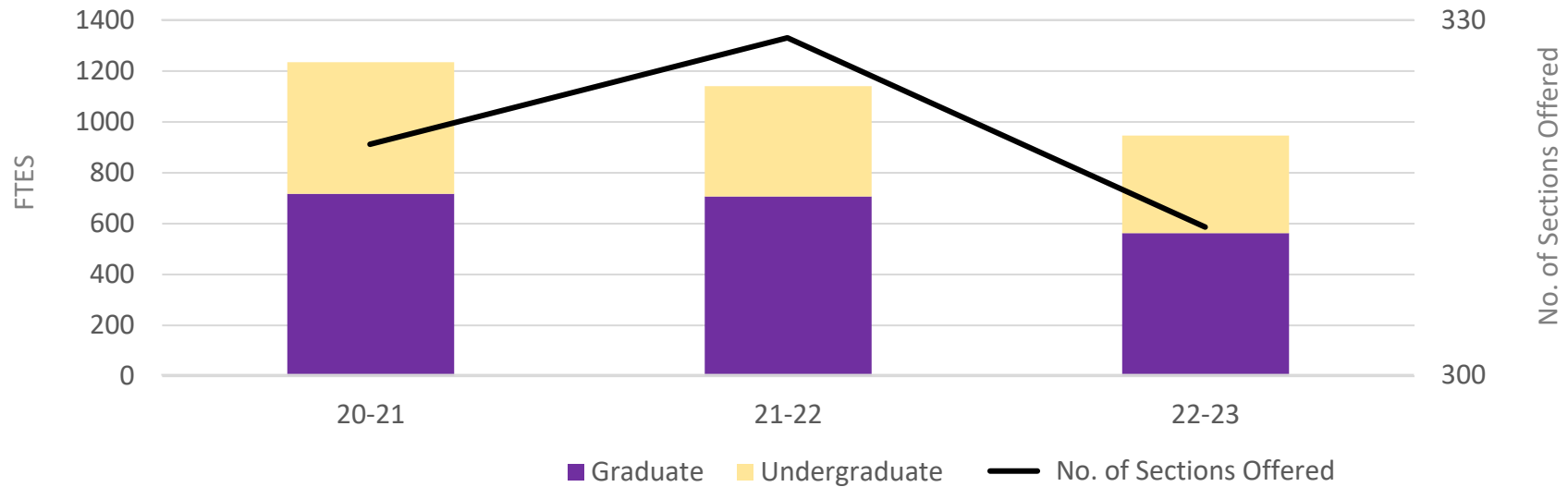
\* In FY 21-22, College received HEERF fund support to offer additional sections for smaller, in-person offerings during COVID.

# Graduate College of Education

## (FTES & Sections Offered Overview)

FTES	20-21	21-22	22-23
Undergraduate	517.70	433.50	383.36
Graduate	717.50	706.70	562.74
<b>GCOE Totals</b>	<b>1,235.20</b>	<b>1,140.20</b>	<b>946.10</b>

Annualized FTES = Average of Fall and Spring



# Graduate College of Education

## (Personnel Summary)

FTE	FY20-21	FY21-22	FY22-23
Dean's Staff	4.00	3.00	4.00
Departmental & College Wide Staff	17.30	17.80	16.30
Department Chair & Program Director	3.80	3.80	3.80
MPP	3.50	3.00	3.00
T/TT Faculty	36.20	32.70	35.45
Lecturer*	**26.22	30.50	30.73
<b>Grand Total</b>	<b>91.02</b>	<b>90.80</b>	<b>93.28</b>

This report includes NG001, NG025 and NR101.

\* FTE is reflective at vacant replacement rate and not actual salary.

\*\*Portion of the lecturer allocation was supported in NR401 (4.36 FTE).

# Budgeted Activities Funded With Carryforward Funds

in thousands of dollars

<b>GCOE College side:</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>
<b>College Operating Expenses</b>	\$72.99	\$184.22	\$245.63
<b>Lecturer/ Faculty project related expenses:</b>	\$311.97	\$28.12	\$63.91
<b>Faculty Search Activities</b>	\$0.00	\$16.00	\$12.00
<b>Accreditation fee/ activities</b>	\$0.00	\$0.00	\$15.61
<b>Open Commitments (POs, Delayed Projects and Payments):</b>	\$51.26	\$42.60	\$95.64
<b>GCOE Total:</b>	\$436.22	\$270.94	\$432.78

<b>EDDL</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>
<b>EDDL - Category I student fee revenue - Program Operations</b>	\$730.37	\$937.47	\$807.45

NR401 – Programs and Initiatives Fund – Project ID starts with CF (Carry Forward).  
 These are the **budgeted** activities.

# Other Funds

in thousands of dollars

		20-21		21-22		22-23 *		
	Balances as of 6/30/20	Budget	Actuals	Budget	Actuals	Budget	Actuals as of Feb 2023	Cumulative Balances as Feb 2023
<b>TSxxx – Student fees</b>	\$21.77	\$29.28	\$31.63	\$23.53	\$35.92	\$16.05	\$11.77	\$11.30
<b>TRxxx &amp; TTxxx - Miscellaneous Trust</b>	\$653.19	\$85.30	\$98.35	\$99.40	\$122.24	\$49.00	\$66.64	\$599.65
<b>TA250 - Instructionally Related Activities</b>	\$9.96	\$3.51	\$5.32	\$8.53	\$6.63	\$0.69	\$1.89	\$8.84
<b>TL308 - Lottery</b>	\$0.10	\$67.47	\$64.23	\$66.56	\$40.39	\$76.43	\$36.83	\$69.10
<b>NR201 – Recovered Indirect Cost</b>	\$277.31	\$47.96	\$124.97	\$47.99	\$59.05	\$37.96	\$17.77	\$209.43
<b>TCxxx - CPaGE (formerly CEL)</b>	\$270.43	\$18.98	\$58.67	\$20.97	\$25.10	\$14.00	\$0.00	\$240.61
<b>NG001 - Work Study</b>		\$37.49	\$36.82	\$37.00	\$32.97	\$37.00	\$6.16	

\* On-going

# Budget Implementation Strategies

## College Level:

- Course schedule adapted to reflect changing enrollment, reduce low-enrolled sections, combine where possible;
- ST Supervision required for accreditation, and ratios carefully followed;
- Student Assistants and Work Study: Department requests met w/ Lottery, and WS reviewed mid-year;
- OE covers travel for Professional Development and Presentation, equipment, classroom upgrades;
- Budget planning and transparency: drafts and Reviews shared w/ Leadership Team.

## Department Level:

- IDC: 25% kept at college level, 75% distributed to departments of faculty who generated it.
- OE: distributed to departments based on FTES.
- RRT: Faculty grants and awards, EdD buy-out.
- Work Study allocated by FTES.



Thank You

# Member Forum

# Public Forum

**5 Minute Break**

## Budget Presentation:

# College of Health and Social Sciences

Alvin Alvarez, Dean

Ruth Cortez, College Business Officer

# **UBC Budget Briefing**

## **College of Health & Social Sciences**

**March 16, 2023**

**Alvin Alvarez, Dean**  
**Ruth Cortez, College Business Officer**

# CHSS Mission

**The College of Health & Social Sciences prepares students to help solve the most pressing and enduring issues confronting the well-being of individuals, families, communities and society.**

# CHSS Impact





# Healers & Change Agents



Child & Adolescent Development



Criminal Justice



Counseling



Family Interiors Nutrition & Apparel



Kinesiology



Nursing



Public Affairs & Civic Engagement



Public Health



Physical Therapy



Recreation Parks & Tourism



Sociology & Sexuality Studies



Social Work

# CHSS Enrollment Summary

FTES*	Fall 19	Spring 20	Fall 20	Spring 21	Fall 21	Spring 22	Fall 22	Spring 23 (as of 3/3/23)	Sp 20 vs Sp 23
Undergraduate	2610	2637.9	2546.8	2608.1	2538.0	2384.2	2299.9	2422.0	-8.2%
Graduate	497.7	444.3	476.4	497.1	476.4	463.5	478.8	474.0	+6.7%
<b>CHSS TOTALS</b>	<b>3107.7</b>	<b>3082.2</b>	<b>3023.2</b>	<b>3105.2</b>	<b>3014.4</b>	<b>2847.7</b>	<b>2778.7</b>	<b>2896.0</b>	<b>-6.0%</b>

# Enrolled Seats**	Fall 19	Spring 20	Fall 20	Spring 21	Fall 21	Spring 22	Fall 22	Spring 23 (as of 3/3/23)	Sp 20 vs Sp 23
Undergraduate	13,218	13,307	12,643	13,008	12,707	11,949	11,390	11,992	-9.9%
Graduate	2,109	1,821	2,010	1,972	2,012	1,925	2,030	1,944	+6.8%
<b>CHSS TOTALS</b>	<b>15,327</b>	<b>15,128</b>	<b>14,653</b>	<b>14,980</b>	<b>14,719</b>	<b>13,874</b>	<b>13,420</b>	<b>13,936</b>	<b>-7.9%</b>

\*Institutional Research > Course Data > Curriculum and Instruction > Course Enrollment (FTES) by College

\*\*Institutional Research > Course Data > Curriculum and Instruction > DIY Course Enrollment

# CHSS Operating Fund Budget Summary

## FY20-21, FY21-22 Review and FY22 – 23 Initial\*

	FY 20-21 Budget	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Projected Actuals	FY22 Actuals to FY 21 Actuals % Changes	FY22 Budget to FY21 Budget % Changes	FY22 Budget to FY21 Actuals % Change
Revenues	(\$1,200)	(\$1,282)	(\$1,200)	(\$1,579)	(\$1,185)	(\$1,185)	-25.0%	-1.2%	-25.0%
Salaries and Wages	21,714	21,644	21,917	21,730	21,878	22,804	5%	-.18%	.68%
Operating Expenses	110	141	56	26	0**	0	-100%	-100.0%	-100.0%
<b>TOTAL</b>	<b>\$20,624</b>	<b>\$20,503</b>	<b>\$20,773</b>	<b>\$20,177</b>	<b>\$20,692</b>	<b>21,619</b>	<b>7%</b>	<b>-.39%</b>	<b>2.6%</b>

\*In thousands of dollars; \*\*OE Expenses Moved to NR401; See Slide 8

# CHSS Personnel Summary\*

## FY20-21, FY21-22 Review and FY22 – 23 Initial Budget

FTE	FY 20-21	FY 21-22	FY 22-23
Faculty T/TT	111.6	109.7	105.8
Lecturer Faculty **	78.7	83.6	83.6
Department Chair	5.8	6.2	6.2
MPP	4.0	4.0	3.0
Staff - Departmental	20.7	22.5	19.8
Staff - Dean's***	19.0	18.0	17.0
<b>TOTAL</b>	<b>239.8</b>	<b>244.0</b>	<b>235.4</b>

\* FTE Count

\*\*FTE is reflective at vacant rate (AY 20-21 = \$5046, AY 21-22 = \$5248, AY 22-23 = \$5405) and not actual salary.

\*\*\*One staff moved to DUEAP in Jan 2023.

# Budgeted Activities Funded with Carryforward Funds\*

Actuals (NC, NR201, NR401, SG, SU, TA, TC, TR, TS, TT, TL)

	FY 20-21	FY 21-22	FY 22-23
<b>Salaries and Wages</b>	285,426	1,073,564	384,220
<b>Benefits</b>	60,388	333,684	52,166
<b>Communication</b>	103	0	19
<b>Travel</b>	711	28,064	51,421
<b>Contractual Services</b>	36,360	30,000	0
<b>Information Technology</b>	29,939	113,215	49,207
<b>Services from Others</b>	171,689	195,153	39,517
<b>Equipment Group</b>	27,163	5,507	0
<b>Operating Expenses</b>	415,765	818,060	523,574
<b>CHSS Total</b>	<b>1,027,543</b>	<b>2,597,247</b>	<b>1,100,124</b>
<i>*includes \$ HEERF RSCA</i>			
<i>*FDW results</i>			

# Budgeted Activities Funded With Carryforward Funds

- Department and CHSS operating expenses
- Instructional supplies & services
- Student assistants
- Equipment purchases & maintenance
- Service contracts
- New faculty start up
- Repairs and remodels for department lab and office spaces
- IT equipment and refresh
- Faculty and staff professional development
- Faculty Travel Awards
- Community-building
- Hospitality

# CHSS Fund Balances

	FY 20-21			FY 21-22			FY 22-23		
	Budget	Actual	Balance	Budget	Actual	Balance	Budget	Actual	Balance
<b>NC004-HERF (485) Inst. Support</b>	0	0	0	1,261,006	916,464	344,452	0	0	0
<b>NR201 (485) IDC</b>	1,135,894	129,537	1,006,358	1,217,529	170,879	1,046,650	1,230,179	119,982	1,110,897
<b>NR101 (485) RRTS</b>	462,716	202,107	260,699	299,030	216,321	82,709	201,770	169,379	32,391
<b>NG001 (485) Work Study</b>	95,784	57,104	38,679	68,590	53,702	14,888	56,000	26,334	29,366
<b>NR401 (485) CFW</b>	867,765	124,422	743,343	1,257,928	435,385	822,543	1,464,385	976,331*	488,054*
<b>TCxxx (441) CPaGE</b>	809,183	30,742	778,442	778,442	442,425	336,016	336,016	-66,809	402,825

*FDW results*

*\*Projected for FY 22-23*

# CHSS Fund Balances

	FY 20-21			FY 21-22			FY 22-23		
	Budget	Actual	Balance	Budget	Actual	Balance	Budget	Actual	Balance
TL309 Lottery (481)	149,917	50,210	99,707	99,707	26,315	73,393	73,393	18,256	55,137
TRxxx, TTxxx (496) Trust Enterprise	(645,135)	(75,239)	(720,374)	(720,374)	(208,620)	(928,994)	(944,299)	(65,687)	(1,009,986)
TSxxx (485) Trust Student Fees	29,785	(9854)	39,640	39,640	(35,715)	75,354	75,354	(82,124)	157,478
TAXxx (463) IRA	7,363	(3,971)	11,334	11,312	1,665	9,647	9,647	(11)	9,657
SG, SU (485) Mini Grants	163,663	51,843	111,820	138,566	37,087	101,479	224,779	24,532	200,246



# Budget Implementation Strategies

## • Course Delivery

- Monitor course and curricular development, particularly in regard to fiscal implications
- Optimize course schedules to align with enrollment demand
- Insuring that high demand courses are published and available to students (e.g., Sp 23 = \$144K)
- Monitoring, consolidating and eliminating low enrolled courses (e.g., 58 courses in Sp 22 vs 38 in Sp 23)

## Staffing

- Monitoring staff allocations, hiring and workload
- Workflow Working Group – creating sane and sustainable administrative operations (e.g. travel, procurement processes)
- Ongoing training and collaboration with Academic Resources and Administration & Finance units

## • Student Success

- Increase student engagement, particularly in new students (e.g., Mentor Collective)
- Increase student retention, particularly in Black and Latinx students
- Improve DFW rates, particularly in high demand programs

## • Revenue Generation

- Partner with CPAGE
  - School of Nursing
  - Criminal Justice Studies
  - Clinical Laboratory Sciences
  - Applied Nutrition
- Extramural Grants - ORSP
- Advancement & Development
- Cost Recovery (e.g., RRT, CPAGE, UCSF)

# Q & A

**Alvin Alvarez, Dean – [aalvarez@sfsu.edu](mailto:aalvarez@sfsu.edu)**

**Ruth Cortez, College Business Officer - [rovalle@sfsu.edu](mailto:rovalle@sfsu.edu)**

# Member Forum

# Public Forum

# Policy for Carryforward, Designated Balances, and Reserves

# Carryforward, Designated Balances, and Reserves

## Why is the policy necessary?

- Policy sets expectations for how carryforward and reserves are managed at the unit level and division level.
- Policy aligns SF State's reporting and uses with CSU reporting and uses structure for consistency across reporting portals.

# Carryforward, Designated Balances, and Reserves

## Why is the policy necessary?

- Policy promotes transparency and clarity for how carryforwards are used.
- Policy discourages unnecessary accumulation of carryforwards.
- Policy discourages long-term reliance on carryforwards for recurring costs.

# Member Forum

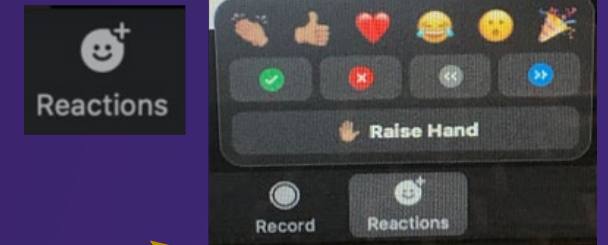


# Public Forum

*Open to all guests and UBC members*

**Please:**

- ✓ **“raise your hand”** (*found on your Reactions menu, lower right corner*)  
*Unmute yourself when called upon to speak. For transparency, please begin with your name, title/department. Mute when finished to reduce noise.*
- ✓ **limit to one question**, so everyone has a chance to speak.  
*You can “Raise your Hand” again with a follow up question, if time allows.*
- ✓ **Thank you for sharing this space respectfully with our community members**



*We appreciate your interest in our University's budget process and the service of our UBC members and guests, in support of our students and all our Gator families.*

---

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC

**<https://adminfin.sfsu.edu/ubc>**