University Budget Committee

Thursday, February 10, 2022

Welcome!

- UBC guests: please ensure your full name shows

- All: Please use the "raise hand" function for questions

- Public forum is at approx. 10:40 a.m.

- We'll do our best to address questions posted in the Chat

- Today's presentation will be posted to the UBC webpage

- RSVP to ubc@sfsu.edu to attend UBC Office Hours tomorrow 10:00AM for Staff and Faculty/Mpps

Thank you, Nancy Ganner, for

all your hard work with the UBC

the past six years.

You will be missed!

Today's Agenda:

- Member rollcall UBC staff

- Meeting Minutes approval (Dec 16)

- President's Message

- Transparency topic: IRA Fees

- Presentations:
    - ➢ 2022-23 Budget Planning
    - ➢ Graduate Enrollment Trends

- Updates/Informational Item:
    - ➢ HEERF Update
    - ➢ Technology Governance Committee

- Action Item: None
    - Member dialogue
    - Public comment
    - Member vote

- Public Forum

Ways you can dialogue with UBC and share your thoughts:

1. **UBC meetings:** attend and participate in the public forum

2. **Office Hours:** virtual UBC member/peer-hosted Office Hours tomorrow. Email ubc@sfsu.edu for invite to attend.

3. **By email:** ubc@sfsu.edu (will be shared with Steering Committee)

4. **Personally:** Reach out to a member and they can share their knowledge or bring your input back to the UBC

5. **UBC webpage** "Feedback" button: https://adminfin.sfsu.edu/ubc

UNIVERSITY BUDGET COMMITTEE OFFICE HOURS

Members of the University Budget Committee (UBC) invite you to attend the UBC office hours, for all campus employees and students to provide feedback on meeting presentations, suggest topics for future meetings, discuss university fund-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for staff, faculty/MPPS, students by these members directly.

RSVP to: ubc@sfsu.edu

UBC MEETINGS	UBC OFFICE HOURS
Thursday, February 10, 2022 9:00 AM – 11:00 AM	Friday, February 11, 2022 10:00 AM – 11:00 AM
Thursday, March 17, 2022 10:00 AM – 12:00 PM	Friday, March 18, 2022 10:00 AM – 11:00 AM
Thursday, April 21, 2022 10:00 AM – 12:00 PM	Friday, April 22, 2022 10:00 AM – 11:00 AM
Thursday, May 26, 2022 10:00 AM – 12:00 PM	Friday, May 27, 2022 10:00 AM – 11:00 AM

All meetings take place via Zoom

Member Attendance

Approval of December 16 Meeting Minutes

(all past meeting minutes can be found on the UBC webpage)

President Lynn Mahoney

Transparency Topic:

IRA Fees

Jamillah Moore, Ed.D.
Vice President for Student Affairs &
Enrollment Management

Instructionally Related Activities (IRA) Fee

Jamillah Moore, EdD
Vice President for Student Affairs & Enrollment Management

Presentation Outline

1. History of IRA (California and the CSU)

2. Overview of IRA at SF State (local policies and standards)

3. SF State IRA Process

4. IRA Dollars

5. IRA-Supported Programs and Services

6. Process to Request IRA dollars for programs and services

California Education Code

- CA Education Code 89230 defines and establishes IRA

- Activities and laboratory experiences

- Partially sponsored by an academic discipline or department

- Integrally related to instructional offerings

- Considered to be essential to a quality educational and important instructional experience

- **Athletics**
- **Radio, TV, Film**
- **Music & Dance Performance**
- **Theater & Musical Production**

- **Forensics**
- **Others associated with instruction as defined above**

CSU Executive Order 429

1. Chancellor establishes IRA fee for campus

2. Paid by all enrolled students

3. Funds are used solely to support activities defined by Education Code 89230

4. ***Funds shall not be used for tuitional matters or to support faculty positions***

5. ***Establish IRA Advisory Committee***

6. Increasing the fee beyond $10 by a student referendum or alternative consultation

7. Cost of insurance for extramural athletic activities paid from fee revenue

8. Major changes to IRA programming may reduce the fee

IRA is a Category II Fee

CSU Student Fee Categories (Context for a CAT II Fee):

1. *Category I – Systemwide Mandatory Tuition & Other Fees Required to Apply to, Enroll in, or Attend the University (i.e. tuition)*

2. **Category II – Campus Mandatory Fees paid to Enroll in or Attend the University *(i.e. IRA and Gator Pass)***

3. *Category III – State-Supported/Miscellaneous Course Fees (i.e. science lab fees)*

4. *Category IV – Fees Paid to Receive Materials, Services or use Facilities; Fees to Reimburse the University for Additional Costs (i.e. new student orientation)*

5. *Category V – Fees paid to Self-Support Programs (i.e. extended education, parking, housing, etc.)*

6. *Category VI – Systemwide voluntary fees (i.e. student representation fee – must opt out)*

CSU Viewpoint Neutrality on Fee Allocation

Each campus must ensure:

1. All policies/procedures are in writing

2. Funding/allocation decisions adhere to viewpoint neutrality

3. Policies/procedures are made available & easily accessible by students/student organizations

4. Policies include an appeal process with prompt review

IRA Budget Request Guidelines

*Established by the Campus IRA Advisory Board and endorsed by the Student Fee Advisory Committee (SFAC)

Funding Priorities per the SF State IRA Budget Request Guidelines:

- The highest priority is given to programs involving students in all facets of their activities

- Programs operated by faculty/staff are given lower priority

IRA at SF State

IRA Student Fee - General	IRA Athletics & Recreational Sports
• $50/student	$68/student
• Academic Affairs/University Library $2.3 million	
• SFAC/IRA Advisory Board $250k - $450k (depending on enrollment)	

IRA Fund Process

```
IRA Student Fee – General
$50/student/term
~$2.7 Million Annually
        │
        ▼
IRA – General
~$2.7 Million Annually
    │           │
~$300K      ~$2.3 Million
    ▼           ▼
IRA Advisory Board    Library
"Projects"            ~$2.3 Million Annually
```

```
IRA Athletics & Rec Sports
$68/student/term
~$3.8 Million Annually
    │                   │
$60/student         $8/student
    ▼                   ▼
Intercollegiate Athletics    IRA – Campus Recreation
~$3.3 Million Annually        ~$550K Annually
        │
~$3.3 Million
        ▼
General Athletics Programs
~$3.3 Million Annually
```

IRA Fund Process

In the past few years, the IRA Advisory Board allocated the following amounts toward IRA requests:

- Fiscal Year 2019/2020 – $321,406
- Fiscal Year 2020/2021 – $239,600
- Fiscal Year 2021/2022 – $230,621

The IRA Board has ~$113,000 to allocate in Fiscal Year 2022/2023.

In recent years, the IRA Advisory Board has seen a dramatic decrease in the funds they have to allocate toward IRA requests.

Fund Amounts the IRA Advisory Board has Received/Allocated in Recent Years

$350,000	
$300,000	
$250,000	
$200,000	
$150,000	
$100,000	
$50,000	
$0	

$321,406 — FY 2019/2020
$239,600 — FY 2020/2021
$230,621 — FY 2021/2022
$113,000 — FY 2022/2023
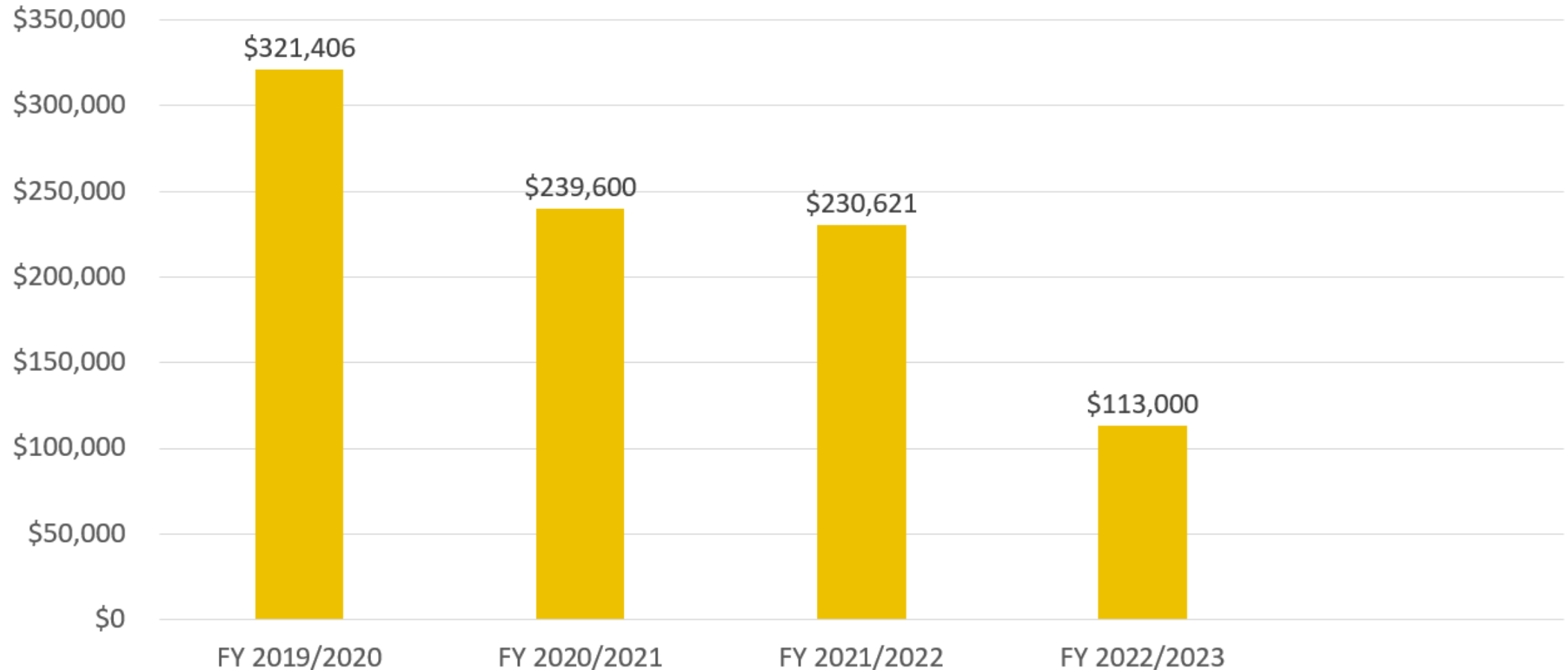
Example: IRA Allocations for AY 2018/2019
Reviewed in Spring 2018 for use in AY 2018/2019

Programs by College	Requested	Allocated
Continuing Programs		
College of Ethnic Studies	$6,000.00	$3,200.00
College of Health & Social Sciences	$7,952.67	$5,790.00
College of Science & Engineering	$47,430.74	$44,152.74
Graduate College of Education	$2,625.00	$2,300.00
Liberal & Creative Arts	$292,468.24	$221,346.64
Continuing Programs TOTAL	**$356,476.65**	**$276,789.38**
New Programs		
College of Business	$17,000.00	$5,000.00
College of Ethnic Studies	$2,960.00	$2,960.00
College of Health & Social Sciences	$65,484.58	$1,000.00
College of Science & Engineering	$20,250.00	$8,100.00
Graduate College of Education	$30,336.00	$7,336.00
Liberal & Creative Arts	$13,632.00	$3,944.00
New Programs TOTAL	**$149,662.58**	**$28,340.00**
GRAND TOTAL	*$506,139.23*	*$305,129.38*

Examples of Programs
IRA General Fee – AY 2020/2021

- College of Ethnic Studies
  - **$1,576: Asian American Media Arts Showcase** – 2-day event showcasing films by students
- Graduate School of Education
  - **$2,210: Meaningful Collaborations to Support Young Children & Their Families** – Conference for students who are training to provide services in early childhood settings
- College of Health & Social Sciences
  - **$1,853: Runway** – Showcase of student work in Apparel Design & Merchandising
- College of Liberal & Creative Arts
  - **$11,050: Cinema Production** – Technical experiences and projects in the final phase of filmmaking
  - **$22,523: Forensics** – Competitive debate and public speaking events
- College of Science & Engineering
  - **$4,875: CoSE Student Project Showcase** – Annual event for students to present their research projects

IRA Timeline

Fall Semester

IRA Advisory Board Appointments: The Student Fee Advisory Committee (SFAC) Co-Chairs make appointments to the IRA Advisory Board each Fall. EO 429 requires there to be an equal number of student appointments to faculty/administrator appointments. The IRA Advisory Board is made up of:

- Associated Students President (Chair)
- 3 Associated Students Appointees
- 2 Academic Senate Appointees (Faculty)
- 2 Provost Appointees
- 1 SFAC Liaison (Non-Voting)
- 1 Administrative Support (Non-Voting)

A Call for IRA Proposals is issued each Fall with a January deadline.

Spring Semester

- Late January – The IRA Advisory Board begins weekly meetings to review proposals.

- April – Following a thorough review of each IRA request submitted, the IRA Advisory Board submits their recommendations to the Student Fee Advisory Committee (SFAC) for endorsement.

- SFAC reviews the recommendation report and sends the endorsed report to the President for action/final approval.

Summer Session / Fall Semester

SUMMER

- May/June – IRA Advisory Board shares funding notifications to the College Deans and the appeal period begins.

- Appeals are reviewed by the IRA Advisory Board and submits recommendation updates/changes to the Student Fee Advisory Committee (SFAC).

- Appeal recommendations are endorsed by SFAC and sent to the President for action/final approval.

- Appeal notifications are shared with the College Deans.

FALL

- IRA Funds are allocated to the appropriate programs.

Member dialogue

(at this time, questions from UBC voting and non-voting members only)

Presentation:

2022-23 Budget Planning

Elena Stoian
Executive Director
Budget Administration & Operations
Administration & Finance

AGENDA

1. January Governor's Proposal

2. FY2022-23 Campus Budget Planning Framework

BOARD OF TRUSTEE (BOT) REQUEST AT $538 MILLION

Graduation Initiative 2025	$75
Student Basic Needs	20
Bridging Equity Divide Through Technology	75
Compensation Increases	223
Strategic Resident Enrollment Growth	87
Senate Bill 169 State University Grant Requirement	17
Mandatory Costs	$41

STATE BUDGET OUTLOOK

- Short Term
  - Revenue Surplus At $45.7 Billion; State Tax Revenues Are Up
  - Governor's Proposal Is Focused On One Time Spending (86%)
- Long Term
  - Through 2025-26 Revenue Annually Increase At 3.7%
  - States Operating Budget Surpluses Are Growing At A Smaller Stride

STATE BUDGET OUTLOOK

ITEMS OF INTEREST

- Rainy Day Fund At 10% Full Of Revenues- Excess Spent On Capital Outlay Included In Governor's Proposal At $2.4 Billion
- State Appropriation Limit/GANN
  - 20-21 And 21-22 $2.6 Billion exceed GANN; Reduce Taxes Or Spend On Capital, Debt, Mandates Or Emergencies
  - 22-23 $5.7 Billion exceed GANN
- Proposed Investment For CSU And UC At $2 Billions; In May The Governor Will Address The Plan For State Appropriation Limit

GOVERNORS STATEWIDE PRIORITIES

- Education K-14
- Reserve
- Transportation & Infrastructure
- Climate Change
- Healthcare & Medic-Cal Expansion
- Retirement & Unemployment Benefits
- COVID response
- Climate Change
- Homelessness

REOCCURRING FUNDING AT $304 MILLION

Foster Youth Support $12

Not Designated 211

Strategic Resident Enrollment Growth (9,434 FTE) $81

FY2022-23 JANUARY GOVERNOR'S PROPOSAL
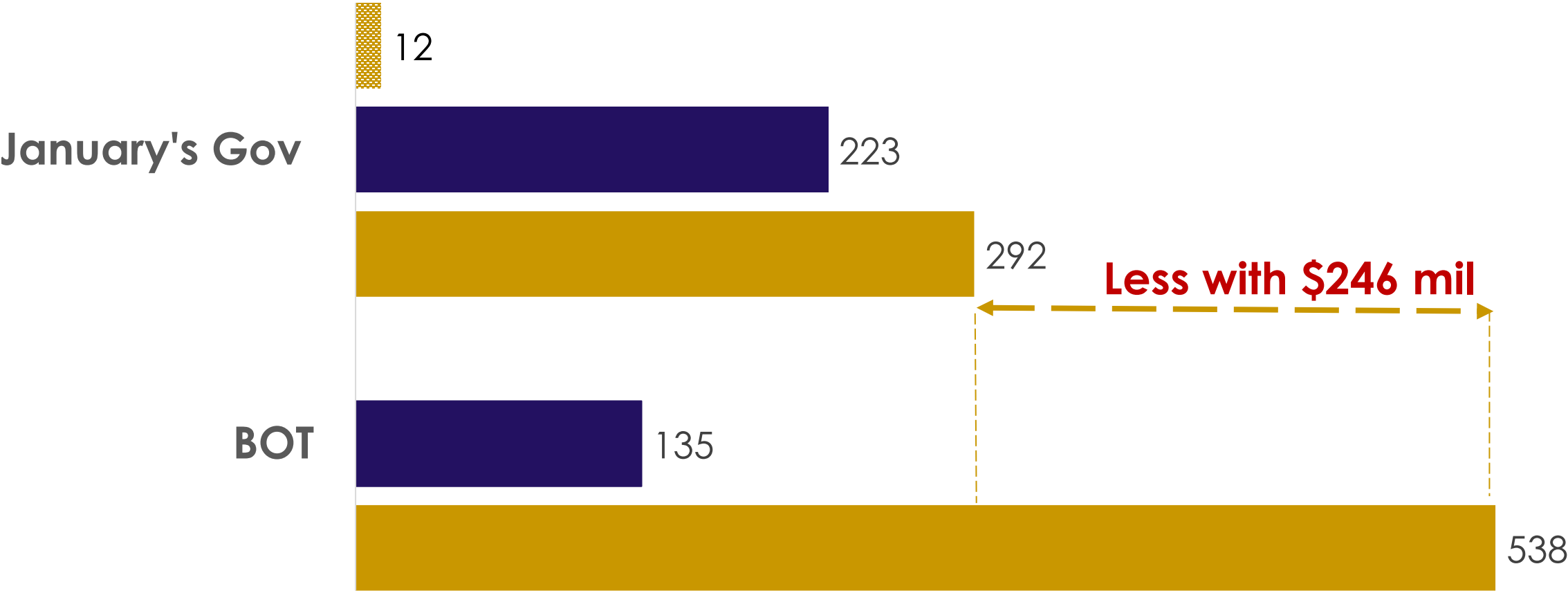
ONE-TIME FUNDING AT $233 MILLION

Deferred Maintenance And Energy Efficiency	$100
CSU Bakersfield Energy Innovation Center	83
Equipment And Infrastructure Improvements At CSU University Farms	$50

GOVERNOR'S COMPACT PROPOSAL

- Five Years Budget, 2022-23 Through 2026-27

- Five Percent General Fund Increase (Without The Enrollment Funding 2.85%)

- $211 To $257 Million Estimated Recurring/Year

- $1.6 Billion Recurring At 5th Year - Total Accumulation

GOVERNOR'S COMPACT PROPOSAL GOALS

- Increasing Enrollment

- Raising Graduation Rates And Closing Graduation Gaps

- Increasing Affordability Of On-campus Housing

- Workforce Development

- Technology

OTHER PROPOSAL WITH IMPACT OVER CSU,UC AND CCC

- Higher Education Student Housing Grant Program -$750 Million
- Learning-aligned Employment Program- $300 Million
- Middle Class Scholarship Program- $632 Million

CAMPUS BUDGET PLANNING FRAMEWORK

- **Governor's January Proposal (Released On January 10th,2022)**
  - CSU/Advocacy And Negotiations **(Ongoing)**
  - Campus Scenarios Planning (Revenue And Expenditures Planning Assumptions)
  - Campus Units Planning
  - Governor's May Proposal
  - June State Budget
  - Final Campus Budget

Member dialogue

(at this time, questions from UBC voting and non-voting members only)

Presentation:

Graduate Enrollment Trends

Sophie Clavier
Dean, Graduate Studies

Noah Price
Associate Dean

Division of Graduate Studies

Graduate Student Enrollment
2018 - 2022

Total Graduate Enrollment 2018 – 2022

graduate enrollment

3000	
2000	
1000	
0	

Fall 2018: 2781
Spring 2019: 2684
Fall 2019: 2747
Spring 2020: 2655
Fall 2020: 2821
Spring 2021: 2816
Fall 2021: 2976
Spring 2022: 2890
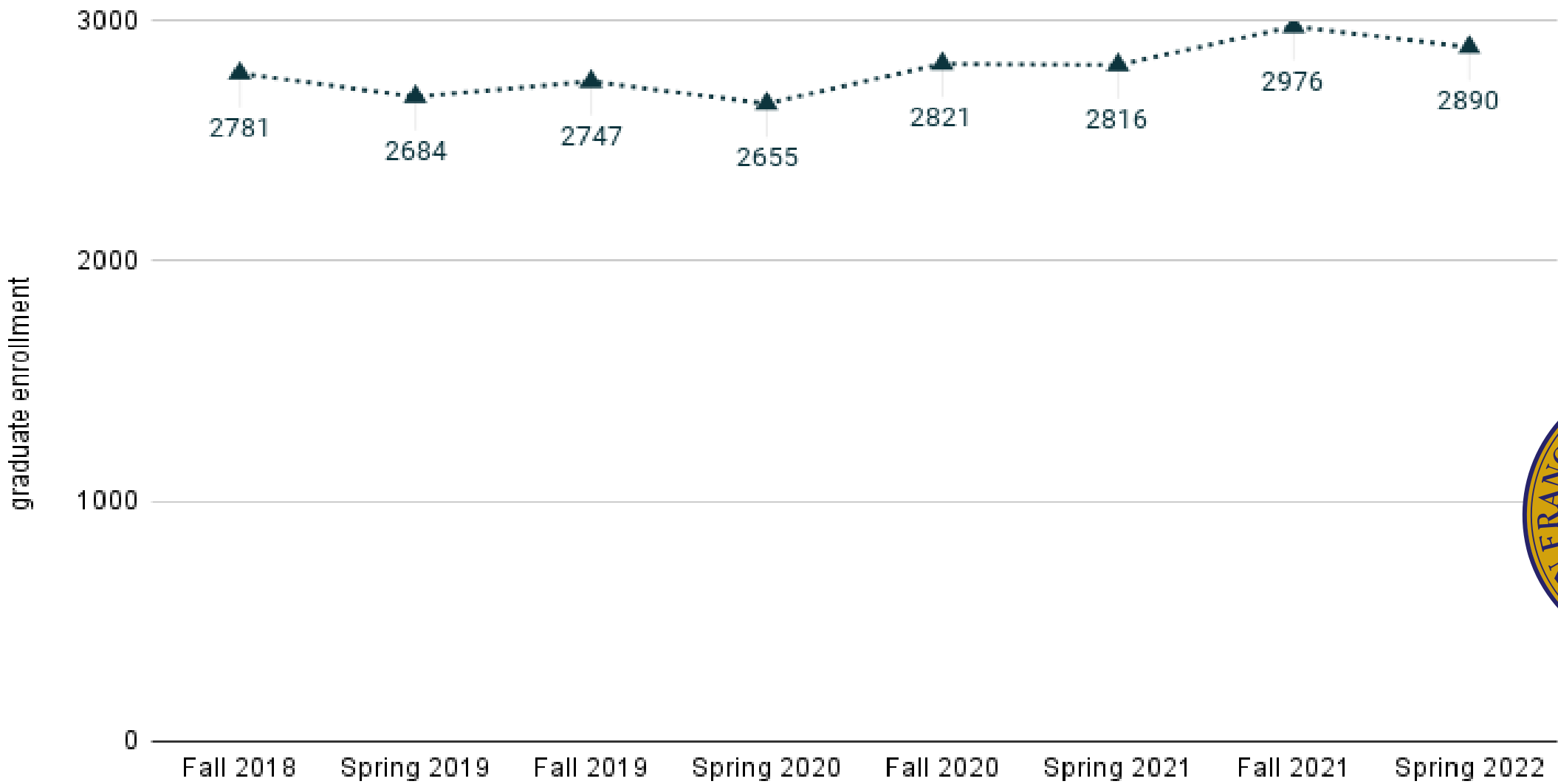
Graduate Students as Percentage of Overall Student Body
2018 - 2021
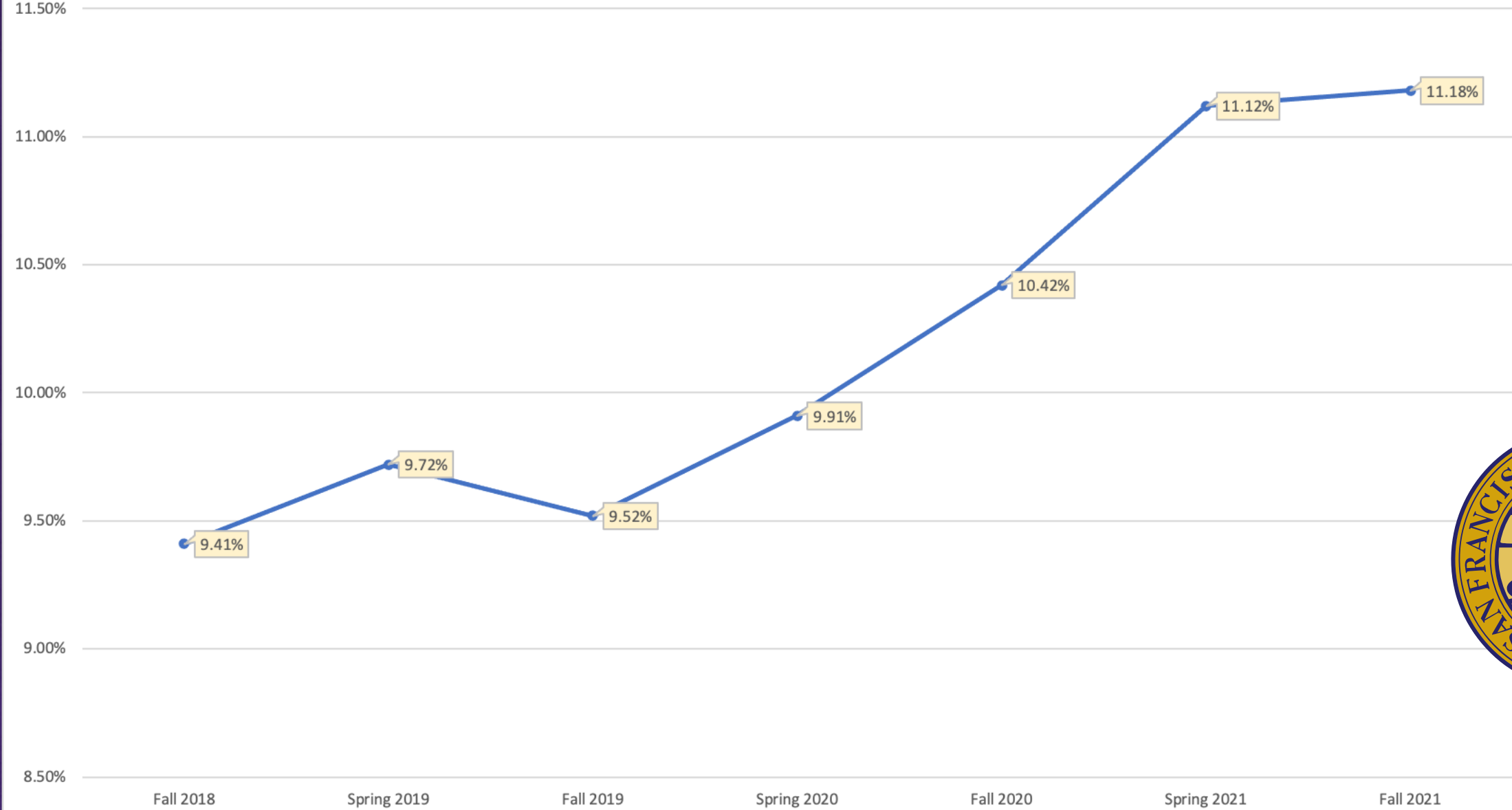
Graduate Enrollment 2018 – 2022 by College
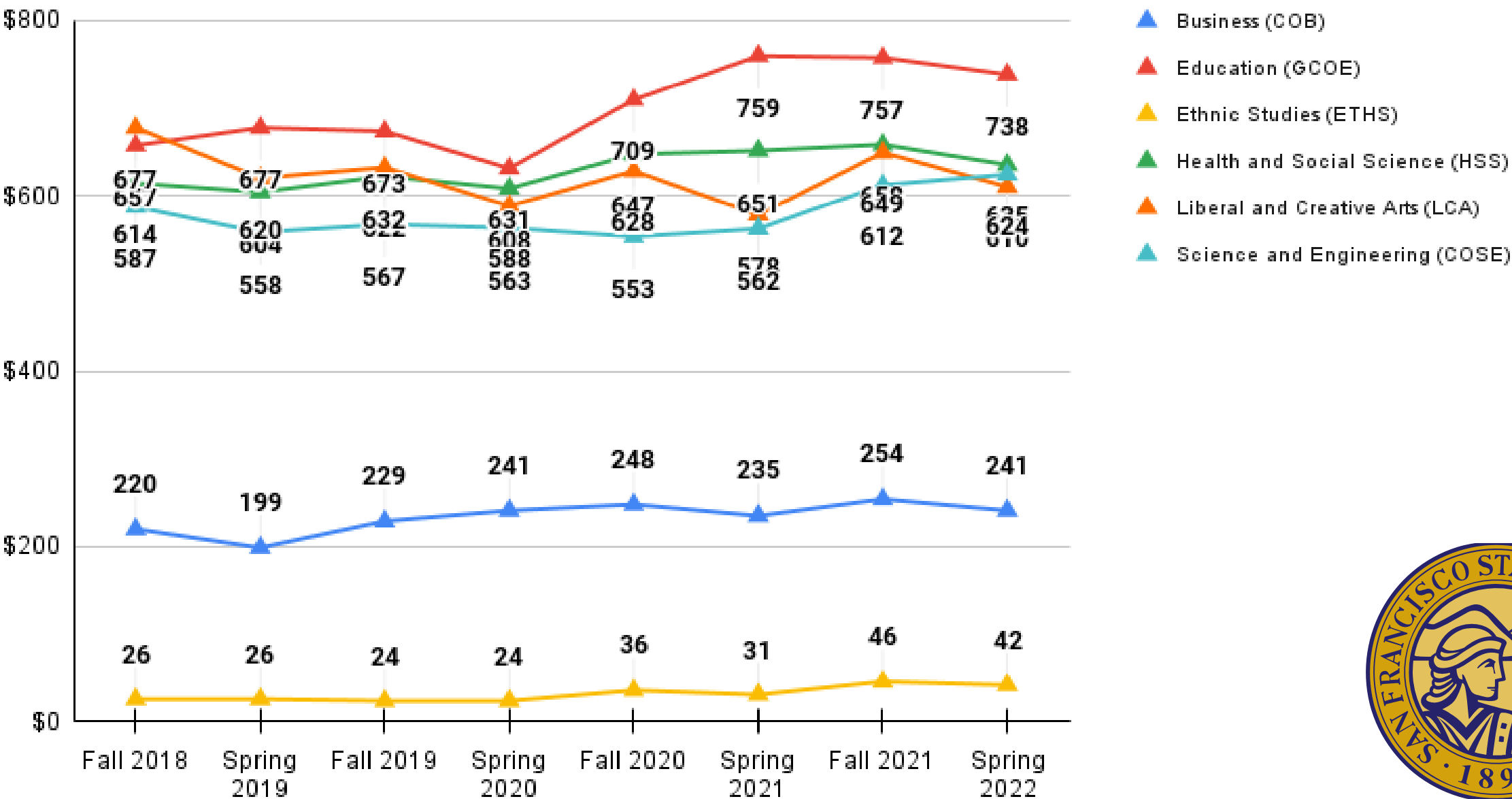
Graduate Applications, Admits, & Enrolled 2018 - 2021

Fall 2021
- Enrolled: 1297
- Admits: 1890
- Applied: 5393

Fall 2020
- Enrolled: 1263
- Admits: 1851
- Applied: 4580

Fall 2019
- Enrolled: 1156
- Admits: 1754
- Applied: 4353

Fall 2018
- Enrolled: 1294
- Admits: 1748
- Applied: 4344
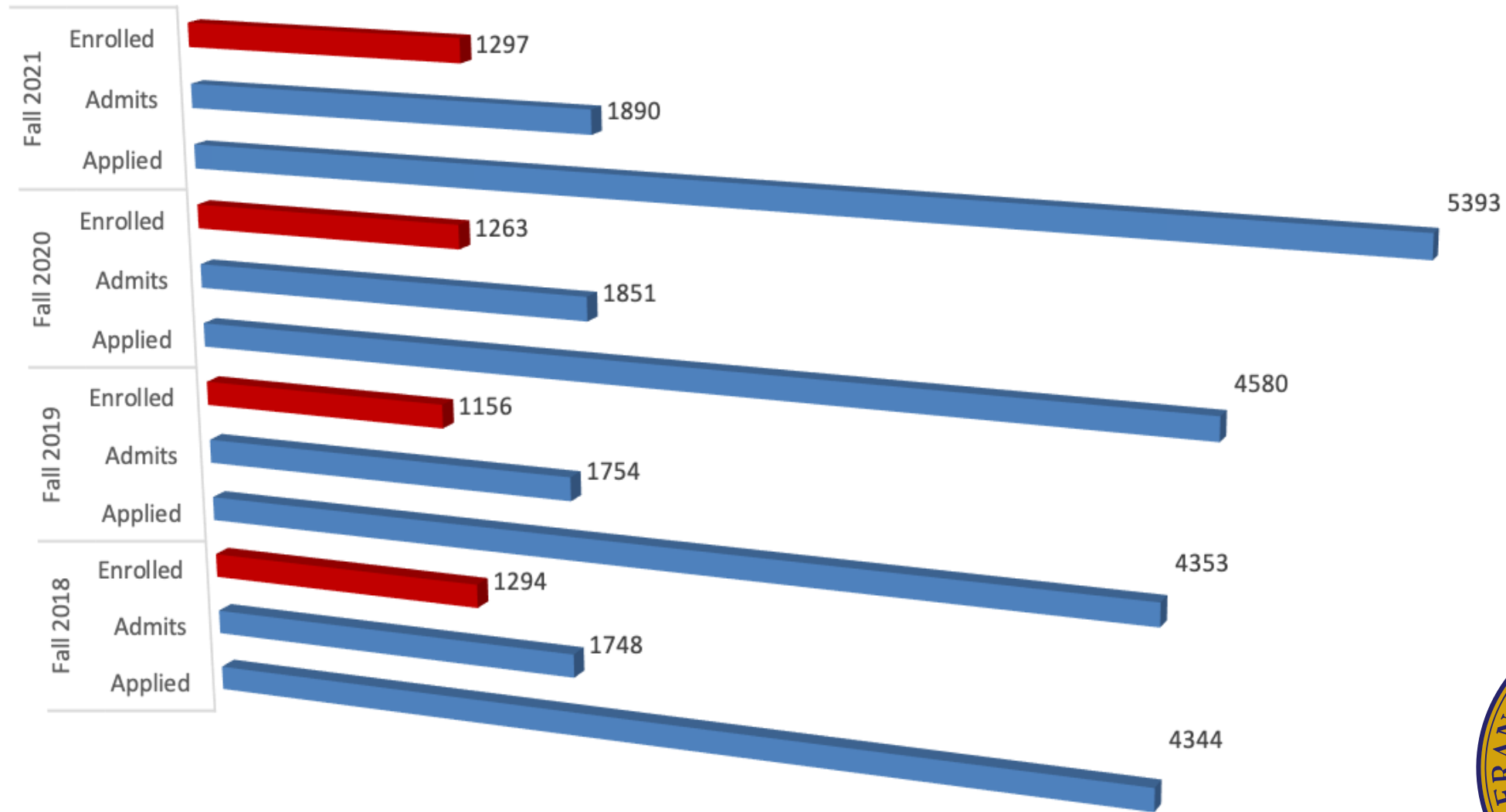
College Share (%) of Enrollment Funnel

college share (%) of applications for graduate study

- Business (COB) — 9.1%
- Education (GCOE) — 13.4%
- Ethnic Studies (ETHS) — 1.0%
- Health & Social — 27.1%
- Liberal & Creative Arts — 18.0%
- Science & Engineering — 31.5%
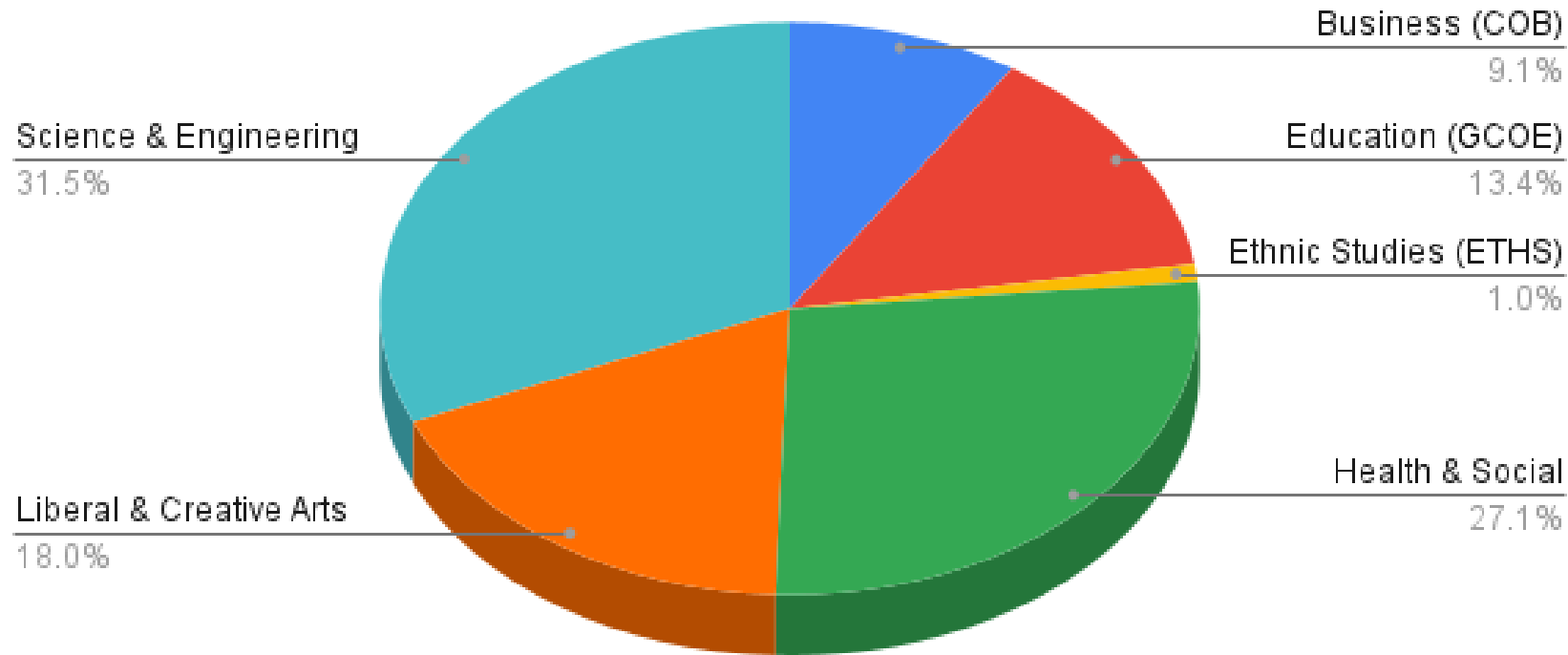
4 year averages

College Share (%) of Enrollment Funnel

college share (%) of admission offers for graduate study

- Business (COB) 11.7%
- Education (GCOE) 20.2%
- Ethnic Studies (ETHS) 1.6%
- Health & Social 15.3%
- Liberal & Creative Arts 25.0%
- Science & Engineering 26.2%
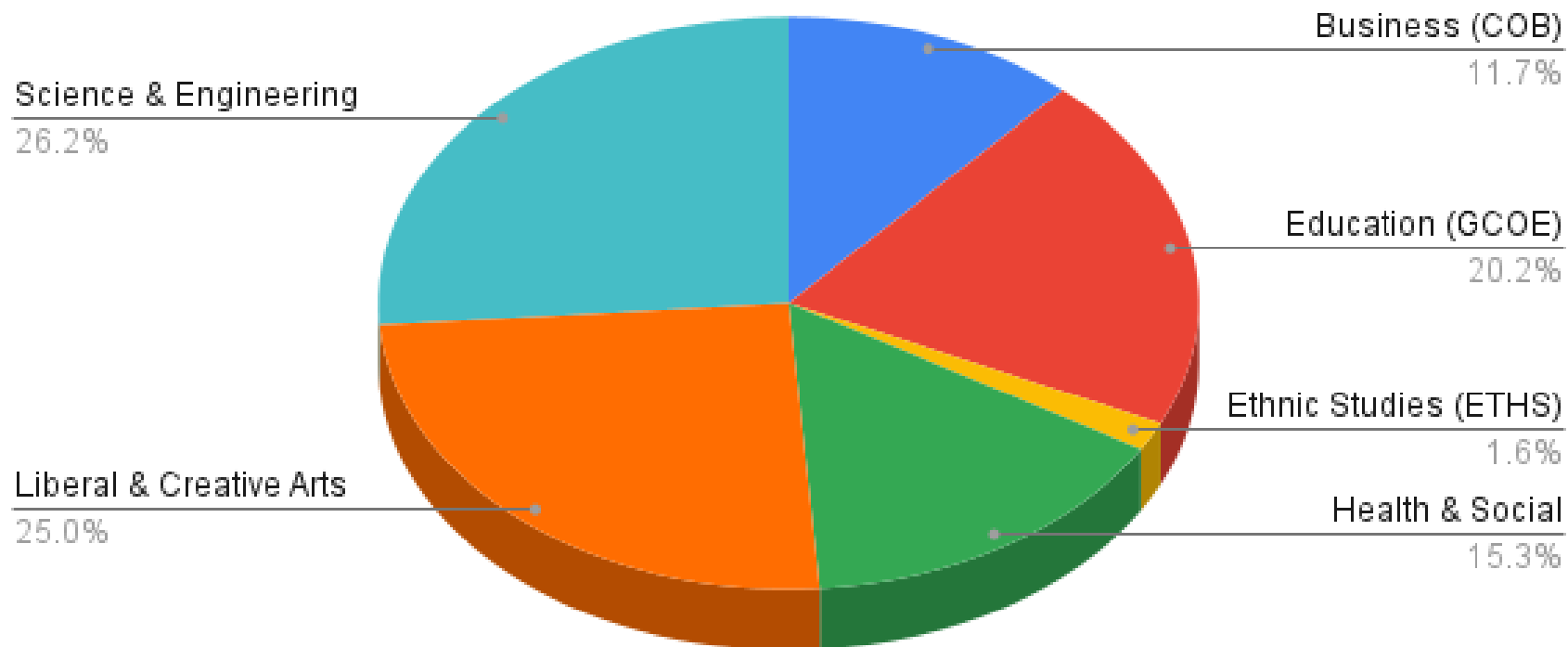
4 year averages

College Share (%) of Enrollment Funnel

college share (%) of graduate enrollment

- Business (COB) — 8.2%
- Education (GCOE) — 25.5%
- Ethnic Studies (ETHS) — 1.8%
- Health & Social — 19.1%
- Liberal & Creative Arts — 23.0%
- Science & Engineering — 22.3%
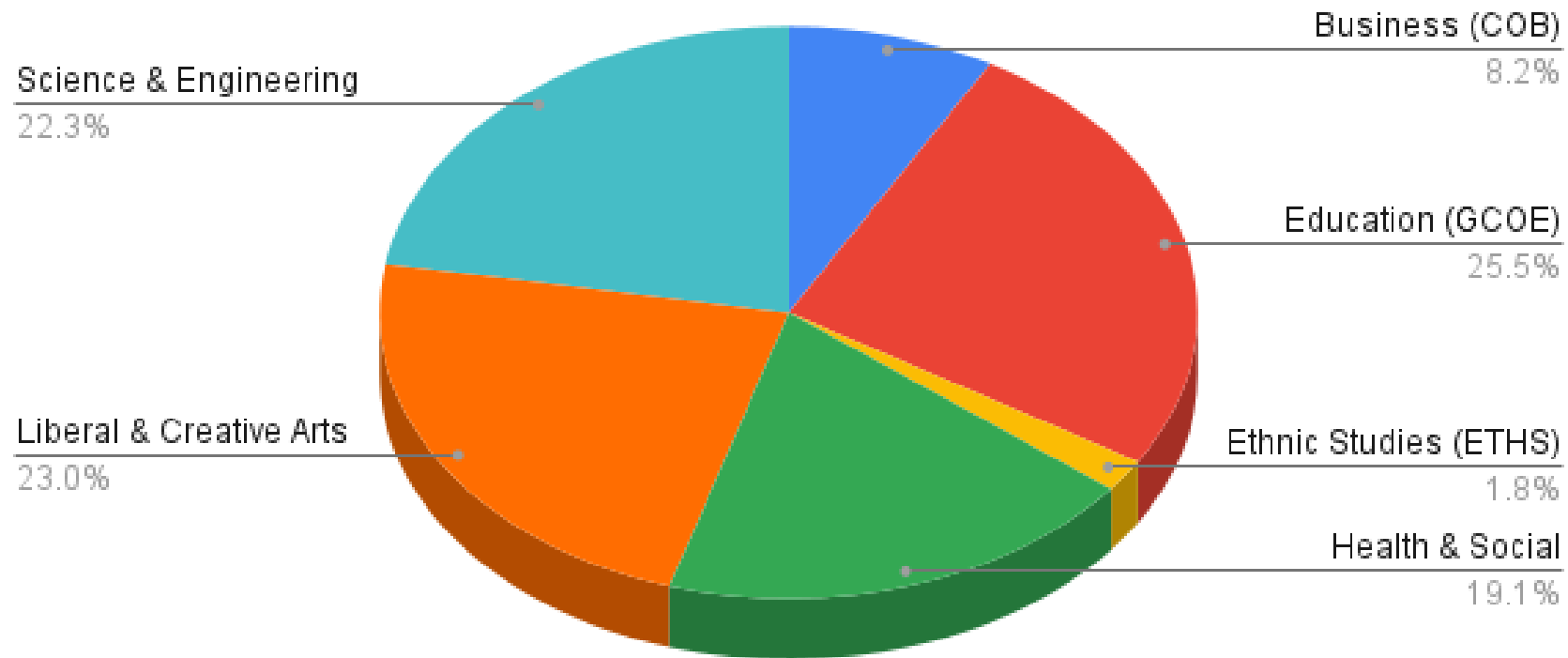
4 year averages

Average Four-Year Yield* by College

- Business (COB)   47%
- Education (GCOE). 85%
- Ethnic Studies (ETHS) 76%
- Health & Social Science (HSS) 84%
- Liberal & Creative Arts (LCA) 62%
- Science & Engineering (COSE) 57%
- Overall Yield 69%

*Yield refers to the percentage of accepted students who enroll

Enrollment Initiatives & Outreach

- CRM | prospect to matriculation
- Virtual Grad Fairs
- Grad Preview
- Quicker Decisions
- New Student Engagement | Summer Melt Prevention
- Grad Ambassadors

- Readmission campaigns
- Re-enrollment campaigns

Program Capacity Survey 2020-2021

Social Work

Fall 2020 Student/Faculty Ratio (SFR)

School of Social Work

Course Level	FTES	FTEF	SFR	University SFR Mean	difference*
Upper Div Classes	45	1.7	26.6	26.84	-0.24
Graduate Classes	68	3.6	19	11.42	7.58

(SFR- UNIV Mean)*

School of Social Work Headcounts

Student Level	Summer 2020		Fall 2020		Total
	Student #	Student %	Student #	Student %	
Graduates			72	0.30%	72
Undergrad	6	0.10%	53	0.20%	59

Social Work

School of Social Work

	Applied	Admitted	Enrolled	%Yield
Fall 2018	291	25	21	84%
Fall 2019	313	46	30	65%
Fall 2020	302	47	43	91%
Fall 2021	358	55	39	71%

Counseling

Fall 2020 Student/Faculty Ratio (SFR)

Counseling Department

Course Level	FTES	FTEF	SFR	University SFR Mean	difference*
Lower Div Classes	10	0.4	24	34.95	-10.95
Graduate Classes	121	8.3	14.5	11.42	3.08
Upper Div Classes	13	0.2	67	26.84	40.16

(SFR- UNIV Mean)*

Counseling Department Headcounts

Student Level	Summer 2020		Fall 2020		
	Student #	Student %	Student #	Student %	Total
Graduates	25	0.30%	134	0.50%	159

Counseling

Counseling

	Applied	Admitted	Enrolled	%Yield
Fall 2018	215	60	57	95%
Fall 2019	186	47	40	85%
Fall 2020	297	56	53	95%
Fall 2021	700	62	59	95%

Computer Science

Fall 2020 Student/Faculty Ratio (SFR)

Computer Science Department

Course Level	FTES	FTEF	SFR	University SFR Mean	difference*
Graduate Classes	43	3.9	10.9	11.42	-0.52
Lower Div Classes	217	6.1	35.5	34.95	0.55
Upper Div Classes	428	12.9	33.1	26.84	6.26

(SFR- UNIV Mean)*

Computer Science Department Headcounts

Student Level	Summer 2020 Student #	Summer 2020 Student %	Fall 2020 Student #	Fall 2020 Student %	Total
2nd/Post Bac			4	0.00%	4
Graduate	19	0.20%	70	0.30%	89
Undergraduate	488	6.10%	1476	5.50%	1,964

Computer Science

Computer Science

	Applied	Admitted	Enrolled	%Yield
Fall 2018	362	72	19	26%
Fall 2019	448	93	24	26%
Fall 2020	553	52	14	27%
Fall 2021	427	86	28	33%

Program Capacity Survey 2020-2021

Sample Programs with capacity to grow

- **Broadcast & Electronic Communication Arts**
- **Design**
- **History**
- **International Relations**

- **Public Administration**
- **Public Health**

- **LF College of Business graduate programs**

Member dialogue

(at this time, questions from UBC voting and non-voting members only)

Updates/Informational Item:

HEERF Update

Jay Orendorff
Associate Vice President of Business Operations
Administration & Finance

Federal Funding Update – COVID-19 Assistance

- Total of 3 Funding packages
- For CSU, $3.1 billion in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

in millions

Funding Package	Student Aid Portion	Institutional Portion	MSI Portion
HEERF 1 (Spring 2020)	$262.7	$262.7	$38.3
HEERF 2 (December 2020)	262.7	591.2	55.7
HEERF 3 (March 2021)	757.5	749.7	93.7
Total	**$1,282.9**	**$1,603.6**	**$187.7**

Federal Funding Update

- Total of 3 Funding COVID- 19 packages
- For SFSU, $170.2 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

in millions

Funding Package	Student Aid Portion	Institutional Portion	MSI Portion
HEERF 1 (Spring 2020)	$14.4	$14.4	$2.2
HEERF 2 (December 2020)	14.4	33.0	3.2
HEERF 3 (March 2021)	41.7	41.5	5.4
Total	**$70.5**	**$88.9**	**$10.8**

Funds Available – Institutional Portion

- Total of 2 Funding packages
- For SFSU, $83.1 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

in millions

Funding Package	Institutional Portion	MSI	Total
HEERF 2 (Dec. 2020)	$33.0	$3.2	$36.2
HEERF 3 (March 2021)	41.5	5.4	46.9
Total	**$74.5**	**$8.6**	**$83.1**

Federal Funding Update

in millions

Category	Amount
Lost Revenue	$46.4
Campus Based Projects	36.7
Total	**$83.1**

HEERF II Campus Based Projects

Project	Current Budget	Actuals	Encumbrances	Balance Available	% Used Fiscal Year Dec. 31
Specialized Academic spaces	280,000	64,849	0	215,151	23%
On Campus/BART Shuttle	850,000	345,996	575,400	-71,396	108%
PPE Storage	300,000	49,258	173,608	77,134	74%
Return to Campus Campaign	99,000	104,437	0	-5,437	105%
Health & Safety Equip/Sup	2,500,000	508,918	2,091,088	-100,005	104%
COVID Testing	1,200,000	803,099	976,835	-579,934	148%
COVID Vacc Verification	200,000	161,103	18,125	116,667	61%
Campus-wide HVAC	5,500,000	67,547	3,041,841	2,390,612	57%
Ambass Student Staffing Reimb	378,000	378,000	0	0	100%
Ambass Student Staffing	100,000	100,000	0	0	100%
Add Campus Security	117,000	144,157	46,925	-74,082	163%
SSB Reduce Traffic Conges	565,000	134,056	5,599	425,345	25%

HEERF III Campus Based Projects

Project	Current Budget	Actuals	Encumbrances	Balance Available	% Used Fiscal Year Dec. 31
Mental Health Support	500,000	321,459	8,000	170,541	66%
SAEM Temp Staffing	200,000	0	0	200,000	0%
Classroom Renovations	1,500,000	0	0	1,500,000	0%
Water Bottle Filling Station	400,000	0	95,187	304,813	24%
Campus-wide window repair	750,000	0	750,000	0	100%
Cent Laptop Purchasing (AT/IT)	4,186,000	1,704,958	2,027,730	453,312	89%
Conference Room Upgrades	256,000	0	117,212	138,788	46%
Acad Tech Addit Personnel	248,000	57,762	0	190,238	23%
Remote Work (AT, Lib, Grad)	43,000	0	0	43,000	0%
Campus Connect & WiFi	610,000	135	25,550	584,315	4%

HEERF III Campus Based Projects

Project	Current Budget	Actuals	Encumbrances	Balance Available	% Used Fiscal Year Dec 31
Direct Instruct Costs	5,040,000	4,861,431	0	178,569	96%
Faculty Devel- New Facult	520,000	77,731	0	442,269	15%
Fac Aff/ CEETL Expansion	1,485,000	271,449	0	1,213,551	18%
RSCA Recovery	2,000,000	22,475	7,749	1,969,776	2%
Classroom and Academic Spa	1,527,000	396,659	176,631	953,710	38%
Academic Affairs Personnel	526,000	269,618	0	256,382	51%
Student Learning Support	446,000	94,005	0	351,995	21%
UBC Mtg Equip- Lab Reopen	1,500,000	3,784	139,402	1,356,813	10%
UBC Mtg Enh Shuttle Serv	425,000	94,500	319,256	11,244	97%
Orientation	500,000	235,400	0	264,600	47%
Funds set aside for unanticipated costs	2,347,824	0	0	1,853,105	0%
Totals	**37,098,824**	**11,272,786**	**10,596,137**	**14,831,077**	59.6%

Federal Funds Update - Considerations

- Campus bandwidth for new projects
- Transaction heavy procedure. Much more so than the operating fund.
- Audit Risk
- Intensive project management on top of ongoing operations
- Lead-time and supply chain issues
- Expenses not drawn down sit on departmental books

Federal Funds Update – Additional HEERF Information

U.S. Department of Education, Office of Postsecondary Education - Home Page
https://www2.ed.gov/about/offices/list/ope/index.html

CARES Act: Higher Education Emergency Relief Fund
(Coronavirus Aid, Relief, and Economic Security Act)
https://www2.ed.gov/about/offices/list/ope/caresact.html

HEERF I Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/heerf18004a1cfaq-crrsaadisc.pdf
https://www2.ed.gov/about/offices/list/ope/heerfsupplementalfaq-crrsaadisc.pdf

CRRSAA: Higher Education Emergency Relief Fund (HEERF II)
(Coronavirus Response and Relief Supplemental Appropriations Act)
https://www2.ed.gov/about/offices/list/ope/crrsaa.html

HEERF II Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/updateda1faqsheerfii.pdf

ARP: American Rescue Plan (HEERF III)
(American Rescue Plan)
https://www2.ed.gov/about/offices/list/ope/arp.html

HEERF III Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/arpfaq.pdf

Funds Comparison
https://www.nasfaa.org/uploads/documents/HEERF_Funds_Comparison_Chart.pdf

Member dialogue

(at this time, questions from UBC voting and non-voting members only)

Updates/Informational Item:

Technology Governance Committee

Andrew Roderick
Assistant Vice President of Academic Technology
Academic Affairs

Shawn Hicks
Director of Web, Mobile and Cloud Applications
Information Technology Services
Administration & Finance

Building Technology Governance

San Francisco State University

2022

Why IT Governance

- **Awareness**
  - Raise awareness of campus IT portfolio of services and solutions;
  - Identify opportunities for collaboration and areas of duplication.

- **Alignment**
  - Link investments to strategic priorities;
  - Prioritize within and across IT portfolios;
  - Manage the division of responsibilities;
  - Manage risk and return.

- **Accountability**
  - Establish expected service levels and evaluate IT service performance
  - Provide feedback on IT services and solutions
  - Measure and evaluate outcomes of major projects
  - Foster alignment across campus technology providers in support of strategic goals.
  - Encourage confidence in the process through transparency and consistency.

- **Adoption**
  - Sponsor projects;
  - Enable change management strategies;
  - Promote IT strategies.

Governance Structure

Key
- ☐ Centralized Steering Committee
- ☐ Subcommittee
- ☐ Working groups or equivalent

Technology Governance Steering Committee

- **Academic Technology Advisory Committee**
  - Classroom Readiness Working Group
- **Procurement Committee**
- **Applications and Services Committee[2]**
  - Data Committee[1]
- **Information Security Committee[1]**
  - Information Security Operations Community of Practice
  - Payment Card Industry Working Group[3]
  - Technology Acquisition Request Stakeholder Group[3]
- **Technical Architecture Committee**
  - Workstation Standards Working Group
  - Active Directory Working Group
  - Service Management Working Group

[1] Name change reflects the fact that this is now a subcommittee that reports up to the Technology Governance Steering Committee.
[2] A new committee that would be formed to address issues related to enterprise applications and services and would function as a subcommittee of the larger Technology Governance Steering Committee.
[3] Working groups for which the appropriate subcommittee still needs to be determined.

Timeline

Phase #1
(Fall 2021)
Outreach

Phase #2
(Spring 2022)
Organize

Phase #3
(Spring - Summer 2022)
Standardize

Phase #4
(Ongoing)
Normalize

Broad Engagements

- Present the governance framework

- Answer Questions

- Demonstrate Value

First Committee Meeting

- Assemble the committee

- Committee defines schedule & commitment

- Draft and finalize the charge

Subcommittees Organize

- Sub-committees form and organize around committee charge

- Standardize processes and communications

- Communicate processes to university community

Normalize Processes

- Review existing project work

- Begin accepting project requests

- Evaluate process effectiveness and adjust

Governance Committee Members

| Position	Name	Title	Dept
Sponsor	Jennifer Summit	Provost & Vice President for Academic Affairs	Academic Affairs Administration
Sponsor	Jeff Wilson	Vice President of Administration and Finance, CFO	Administration & Finance
Ex Officio	Nish Malik	Associate Vice President of Information Technology Services & CIO	Information Technology Services
Ex Officio	Andrew Roderick	Assistant Vice President of Academic Technology, Academic Technology	Academic Technology
Member	Kirill Chernomaz	Professor, Economics, Lam Family College of Business	Academic Affairs - College Faculty
Member	Carmen Domingo	Dean of the College of Science and Engineering, Professor	Academic Affairs - College Dean
Member	Jackson Wilson	Vice Chair, Academic Senate	Academic Senate
Member	*no response - following up*		Associated Students
Member	Elena Stoian	Executive Director of Budget Administration & Operations	Budget
Member	Rabea Woerthwein-Mack	Director of Procurement & Support Services	Business Operations/Procurement
Member	Katie Lynch	Senior Associate Vice President for Enrollment Management	Enrollment Management
Member	John Gates	Interim Associate Vice President of Fiscal Affairs	Fiscal Affairs
Member	Marina Shevyakova	Director, Financial Services , Housing, Dining & Conf Svcs	Housing
Member	Ingrid Williams	Associate Vice President of Human Resources	Human Resources
Member	Dr. Mia Reisweber	Assistant Dean	Student Affairs
Member	Anthony Victoria	Associate Director, Finance and Administration	University Enterprises
	No representation - send all minutes and info to Venesia Thompson		University Advancement

Member dialogue

(at this time, questions from UBC voting and non-voting members only)

PUBLIC FORUM

Open to all guests and UBC members

Please:

✓ "Raise your Hand" *(found on your Reactions menu, lower right corner)*
   Unmute yourself when called upon to speak. For transparency, please begin with your
   name, title/department*. Mute when finished to reduce noise.*

✓ Limit to <u>one</u> question, so everyone has a chance to speak.
   You can "Raise your Hand" again with a follow up question, if time allows.

✓ Thank you for sharing this space respectfully with our community members ~
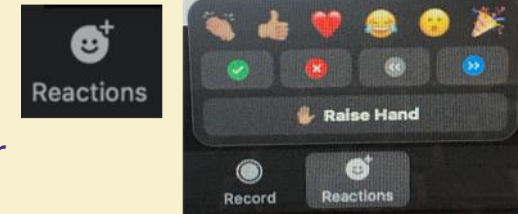
We appreciate your interest
in our University's
budget process and
the service of our UBC
members and guests,
in support of our students,
and all our Gator families

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC:

https://adminfin.sfsu.edu/ubc