Welcome!

UBC guests: Please ensure your full name shows

◊ Please use the “raise hand” function for questions
◊ We’ll do our best to address questions posted in the Chat
◊ Public forum begins at approximately 11:40 AM
◊ Today’s presentations will be posted to the UBC webpage soon

RSVP to ubc@sfsu.edu to attend UBC “Office Hours” tomorrow, Friday, via Zoom

for Staff, Faculty and MPPs – 11:00AM - 12:00PM

Next UBC meeting
Thursday, April 20, 2023, 10:00 AM – 12:00 PM via Zoom
Welcome from UBC Co-Chair

Amy Sueyoshi
Provost & Vice President Academic Affairs

Jeff Wilson
CFO & Vice President Administration & Finance
# Share Your Thoughts

<table>
<thead>
<tr>
<th>UBC Meetings</th>
<th>UBC Office Hours</th>
<th>By Email</th>
<th>Personally</th>
<th>UBC Webpage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attend and participate in the public forums</td>
<td>Attend a UBC member peer-hosted Office Hour on Fridays after UBC</td>
<td><strong><a href="mailto:UBC@sfsu.edu">UBC@sfsu.edu</a></strong> Shared with UBC Steering Committee</td>
<td>Reach out to a member and they can share knowledge and bring input back to UBC</td>
<td><a href="https://adminfin.sfsu.edu/ubc">https://adminfin.sfsu.edu/ubc</a></td>
</tr>
</tbody>
</table>

Click on the **Feedback and Questions** button.
Members of the University Budget Committee (UBC) invite you to attend UBC office hours to provide your feedback on meeting presentations, to suggest topics for future meetings, to discuss university budget-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for staff and faculty/MPPs.

**UBC Office Hours**

Friday, March 17, 2023
Faculty & MPP: 11:00 AM – 12:00 PM
Staff: 11:00 AM – 12:00 PM

RSVP to: ubc@sfsu.edu

All meetings take place via Zoom
<table>
<thead>
<tr>
<th>Topic</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome/Office Hours/Agenda Review</td>
<td>Sueyoshi</td>
</tr>
<tr>
<td>Member rollcall (and new member welcome)</td>
<td>UBC coordinator</td>
</tr>
<tr>
<td>Minutes Approval (UBC Feb. 2023 meeting)</td>
<td>Sueyoshi</td>
</tr>
<tr>
<td>President’s Message</td>
<td>Mahoney</td>
</tr>
<tr>
<td>Budget Update</td>
<td>Wilson</td>
</tr>
<tr>
<td>Graduate College of Education Budget Presentation</td>
<td>Grutzik</td>
</tr>
</tbody>
</table>
BREAK (5 min)

College of Health & Social Sciences Budget Presentation  Alvarez

Public Forum  ALL
Member Rolcall
and
UBC Membership Announcement

UBC member seats opening beginning Fall 2023:

Staff rep member
• Three (3) seats open beginning August 2023
• Three-year term   (UBC meets once a month during the academic year)

Faculty rep member:
• One (1) seat open beginning August 2023
• Three-year term   (UBC meets once a month during the academic year)

• Email ubc@sfsu.edu for a nomination form for yourself or someone else.
• This notice is posted in this week’s CampusMemo. All are welcome to apply.
Approval of Minutes
from UBC meeting February 23, 2023

All past meeting minutes can be found on the UBC Webpage
President’s Message
Scenario planning: VP Wilson will share approximate needed reductions in terms of dollars over the next five years. For Academic Affairs, it’s approximately $5M in the first year and we aim to get there through curriculum revision and better course planning, which includes the lowering the number of low-enrolled courses. At this time we are not planning any staff reductions, although when departures occur, we’re asking deans and AVPS to engage in thoughtful position management. If there are positions that need to be filled or equipment that needs to be bought, we will fill the positions and buy the equipment. To be clear, we are hoping all of us can participate in minor adjustments to resize to a slightly smaller campus.

How will the staffing realignment be decided? Staffing decisions are made at the level where the changes will occur. For colleges, they’ve been in conversation with their departments and staff and will determine the best allocation of staging resources.

Would like to have seen how the colleges plan to deal with the budget realignment. In the enrollment and budget briefings at the college level, the deans all dedicated the last slide to what they were already doing to resize. Feel free to check out those slides on Academic Affairs website.

Why was the Faculty Computer refresh cancelled for this year? We decided to cancel this year due to budget issues. However, it’ll be rebooted next year and Andrew Roderick has promised he will do all it takes to make certain that those who were eligible for a refresh this year will have working computers for the year as we wait for the reboot.

At what point will we consider discontinuing programs? Deans, directors, and chairs are already working hard to figure out how their own programs should be reconfigured and/or discontinued due to student demand.

Does the School of Nursing work with CPAGE for nursing license renewals or additional certificates (continuing Ed requirements)? CPaGE is actively working with the School of Nursing (SCN) to develop appropriate programs.

Reminder:
Office Hours are offered virtually on Fridays after UBC, so they are tomorrow, Friday, March 17th from 11AM – 12PM. RSVP to ubc@sfsu for the Zoom link
Staff Office Hour is hosted by Mary Menees and/or Dylan Mooney. Faculty/MPP Office Hour is hosted by Genie Stowers and/or Michael Goldman.
Budget Update
1. CSU and January Governor’s Budget Proposal

2. FY2023-24 Campus Budget Planning Framework
2023-24 CSU and January Governor’s Budget Proposal
# CSU 2023-24 Incremental Budget Request

<table>
<thead>
<tr>
<th>Category</th>
<th>Request Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation Initiative 2025</td>
<td>$55</td>
</tr>
<tr>
<td>Student Basic Needs</td>
<td>20</td>
</tr>
<tr>
<td>Academic Facilities and Infrastructure</td>
<td>50</td>
</tr>
<tr>
<td>Compensation Increases</td>
<td>261</td>
</tr>
<tr>
<td>Strategic Resident Enrollment Growth at 1%</td>
<td>50</td>
</tr>
<tr>
<td>Required Operational Costs</td>
<td>43</td>
</tr>
<tr>
<td>Mandatory Costs</td>
<td>$51</td>
</tr>
</tbody>
</table>
STATE BUDGET OUTLOOK

Governor’s Budget Expects Slowing but Continued Economic Growth

- The administration expects job and wage growth to continue in 2023 and is not projecting a recession

Proposed Budget Reflects Significant Downgrade of Revenue Estimates

- The 2023-24 fiscal year revenues will be $29.5 billion lower than estimated in the 2022 Budget Act.

Governor’s Proposal Does Not Use State’s Reserves to Close Budget Shortfall
THE STATE BUDGET HIGHLIGHTS SEVERAL RISKS TO THE ECONOMIC OUTLOOK

• Additional interest rate hikes by the Federal Reserve, which could push the nation into a recession

• On the other hand, factors that could lead to more substantial economic growth than projected include “faster-than-expected easing of inflation and resolution of the Russian invasion of Ukraine.”
GOVERNORS STATEWIDE PRIORITIES

1. Californians Health - coverage, affordability, and access
2. Homelessness and housing - maintaining previous commitments
3. Economic security - maintaining existing commitments
4. Education - continue multi-year compacts
5. Work Force
REOCCURRING FUNDING AT $227 MILLION (5% increase)

- Not Designated: $176
- Strategic Resident Enrollment Growth: 51
January's Gov

- Debt service of six capital projects funded 2022-23 Budget Act
- Academic Facilities and Infrastructure
- General Fund, Operations

Less with $253 mil

BOT

50

227

480
GOVERNOR’S COMPACT PROPOSAL

- The 2023-24 budget proposal provides 5% base increases to the CSU and the UC.
- The five-year funding investments established through agreements between the administration, CSU, and UC systems, 2022-23 Through 2026-27.
- The “compacts” outline significant goals, including increasing access, improving student success and advancing equity, increasing affordability, improving collaboration among systems of higher education, and supporting workforce preparedness.
SHIFT ON ONE-TIME FUNDING AT $404.8 MILLION

2022-23 Budget Act To fund six CSU capital projects in CSU Bonds
OTHER PROPOSALS WITH AN IMPACT ON CSU, UC, AND CCC

• Delaying 2023-24 to 2024-25 for affordable student housing, including converting commercial properties into affordable student housing for CCC, CSU, and UC students - $250 Million

• Delaying the 2023-24 and 2024-25 to 2025-26 for the student housing revolving loan program established in the 2022 Budget Act to support all three higher education systems - $1.15 Billion

• Increase in Middle-Class Scholarship Program - $227 Million
FY2023-24 CAMPUS BUDGET PLANNING FRAMEWORK
CAMPUS BUDGET PLANNING FRAMEWORK

• Campus Multi-Year Enrollment and Budget Plan *(Enrollment & Budget briefings)*
• Campus Budget Planning - Timeline
• Campus Units Planning
• Governor’s May Proposal
• June State Budget
• Final Campus Budget
CAMPUS PLANNING TIMELINE

- Campus Budget Memo With Targets: Mar 30
- PBCS(*) Open for Planners: Mar 31
- Training & QA Sessions: April-May
- First Snapshot: Apr 21
- Second Snapshot: May 19
- Final Snapshot: June 16
- Approved Budget: July 3

PBCS- Planning Budget Cloud Solution
FY2023-24 BUDGET PLANNING

CAMPUS BUDGET PLANNING FRAMEWORK

• Campus Multi-Year Enrollment and Budget Plan
• Campus Planning Timeline
• Campus Units Planning
• Governor’s May Proposal
• June State Budget
• Final Campus Budget
Q & A from members
Budget Presentation:

Graduate College of Education

Cynthia Grutzik, Dean
Cathy Tong, College Business Officer
FY2022-2023 UBC Budget Overview
Graduate College of Education

March 16, 2023
Graduate College of Education

Statement of Purpose

The GCOE develops transformative and visionary educators, clinicians, and leaders for social justice, to effect change for good across the Bay Area and beyond, and to create an engaged, and productive democracy. Together we do the work necessary to understand and welcome all; prepare equity-focused, caring, and highly skilled professionals; to identify and dismantle racist, ableist, and oppressive systems; and to build an equitable and accessible present and future.
Graduate College of Education Departments

Department of Elementary Education
  • Bilingual Authorization Spanish and Chinese (Cantonese and Mandarin)
  • Multiple Subject Credential
  • MA in Education - Early Childhood
  • MA in Curriculum and Instruction
  • Education Minor

Department of Equity, Leadership Studies, and Instructional Technologies
  • MA in Education - Ed Admin + Credential
  • MA in Educ - Equity and Social Justice Education
  • MA in Educ - Instructional Design and Technology
  • Step to College

Department of Secondary Education
  • Single Subject Credential
  • MA in Curriculum and Instruction
  • Education Minor
Graduate College of Education Departments (cont.)

**Department of Special Education**
- SPED Visual Impairments Credential
- SPED O&M Clinical/Rehab Services Credential
- SPED Early Childhood Credential
- SPED Mild to Moderate Support Needs Credential
- SPED Extensive Support Needs Credential
- Ortho Impaired AA Credential
- MA in Special Education
- Joint Doc in Special Education, with UC Berkeley
- Special Education Minor

**Department of Speech, Language and Hearing Sciences**
- Speech Language Pathology
- MS in Speech Language Hearing Sciences
- SLHS BS
Doctoral Programs:
  • Ed.D. Educational Leadership (EDDL)

Affiliated Credential Programs Other Colleges:
  • PPS School Psychology
  • PPS School Counseling
  • PPS Social Work
  • School Nurse Program
  • Adapted PE Added Authorization
## Graduate College of Education

### Budget Summary

### FY2020-2021, 2021-2022 Review and FY2022 – 2023 Initial

<table>
<thead>
<tr>
<th></th>
<th>FY2020-21 Budget</th>
<th>FY2020-21 Actuals</th>
<th>FY2021-22 Budget</th>
<th>FY2021-22 Actuals</th>
<th>FY2022-23 Budget</th>
<th>FY2022-23 Projected Actuals</th>
<th>FY21 Actuals to FY22 Projected Actuals % Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td>876</td>
<td>1,010</td>
<td>911</td>
<td>899</td>
<td>887</td>
<td>971</td>
<td>8.01%</td>
</tr>
<tr>
<td><strong>Salaries and wages</strong></td>
<td>8,057</td>
<td>8,044</td>
<td>8,558</td>
<td>8,100</td>
<td>8,577</td>
<td>8,541</td>
<td>5.44%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td>69</td>
<td>105</td>
<td><strong>91</strong></td>
<td><strong>77</strong></td>
<td><strong>124</strong></td>
<td><strong>95</strong></td>
<td>23.38%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7,250</strong></td>
<td><strong>7,139</strong></td>
<td><strong>7,738</strong></td>
<td><strong>7,278</strong></td>
<td><strong>7,814</strong></td>
<td><strong>7,665</strong></td>
<td>5.32%</td>
</tr>
</tbody>
</table>

Data retrieved from Planning Budgeting Cloud Service (PBCS).

Funds: NG001, NR101 and NG025.

* Includes T-TT and Lecturer faculty, staff, MPP, and etc.

**OE for Doctoral Program (EDDL) only; GCOE’s OE is in NR401 on Slide 10.
## FTES Overviews

<table>
<thead>
<tr>
<th></th>
<th>FTES</th>
<th>Headcount</th>
<th>Sections Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fall 2020¹</td>
<td>Spring 2021¹</td>
<td>Fall 2021¹</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>520.00</td>
<td>515.40</td>
<td>440.10</td>
</tr>
<tr>
<td>Graduate</td>
<td>726.10</td>
<td>708.90</td>
<td>749.90</td>
</tr>
<tr>
<td>GCOE Total</td>
<td>1,246.10</td>
<td>1,224.30</td>
<td>1,190.00</td>
</tr>
<tr>
<td></td>
<td>Fall 2021¹</td>
<td>Spring 2022¹</td>
<td>Fall 2022¹</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>426.90</td>
<td>462.90</td>
<td>364.90</td>
</tr>
<tr>
<td>Graduate</td>
<td>663.50</td>
<td>614.40</td>
<td>511.07</td>
</tr>
<tr>
<td>GCOE Total</td>
<td>979.30</td>
<td>912.89</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall 2022¹</td>
<td>Spring 2023³</td>
<td>Fall Comparison</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>401.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td>511.07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GCOE Total</td>
<td>912.89</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Headcount = Enrolled Seats**

1. Data retrieved from Institutional Research > Course Data > Curriculum and Instruction > Course Enrollment (FTES) by College.
2. Data retrieved from Institutional Research > Course Data > Curriculum and Instruction > DIY Course Enrollment Report.
3. Data retrieved from Campus Solution > Campus-wide Reporting > Enrollment Analysis Report as of census day 02/24/23.
4. Annualized = average of Fall and Spring.

* In FY 21-22, College received HEERF fund support to offer additional sections for smaller, in-person offerings during COVID.
## Graduate College of Education
### (FTES & Sections Offered Overview)

<table>
<thead>
<tr>
<th></th>
<th>20-21</th>
<th>21-22</th>
<th>22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td>517.70</td>
<td>433.50</td>
<td>383.36</td>
</tr>
<tr>
<td><strong>Graduate</strong></td>
<td>717.50</td>
<td>706.70</td>
<td>562.74</td>
</tr>
<tr>
<td><strong>GCOE Totals</strong></td>
<td>1,235.20</td>
<td>1,140.20</td>
<td>946.10</td>
</tr>
</tbody>
</table>

Annualized FTES = Average of Fall and Spring

![Bar chart showing FTES and sections offered over three years](chart.png)
## Personnel Summary

<table>
<thead>
<tr>
<th>FTE</th>
<th>FY20-21</th>
<th>FY21-22</th>
<th>FY22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Staff</td>
<td>4.00</td>
<td>3.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Departmental &amp; College Wide Staff</td>
<td>17.30</td>
<td>17.80</td>
<td>16.30</td>
</tr>
<tr>
<td>Department Chair &amp; Program Director</td>
<td>3.80</td>
<td>3.80</td>
<td>3.80</td>
</tr>
<tr>
<td>MPP</td>
<td>3.50</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>T/TT Faculty</td>
<td>36.20</td>
<td>32.70</td>
<td>35.45</td>
</tr>
<tr>
<td>Lecturer*</td>
<td>**26.22</td>
<td>30.50</td>
<td>30.73</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>91.02</strong></td>
<td><strong>90.80</strong></td>
<td><strong>93.28</strong></td>
</tr>
</tbody>
</table>

This report includes NG001, NG025 and NR101.

* FTE is reflective at vacant replacement rate and not actual salary.

**Portion of the lecturer allocation was supported in NR401 (4.36 FTE).
Budgeted Activities Funded With Carryforward Funds

<table>
<thead>
<tr>
<th>GCOE College side:</th>
<th>20-21</th>
<th>21-22</th>
<th>22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Operating Expenses</td>
<td>$72.99</td>
<td>$184.22</td>
<td>$245.63</td>
</tr>
<tr>
<td>Lecturer/ Faculty project related expenses:</td>
<td>$311.97</td>
<td>$28.12</td>
<td>$63.91</td>
</tr>
<tr>
<td>Faculty Search Activities</td>
<td>$0.00</td>
<td>$16.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>Accreditation fee/ activities</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$15.61</td>
</tr>
<tr>
<td>Open Commitments (POs, Delayed Projects and Payments):</td>
<td>$51.26</td>
<td>$42.60</td>
<td>$95.64</td>
</tr>
<tr>
<td>GCOE Total:</td>
<td>$436.22</td>
<td>$270.94</td>
<td>$432.78</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EDDL</th>
<th>20-21</th>
<th>21-22</th>
<th>22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDDL - Category I student fee revenue - Program Operations</td>
<td>$730.37</td>
<td>$937.47</td>
<td>$807.45</td>
</tr>
</tbody>
</table>

NR401 – Programs and Initiatives Fund – Project ID starts with CF (Carry Forward). These are the budgeted activities.
<table>
<thead>
<tr>
<th>Other Funds</th>
<th>20-21</th>
<th>21-22</th>
<th>22-23 *</th>
<th>Cumulative Balances as Feb 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>TSxxx – Student fees</td>
<td>$21.77</td>
<td>$31.63</td>
<td>$35.92</td>
<td>$11.30</td>
</tr>
<tr>
<td>TRxxx &amp; TTxxx - Miscellaneous Trust</td>
<td>$653.19</td>
<td>$98.35</td>
<td>$122.24</td>
<td>$599.65</td>
</tr>
<tr>
<td>TA250 - Instructionally Related Activities</td>
<td>$9.96</td>
<td>$5.32</td>
<td>$6.63</td>
<td>$8.84</td>
</tr>
<tr>
<td>TL308 - Lottery</td>
<td>$0.10</td>
<td>$64.23</td>
<td>$76.43</td>
<td>$69.10</td>
</tr>
<tr>
<td>NR201 – Recovered Indirect Cost</td>
<td>$277.31</td>
<td>$124.97</td>
<td>$17.77</td>
<td>$209.43</td>
</tr>
<tr>
<td>TCxxx - CPaGE (formerly CEL)</td>
<td>$270.43</td>
<td>$58.67</td>
<td>$25.10</td>
<td>$240.61</td>
</tr>
<tr>
<td>NG001 - Work Study</td>
<td>$37.49</td>
<td>$36.82</td>
<td>$37.00</td>
<td>$6.16</td>
</tr>
</tbody>
</table>

* On-going
Budget Implementation Strategies

College Level:

• Course schedule adapted to reflect changing enrollment, reduce low-enrolled sections, combine where possible;

• ST Supervision required for accreditation, and ratios carefully followed;

• Student Assistants and Work Study: Department requests met w/ Lottery, and WS reviewed mid-year;

• OE covers travel for Professional Development and Presentation, equipment, classroom upgrades;

• Budget planning and transparency: drafts and Reviews shared w/ Leadership Team.

Department Level:

• IDC: 25% kept at college level, 75% distributed to departments of faculty who generated it.

• OE: distributed to departments based on FTES.

• RRT: Faculty grants and awards, EdD buy-out.

• Work Study allocated by FTES.
Thank You
Member Forum
Public Forum
5 Minute Break
Budget Presentation:

College of Health and Social Sciences

Alvin Alvarez, Dean
Ruth Cortez, College Business Officer
UBC Budget Briefing
College of Health & Social Sciences

March 16, 2023

Alvin Alvarez, Dean
Ruth Cortez, College Business Officer
The College of Health & Social Sciences prepares students to help solve the most pressing and enduring issues confronting the well-being of individuals, families, communities and society.
CHSS Impact
Healers & Change Agents

- Child & Adolescent Development
- Criminal Justice
- Counseling
- Family Interiors Nutrition & Apparel
- Kinesiology
- Nursing
- Public Affairs & Civic Engagement
- Public Health
- Physical Therapy
- Recreation Parks & Tourism
- Sociology & Sexuality Studies
- Social Work
### CHSS Enrollment Summary

**FTES***

<table>
<thead>
<tr>
<th></th>
<th>Fall 19</th>
<th>Spring 20</th>
<th>Fall 20</th>
<th>Spring 21</th>
<th>Fall 21</th>
<th>Spring 22</th>
<th>Fall 22</th>
<th>Spring 23 (as of 3/3/23)</th>
<th>Sp 20 vs Sp 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>2610</td>
<td>2637.9</td>
<td>2546.8</td>
<td>2608.1</td>
<td>2538.0</td>
<td>2384.2</td>
<td>2299.9</td>
<td>2422.0</td>
<td>-8.2%</td>
</tr>
<tr>
<td>Graduate</td>
<td>497.7</td>
<td>444.3</td>
<td>476.4</td>
<td>497.1</td>
<td>476.4</td>
<td>463.5</td>
<td>478.8</td>
<td>474.0</td>
<td>+6.7%</td>
</tr>
<tr>
<td>CHSS TOTALS</td>
<td>3107.7</td>
<td>3082.2</td>
<td>3023.2</td>
<td>3105.2</td>
<td>3014.4</td>
<td>2847.7</td>
<td>2778.7</td>
<td>2896.0</td>
<td>-6.0%</td>
</tr>
</tbody>
</table>

*Institutional Research > Course Data > Curriculum and Instruction > Course Enrollment (FTES) by College

**# Enrolled Seats**

<table>
<thead>
<tr>
<th></th>
<th>Fall 19</th>
<th>Spring 20</th>
<th>Fall 20</th>
<th>Spring 21</th>
<th>Fall 21</th>
<th>Spring 22</th>
<th>Fall 22</th>
<th>Spring 23 (as of 3/3/23)</th>
<th>Sp 20 vs Sp 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>13,218</td>
<td>13,307</td>
<td>12,643</td>
<td>13,008</td>
<td>12,707</td>
<td>11,949</td>
<td>11,390</td>
<td>11,992</td>
<td>-9.9%</td>
</tr>
<tr>
<td>Graduate</td>
<td>2,109</td>
<td>1,821</td>
<td>2,010</td>
<td>1,972</td>
<td>2,012</td>
<td>1,925</td>
<td>2,030</td>
<td>1,944</td>
<td>+6.8%</td>
</tr>
<tr>
<td>CHSS TOTALS</td>
<td>15,327</td>
<td>15,128</td>
<td>14,653</td>
<td>14,980</td>
<td>14,719</td>
<td>13,874</td>
<td>13,420</td>
<td>13,936</td>
<td>-7.9%</td>
</tr>
</tbody>
</table>

**Institutional Research > Course Data > Curriculum and Instruction > DIY Course Enrollment**
## FY20-21, FY21-22 Review and FY22 – 23 Initial*  

<table>
<thead>
<tr>
<th></th>
<th>FY 20-21 Budget</th>
<th>FY 20-21 Actuals</th>
<th>FY 21-22 Budget</th>
<th>FY 21-22 Actuals</th>
<th>FY 22-23 Budget</th>
<th>FY 22-23 Projected Actuals</th>
<th>FY22 Actuals to FY 21 Actuals % Changes</th>
<th>FY22 Budget to FY21 Budget % Changes</th>
<th>FY22 Budget to FY21 Actuals % Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td>($1,200)</td>
<td>($1,282)</td>
<td>($1,200)</td>
<td>($1,579)</td>
<td>($1,185)</td>
<td>($1,185)</td>
<td>-25.0%</td>
<td>-1.2%</td>
<td>-25.0%</td>
</tr>
<tr>
<td><strong>Salaries and Wages</strong></td>
<td>21,714</td>
<td>21,644</td>
<td>21,917</td>
<td>21,730</td>
<td>21,878</td>
<td>22,804</td>
<td>5%</td>
<td>-.18%</td>
<td>.68%</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td>110</td>
<td>141</td>
<td>56</td>
<td>26</td>
<td>0**</td>
<td>0</td>
<td>-100%</td>
<td>-100.0%</td>
<td>-100.0%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$20,624</td>
<td>$20,503</td>
<td>$20,773</td>
<td>$20,177</td>
<td>$20,692</td>
<td>21,619</td>
<td>7%</td>
<td>-.39%</td>
<td>2.6%</td>
</tr>
</tbody>
</table>

*In thousands of dollars; **OE Expenses Moved to NR401; See Slide 8
### FY20-21, FY21-22 Review and FY22 – 23 Initial Budget

<table>
<thead>
<tr>
<th>FTE</th>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty T/TT</td>
<td>111.6</td>
<td>109.7</td>
<td>105.8</td>
</tr>
<tr>
<td>Lecturer Faculty **</td>
<td>78.7</td>
<td>83.6</td>
<td>83.6</td>
</tr>
<tr>
<td>Department Chair</td>
<td>5.8</td>
<td>6.2</td>
<td>6.2</td>
</tr>
<tr>
<td>MPP</td>
<td>4.0</td>
<td>4.0</td>
<td>3.0</td>
</tr>
<tr>
<td>Staff - Departmental</td>
<td>20.7</td>
<td>22.5</td>
<td>19.8</td>
</tr>
<tr>
<td>Staff - Dean’s***</td>
<td>19.0</td>
<td>18.0</td>
<td>17.0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>239.8</strong></td>
<td><strong>244.0</strong></td>
<td><strong>235.4</strong></td>
</tr>
</tbody>
</table>

* FTE Count
**FTE is reflective at vacant rate (AY 20-21 = $5046, AY 21-22 = $5248, AY 22-23 = $5405) and not actual salary.
***One staff moved to DUEAP in Jan 2023.
## Budgeted Activities Funded with Carryforward Funds*

*Actuals (NC, NR201, NR401, SG, SU, TA, TC, TR, TS, TT, TL)*

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 20-21</th>
<th>FY 21-22</th>
<th>FY 22-23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>285,426</td>
<td>1,073,564</td>
<td>384,220</td>
</tr>
<tr>
<td>Benefits</td>
<td>60,388</td>
<td>333,684</td>
<td>52,166</td>
</tr>
<tr>
<td>Communication</td>
<td>103</td>
<td>0</td>
<td>19</td>
</tr>
<tr>
<td>Travel</td>
<td>711</td>
<td>28,064</td>
<td>51,421</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>36,360</td>
<td>30,000</td>
<td>0</td>
</tr>
<tr>
<td>Information Technology</td>
<td>29,939</td>
<td>113,215</td>
<td>49,207</td>
</tr>
<tr>
<td>Services from Others</td>
<td>171,689</td>
<td>195,153</td>
<td>39,517</td>
</tr>
<tr>
<td>Equipment Group</td>
<td>27,163</td>
<td>5,507</td>
<td>0</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>415,765</td>
<td>818,060</td>
<td>523,574</td>
</tr>
<tr>
<td><strong>CHSS Total</strong></td>
<td><strong>1,027,543</strong></td>
<td><strong>2,597,247</strong></td>
<td><strong>1,100,124</strong></td>
</tr>
</tbody>
</table>

* Includes $ HEERF RSCA

*FDW results
Budgeted Activities Funded With Carryforward Funds

- Department and CHSS operating expenses
- Instructional supplies & services
- Student assistants
- Equipment purchases & maintenance
- Service contracts
- New faculty start up
- Repairs and remodels for department lab and office spaces
- IT equipment and refresh
- Faculty and staff professional development
- Faculty Travel Awards
- Community-building
- Hospitality
## CHSS Fund Balances

<table>
<thead>
<tr>
<th></th>
<th>FY 20-21</th>
<th></th>
<th></th>
<th>FY 21-22</th>
<th></th>
<th></th>
<th>FY 22-23</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
</tr>
<tr>
<td>NC004-HERF (485) Inst. Support</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,261,006</td>
<td>916,464</td>
<td>344,452</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>NR201 (485) IDC</td>
<td>1,135,894</td>
<td>129,537</td>
<td>1,006,358</td>
<td>1,217,529</td>
<td>170,879</td>
<td>1,046,650</td>
<td>1,230,179</td>
<td>119,982</td>
<td>1,110,897</td>
</tr>
<tr>
<td>NR101 (485) RRTS</td>
<td>462,716</td>
<td>202,107</td>
<td>260,699</td>
<td>299,030</td>
<td>216,321</td>
<td>82,709</td>
<td>201,770</td>
<td>169,379</td>
<td>32,391</td>
</tr>
<tr>
<td>NG001 (485) Work Study</td>
<td>95,784</td>
<td>57,104</td>
<td>38,679</td>
<td>68,590</td>
<td>53,702</td>
<td>14,888</td>
<td>56,000</td>
<td>26,334</td>
<td>29,666</td>
</tr>
<tr>
<td>NR401 (485) CFW</td>
<td>867,765</td>
<td>124,422</td>
<td>743,343</td>
<td>1,257,928</td>
<td>435,385</td>
<td>822,543</td>
<td>1,464,385</td>
<td>976,331*</td>
<td>488,054*</td>
</tr>
<tr>
<td>TCxxx (441) CPaGE</td>
<td>809,183</td>
<td>30,742</td>
<td>778,442</td>
<td>778,442</td>
<td>442,425</td>
<td>336,016</td>
<td>336,016</td>
<td>-66,809</td>
<td>402,825</td>
</tr>
</tbody>
</table>

*FDW results*

*Projected for FY 22-23*
## CHSS Fund Balances

<table>
<thead>
<tr>
<th></th>
<th>FY 20-21</th>
<th></th>
<th></th>
<th>FY 21-22</th>
<th></th>
<th></th>
<th>FY 22-23</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
<td>Budget</td>
<td>Actual</td>
<td>Balance</td>
</tr>
<tr>
<td><strong>TL309 Lottery (481)</strong></td>
<td>149,917</td>
<td>50,210</td>
<td>99,707</td>
<td>99,707</td>
<td>26,315</td>
<td>73,393</td>
<td>73,393</td>
<td>18,256</td>
<td>55,137</td>
</tr>
<tr>
<td><strong>TRxxx, TTxxx (496)</strong></td>
<td>(645,135)</td>
<td>(75,239)</td>
<td>(720,374)</td>
<td>(720,374)</td>
<td>(208,620)</td>
<td>(928,994)</td>
<td>(944,299)</td>
<td>(65,687)</td>
<td>(1,009,986)</td>
</tr>
<tr>
<td><strong>Trust Enterprise</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TSxxx (485)</strong></td>
<td>29,785</td>
<td>(9854)</td>
<td>39,640</td>
<td>39,640</td>
<td>(35,715)</td>
<td>75,354</td>
<td>75,354</td>
<td>(82,124)</td>
<td>157,478</td>
</tr>
<tr>
<td><strong>Trust Student Fees</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TAxxx (463)</strong></td>
<td>7,363</td>
<td>(3,971)</td>
<td>11,334</td>
<td>11,312</td>
<td>1,665</td>
<td>9,647</td>
<td>9,647</td>
<td>(11)</td>
<td>9,657</td>
</tr>
<tr>
<td><strong>IRA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SG, SU (485)</strong></td>
<td>163,663</td>
<td>51,843</td>
<td>111,820</td>
<td>138,566</td>
<td>37,087</td>
<td>101,479</td>
<td>224,779</td>
<td>24,532</td>
<td>200,246</td>
</tr>
<tr>
<td><strong>Mini Grants</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Budget Implementation Strategies

• Course Delivery
  • Monitor course and curricular development, particularly in regard to fiscal implications
  • Optimize course schedules to align with enrollment demand
  • Insuring that high demand courses are published and available to students (e.g., Sp 23 = $144K)
  • Monitoring, consolidating and eliminating low enrolled courses (e.g., 58 courses in Sp 22 vs 38 in Sp 23)

Staffing
• Monitoring staff allocations, hiring and workload
• Workflow Working Group – creating sane and sustainable administrative operations (e.g. travel, procurement processes)
• Ongoing training and collaboration with Academic Resources and Administration & Finance units

• Student Success
  • Increase student engagement, particularly in new students (e.g., Mentor Collective)
  • Increase student retention, particularly in Black and Latinx students
  • Improve DFW rates, particularly in high demand programs

• Revenue Generation
  • Partner with CPAGE
    • School of Nursing
    • Criminal Justice Studies
    • Clinical Laboratory Sciences
    • Applied Nutrition
  • Extramural Grants - ORSP
  • Advancement & Development
  • Cost Recovery (e.g., RRT, CPAGE, UCSF)
Q & A

Alvin Alvarez, Dean – aalvarez@sfsu.edu
Ruth Cortez, College Business Officer - rovalle@sfsu.edu
Member Forum
Public Forum
Policy for Carryforward, Designated Balances, and Reserves
Why is the policy necessary?

• Policy sets expectations for how carryforward and reserves are managed at the unit level and division level.

• Policy aligns SF State’s reporting and uses with CSU reporting and uses structure for consistency across reporting portals.
Why is the policy necessary?

• Policy promotes transparency and clarity for how carryforwards are used.
• Policy discourages unnecessary accumulation of carryforwards.
• Policy discourages long-term reliance on carryforwards for recurring costs.
Member Forum
Public Forum

Open to all guests and UBC members

Please:

✓ “raise your hand” (found on your Reactions menu, lower right corner)
  Unmute yourself when called upon to speak. For transparency, please begin with your name, title/department. Mute when finished to reduce noise.

✓ limit to one question, so everyone has a chance to speak.
  You can “Raise your Hand” again with a follow up question, if time allows.

✓ Thank you for sharing this space respectfully with our community members
We appreciate your interest in our University’s budget process and the service of our UBC members and guests, in support of our students and all our Gator families.

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC

https://adminfin.sfsu.edu/ubc