University Budget Committee

Thursday, February 10, 2022

Welcome!

• UBC guests: please ensure your full name shows
• All: Please use the “raise hand” function for questions
• Public forum is at approx. 10:40 a.m.
• We’ll do our best to address questions posted in the Chat
• Today’s presentation will be posted to the UBC webpage
• RSVP to ubc@sfsu.edu to attend UBC Office Hours tomorrow 10:00AM for Staff and Faculty/Mpps
Welcome from UBC co-chairs

Jennifer Summit
Provost & Vice President
Academic Affairs

Jeff Wilson
Vice President & CFO
Administration & Finance
Thank you, Nancy Ganner, for all your hard work with the UBC the past six years.

You will be missed!
Today’s Agenda:

• Member rollcall UBC staff
• Meeting Minutes approval (Dec 16)
• President’s Message
• Transparency topic: IRA Fees
• Presentations:
  ➢ 2022-23 Budget Planning
  ➢ Graduate Enrollment Trends
• Updates/Informational Item:
  ➢ HEERF Update
  ➢ Technology Governance Committee
• Action Item: None
  • Member dialogue
  • Public comment
  • Member vote
• Public Forum
Ways you can dialogue with UBC and share your thoughts:

1. **UBC meetings:** attend and participate in the public forum

2. **Office Hours:** virtual UBC member/peer-hosted Office Hours tomorrow. Email [ubc@sfsu.edu](mailto:ubc@sfsu.edu) for invite to attend.

3. **By email:** [ubc@sfsu.edu](mailto:ubc@sfsu.edu) (will be shared with Steering Committee)

4. **Personally:** Reach out to a member and they can share their knowledge or bring your input back to the UBC

5. **UBC webpage** “Feedback” button: [https://adminfin.sfsu.edu/ubc](https://adminfin.sfsu.edu/ubc)
UNIVERSITY BUDGET COMMITTEE OFFICE HOURS

Members of the University Budget Committee (UBC) invite you to attend the UBC office hours, for all campus employees and students to provide feedback on meeting presentations, suggest topics for future meetings, discuss university fund-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for staff, faculty/MPPS, students by these members directly.

RSVP to: ubc@sfsu.edu

<table>
<thead>
<tr>
<th>UBC MEETINGS</th>
<th>UBC OFFICE HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, February 10, 2022</td>
<td>Friday, February 11, 2022</td>
</tr>
<tr>
<td>9:00 AM – 11:00 AM</td>
<td>10:00 AM – 11:00 AM</td>
</tr>
<tr>
<td>Thursday, March 17, 2022</td>
<td>Friday, March 18, 2022</td>
</tr>
<tr>
<td>10:00 AM – 12:00 PM</td>
<td>10:00 AM – 11:00 AM</td>
</tr>
<tr>
<td>Thursday, April 21, 2022</td>
<td>Friday, April 22, 2022</td>
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<td>10:00 AM – 12:00 PM</td>
<td>10:00 AM – 11:00 AM</td>
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<tr>
<td>Thursday, May 26, 2022</td>
<td>Friday, May 27, 2022</td>
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<tr>
<td>10:00 AM – 12:00 PM</td>
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</tbody>
</table>

All meetings take place via Zoom
Member Attendance
Approval of December 16 Meeting Minutes

(all past meeting minutes can be found on the UBC webpage)
President Lynn Mahoney
Transparency Topic:

IRA Fees

Jamillah Moore, Ed.D.
Vice President for Student Affairs &
Enrollment Management
Instructionally Related Activities (IRA) Fee

Jamillah Moore, EdD
Vice President for Student Affairs & Enrollment Management
Presentation Outline

1. History of IRA (California and the CSU)
2. Overview of IRA at SF State (local policies and standards)
3. SF State IRA Process
4. IRA Dollars
5. IRA-Supported Programs and Services
6. Process to Request IRA dollars for programs and services
California Education Code

- CA Education Code 89230 defines and establishes IRA
- Activities and laboratory experiences
- Partially sponsored by an academic discipline or department
- Integrally related to instructional offerings
- Considered to be essential to a quality educational and important instructional experience

- Athletics
- Radio, TV, Film
- Music & Dance Performance
- Theater & Musical Production
- Forensics
- Others associated with instruction as defined above
1. Chancellor establishes IRA fee for campus
2. Paid by all enrolled students
3. Funds are used solely to support activities defined by Education Code 89230
4. Funds shall not be used for tuitional matters or to support faculty positions
5. Establish IRA Advisory Committee
6. Increasing the fee beyond $10 by a student referendum or alternative consultation
7. Cost of insurance for extramural athletic activities paid from fee revenue
8. Major changes to IRA programming may reduce the fee
IRA is a Category II Fee

CSU Student Fee Categories (Context for a CAT II Fee):

1. Category I – Systemwide Mandatory Tuition & Other Fees Required to Apply to, Enroll in, or Attend the University (i.e. tuition)

2. Category II – Campus Mandatory Fees paid to Enroll in or Attend the University (i.e. IRA and Gator Pass)

3. Category III – State-Supported/Miscellaneous Course Fees (i.e. science lab fees)

4. Category IV – Fees Paid to Receive Materials, Services or use Facilities; Fees to Reimburse the University for Additional Costs (i.e. new student orientation)

5. Category V – Fees paid to Self-Support Programs (i.e. extended education, parking, housing, etc.)

6. Category VI – Systemwide voluntary fees (i.e. student representation fee – must opt out)
CSU Viewpoint Neutrality on Fee Allocation

Each campus must ensure:

1. All policies/procedures are in writing
2. Funding/allocation decisions adhere to viewpoint neutrality
3. Policies/procedures are made available & easily accessible by students/student organizations
4. Policies include an appeal process with prompt review
IRA Budget Request Guidelines

*Established by the Campus IRA Advisory Board and endorsed by the Student Fee Advisory Committee (SFAC)

**Funding Priorities per the SF State IRA Budget Request Guidelines:**

- The highest priority is given to programs involving students in all facets of their activities
- Programs operated by faculty/staff are given lower priority
# IRA at SF State

<table>
<thead>
<tr>
<th>IRA Student Fee - General</th>
<th>IRA Athletics &amp; Recreational Sports</th>
</tr>
</thead>
<tbody>
<tr>
<td>• $50/student</td>
<td>$68/student</td>
</tr>
<tr>
<td>• Academic Affairs/University Library $2.3 million</td>
<td></td>
</tr>
</tbody>
</table>
| • SFAC/IRA Advisory Board $250k - $450k (depending on enrollment) | }
IRA Fund Process

IRA Student Fee – General
$50/student/term
~$2.7 Million Annually

IRA – General
~$2.7 Million Annually

IRA Advisory Board
“Projects”
~$300K

~$2.3 Million

Library
~$2.3 Million Annually

IRAdventure Athletics & Rec Sports
$68/student/term
~$3.8 Million Annually

IRAdventure Athletics
~$3.3 Million Annually

~$3.3 Million

General Athletics Programs
~$3.3 Million Annually

~$60/student

Intercollegiate Athletics
~$3.3 Million Annually

~$8/student

IRA – Campus Recreation
~$550K Annually
IRA Fund Process

In the past few years, the IRA Advisory Board allocated the following amounts toward IRA requests:

- Fiscal Year 2019/2020 – $321,406
- Fiscal Year 2020/2021 – $239,600
- Fiscal Year 2021/2022 – $230,621

The IRA Board has ~$113,000 to allocate in Fiscal Year 2022/2023.

*In recent years, the IRA Advisory Board has seen a dramatic decrease in the funds they have to allocate toward IRA requests.*
Fund Amounts the IRA Advisory Board has Received/Allocated in Recent Years

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2019/2020</td>
<td>$321,406</td>
</tr>
<tr>
<td>FY 2020/2021</td>
<td>$239,600</td>
</tr>
<tr>
<td>FY 2021/2022</td>
<td>$230,621</td>
</tr>
<tr>
<td>FY 2022/2023</td>
<td>$113,000</td>
</tr>
</tbody>
</table>
### Example: IRA Allocations for AY 2018/2019

*Reviewed in Spring 2018 for use in AY 2018/2019*

<table>
<thead>
<tr>
<th>Programs by College</th>
<th>Requested</th>
<th>Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Continuing Programs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Ethnic Studies</td>
<td>$6,000.00</td>
<td>$3,200.00</td>
</tr>
<tr>
<td>College of Health &amp; Social Sciences</td>
<td>$7,952.67</td>
<td>$5,790.00</td>
</tr>
<tr>
<td>College of Science &amp; Engineering</td>
<td>$47,430.74</td>
<td>$44,152.74</td>
</tr>
<tr>
<td>Graduate College of Education</td>
<td>$2,625.00</td>
<td>$2,300.00</td>
</tr>
<tr>
<td>Liberal &amp; Creative Arts</td>
<td>$292,468.24</td>
<td>$221,346.64</td>
</tr>
<tr>
<td><strong>Continuing Programs TOTAL</strong></td>
<td><strong>$356,476.65</strong></td>
<td><strong>$276,789.38</strong></td>
</tr>
<tr>
<td><strong>New Programs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Business</td>
<td>$17,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>College of Ethnic Studies</td>
<td>$2,960.00</td>
<td>$2,960.00</td>
</tr>
<tr>
<td>College of Health &amp; Social Sciences</td>
<td>$65,484.58</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>College of Science &amp; Engineering</td>
<td>$20,250.00</td>
<td>$8,100.00</td>
</tr>
<tr>
<td>Graduate College of Education</td>
<td>$30,336.00</td>
<td>$7,336.00</td>
</tr>
<tr>
<td>Liberal &amp; Creative Arts</td>
<td>$13,632.00</td>
<td>$3,944.00</td>
</tr>
<tr>
<td><strong>New Programs TOTAL</strong></td>
<td><strong>$149,662.58</strong></td>
<td><strong>$28,340.00</strong></td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>$506,139.23</strong></td>
<td><strong>$305,129.38</strong></td>
</tr>
</tbody>
</table>
Examples of Programs
IRA General Fee – AY 2020/2021

• College of Ethnic Studies
  • $1,576: Asian American Media Arts Showcase – 2-day event showcasing films by students
• Graduate School of Education
  • $2,210: Meaningful Collaborations to Support Young Children & Their Families – Conference for students who are training to provide services in early childhood settings
• College of Health & Social Sciences
  • $1,853: Runway – Showcase of student work in Apparel Design & Merchandising
• College of Liberal & Creative Arts
  • $11,050: Cinema Production – Technical experiences and projects in the final phase of filmmaking
  • $22,523: Forensics – Competitive debate and public speaking events
• College of Science & Engineering
  • $4,875: CoSE Student Project Showcase – Annual event for students to present their research projects
IRA Timeline
IRA Advisory Board Appointments: The Student Fee Advisory Committee (SFAC) Co-Chairs make appointments to the IRA Advisory Board each Fall. EO 429 requires there to be an equal number of student appointments to faculty/administrator appointments. The IRA Advisory Board is made up of:

- Associated Students President (Chair)
- 3 Associated Students Appointees
- 2 Academic Senate Appointees (Faculty)
- 2 Provost Appointees
- 1 SFAC Liaison (Non-Voting)
- 1 Administrative Support (Non-Voting)

A Call for IRA Proposals is issued each Fall with a January deadline.
Spring Semester

- Late January – The IRA Advisory Board begins weekly meetings to review proposals.

- April – Following a thorough review of each IRA request submitted, the IRA Advisory Board submits their recommendations to the Student Fee Advisory Committee (SFAC) for endorsement.

- SFAC reviews the recommendation report and sends the endorsed report to the President for action/final approval.
Summer Session / Fall Semester

SUMMER

• May/June – IRA Advisory Board shares funding notifications to the College Deans and the appeal period begins.
• Appeals are reviewed by the IRA Advisory Board and submits recommendation updates/changes to the Student Fee Advisory Committee (SFAC).
• Appeal recommendations are endorsed by SFAC and sent to the President for action/final approval.
• Appeal notifications are shared with the College Deans.

FALL

• IRA Funds are allocated to the appropriate programs.
Member dialogue

(at this time, questions from UBC voting and non-voting members only)
Presentation:

2022-23 Budget Planning

Elena Stoian
Executive Director
Budget Administration & Operations
Administration & Finance
1. January Governor’s Proposal

2. FY2022-23 Campus Budget Planning Framework
**CSU 2022-23 INCREMENTAL BUDGET REQUEST**

<table>
<thead>
<tr>
<th>BOARD OF TRUSTEE (BOT) REQUEST AT $538 MILLION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation Initiative 2025</td>
</tr>
<tr>
<td>Student Basic Needs</td>
</tr>
<tr>
<td>Bridging Equity Divide Through Technology</td>
</tr>
<tr>
<td>Compensation Increases</td>
</tr>
<tr>
<td>Strategic Resident Enrollment Growth</td>
</tr>
<tr>
<td>Senate Bill 169 State University Grant Requirement</td>
</tr>
<tr>
<td>Mandatory Costs</td>
</tr>
</tbody>
</table>
STATE BUDGET OUTLOOK

• Short Term
  • Revenue Surplus At $45.7 Billion; State Tax Revenues Are Up
  • Governor's Proposal Is Focused On One Time Spending (86%)

• Long Term
  • Through 2025-26 Revenue Annually Increase At 3.7%
  • States Operating Budget Surpluses Are Growing At A Smaller Stride
STATE BUDGET OUTLOOK

ITEMS OF INTEREST

• Rainy Day Fund At 10% Full Of Revenues- Excess Spent On Capital Outlay Included In Governor’s Proposal At $2.4 Billion

• State Appropriation Limit/GANN
  • 20-21 And 21-22 $2.6 Billion exceed GANN; Reduce Taxes Or Spend On Capital, Debt, Mandates Or Emergencies
  • 22-23 $5.7 Billion exceed GANN

• Proposed Investment For CSU And UC At $2 Billions; In May The Governor Will Address The Plan For State Appropriation Limit
GOVERNORS STATEWIDE PRIORITIES

• Education K-14
• Reserve
• Transportation & Infrastructure
• Climate Change
• Healthcare & Medic-Cal Expansion
• Retirement & Unemployment Benefits
• COVID response
• Climate Change
• Homelessness
REOCCURRING FUNDING AT $304 MILLION

- Foster Youth Support: $12
- Not Designated: 211
- Strategic Resident Enrollment Growth (9,434 FTE): $81
FY2022-23 JANUARY GOVERNOR'S PROPOSAL

January's Gov

- Foster Youth Support: 12
- Academic Facilities and Infrastructure: 223
- General Fund, Operations: 292

BOT

- Foster Youth Support: 135
- Academic Facilities and Infrastructure: 538

Less with $246 mil
### ONE-TIME FUNDING AT $233 MILLION

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Deferred Maintenance And Energy Efficiency</td>
<td>$100</td>
</tr>
<tr>
<td>CSU Bakersfield Energy Innovation Center</td>
<td>83</td>
</tr>
<tr>
<td>Equipment And Infrastructure Improvements At CSU University Farms</td>
<td>$50</td>
</tr>
</tbody>
</table>
GOVERNOR’S COMPACT PROPOSAL

• Five Years Budget, 2022-23 Through 2026-27
• Five Percent General Fund Increase (Without The Enrollment Funding 2.85%)
• $211 To $257 Million Estimated Recurring/Year
• $1.6 Billion Recurring At 5th Year - Total Accumulation
GOVERNOR’S COMPACT PROPOSAL GOALS

• Increasing Enrollment
• Raising Graduation Rates And Closing Graduation Gaps
• Increasing Affordability Of On-campus Housing
• Workforce Development
• Technology
OTHER PROPOSAL WITH IMPACT OVER CSU, UC AND CCC

- Higher Education Student Housing Grant Program - $750 Million
- Learning-aligned Employment Program - $300 Million
- Middle Class Scholarship Program - $632 Million
CAMPUS BUDGET PLANNING FRAMEWORK

• Governor’s January Proposal (Released On January 10th, 2022)
  • CSU/Advocacy And Negotiations (Ongoing)
  • Campus Scenarios Planning (Revenue And Expenditures Planning Assumptions)
• Campus Units Planning
• Governor’s May Proposal
• June State Budget
• Final Campus Budget
Member dialogue

(at this time, questions from UBC voting and non-voting members only)
Presentation:

Graduate Enrollment Trends

Sophie Clavier
Dean, Graduate Studies

Noah Price
Associate Dean
Division of Graduate Studies

Graduate Student Enrollment
2018 - 2022
Total Graduate Enrollment 2018 - 2022

Graduate enrollment:

- Fall 2018: 2781
- Spring 2019: 2684
- Fall 2019: 2747
- Spring 2020: 2655
- Fall 2020: 2821
- Spring 2021: 2816
- Fall 2021: 2976
- Spring 2022: 2890
College Share (%) of Enrollment Funnel

college share (%) of applications for graduate study

- Business (COB): 9.1%
- Science & Engineering: 31.5%
- Education (GCOE): 13.4%
- Ethnic Studies (ETHS): 1.0%
- Liberal & Creative Arts: 18.0%
- Health & Social: 27.1%

4 year averages
College Share (%) of Enrollment Funnel

college share (%) of admission offers for graduate study

- Science & Engineering: 26.2%
- Business (COB): 11.7%
- Education (GCOE): 20.2%
- Ethnic Studies (ETHS): 1.6%
- Health & Social: 15.3%

4 year averages
College Share (%) of Enrollment Funnel

- Science & Engineering: 22.3%
- Liberal & Creative Arts: 23.0%
- Ethnic Studies (ETHS): 1.8%
- Health & Social: 19.1%
- Education (GCOE): 25.5%
- Business (COB): 8.2%

4 year averages
Average Four-Year Yield* by College

- Business (COB) 47%
- Education (GCOE) 85%
- Ethnic Studies (ETHS) 76%
- Health & Social Science (HSS) 84%
- Liberal & Creative Arts (LCA) 62%
- Science & Engineering (COSE) 57%
- Overall Yield 69%

*Yield refers to the percentage of accepted students who enroll
Enrollment Initiatives & Outreach

• CRM | prospect to matriculation
• Virtual Grad Fairs
• Grad Preview
• Quicker Decisions
• New Student Engagement | Summer Melt Prevention
• Grad Ambassadors

• Readmission campaigns
• Re-enrollment campaigns
Program Capacity Survey 2020-2021
## Social Work

### Fall 2020 Student/Faculty Ratio (SFR)

#### School of Social Work

<table>
<thead>
<tr>
<th>Course Level</th>
<th>FTES</th>
<th>FTEF</th>
<th>SFR</th>
<th>University SFR Mean</th>
<th>difference*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upper Div Classes</td>
<td>45</td>
<td>1.7</td>
<td>26.6</td>
<td>26.84</td>
<td>-0.24</td>
</tr>
<tr>
<td>Graduate Classes</td>
<td>68</td>
<td>3.6</td>
<td>19</td>
<td>11.42</td>
<td>7.58</td>
</tr>
</tbody>
</table>

(SFR-UNIV Mean)*

#### School of Social Work Headcounts

<table>
<thead>
<tr>
<th>Student Level</th>
<th>Summer 2020</th>
<th>Fall 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Student #</td>
<td>Student %</td>
</tr>
<tr>
<td>Graduates</td>
<td>72</td>
<td>0.30%</td>
</tr>
<tr>
<td>Undergrad</td>
<td>6</td>
<td>0.10%</td>
</tr>
</tbody>
</table>
## Social Work

### School of Social Work

<table>
<thead>
<tr>
<th></th>
<th>Applied</th>
<th>Admitted</th>
<th>Enrolled</th>
<th>%Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2018</td>
<td>291</td>
<td>25</td>
<td>21</td>
<td>84%</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>313</td>
<td>46</td>
<td>30</td>
<td>65%</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>302</td>
<td>47</td>
<td>43</td>
<td>91%</td>
</tr>
<tr>
<td>Fall 2021</td>
<td>358</td>
<td>55</td>
<td>39</td>
<td>71%</td>
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## Counseling

### Fall 2020 Student/Faculty Ratio (SFR)

#### Counseling Department

<table>
<thead>
<tr>
<th>Course Level</th>
<th>FTES</th>
<th>FTEF</th>
<th>SFR</th>
<th>University SFR Mean</th>
<th>difference*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower Div Classes</td>
<td>10</td>
<td>0.4</td>
<td>24</td>
<td>34.95</td>
<td>-10.95</td>
</tr>
<tr>
<td>Graduate Classes</td>
<td>121</td>
<td>8.3</td>
<td>14.5</td>
<td>11.42</td>
<td>3.08</td>
</tr>
<tr>
<td>Upper Div Classes</td>
<td>13</td>
<td>0.2</td>
<td>67</td>
<td>26.84</td>
<td>40.16</td>
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(SFR: UNIV Mean)*

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#### Counseling Department Headcounts

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<th>Fall 2020</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Student #</td>
<td>Student %</td>
</tr>
<tr>
<td>Graduates</td>
<td>25</td>
<td>0.30%</td>
</tr>
</tbody>
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## Counseling

<table>
<thead>
<tr>
<th></th>
<th>Applied</th>
<th>Admitted</th>
<th>Enrolled</th>
<th>%Yield</th>
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<tbody>
<tr>
<td>Fall 2018</td>
<td>215</td>
<td>60</td>
<td>57</td>
<td>95%</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>186</td>
<td>47</td>
<td>40</td>
<td>85%</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>297</td>
<td>56</td>
<td>53</td>
<td>95%</td>
</tr>
<tr>
<td>Fall 2021</td>
<td>700</td>
<td>62</td>
<td>59</td>
<td>95%</td>
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# Computer Science

## Fall 2020 Student/Faculty Ratio (SFR)

### Computer Science Department

<table>
<thead>
<tr>
<th>Course Level</th>
<th>FTES</th>
<th>FTEF</th>
<th>SFR</th>
<th>University SFR Mean</th>
<th>difference*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Classes</td>
<td>43</td>
<td>3.9</td>
<td>10.9</td>
<td>11.42</td>
<td>-0.52</td>
</tr>
<tr>
<td>Lower Div Classes</td>
<td>217</td>
<td>6.1</td>
<td>35.5</td>
<td>34.95</td>
<td>0.55</td>
</tr>
<tr>
<td>Upper Div Classes</td>
<td>428</td>
<td>12.9</td>
<td>33.1</td>
<td>26.84</td>
<td>6.26</td>
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</table>

*(SFR- UNIV Mean)*

### Computer Science Department Headcounts

<table>
<thead>
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<th>Student Level</th>
<th>Summer 2020</th>
<th>Fall 2020</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Student #</td>
<td>Student %</td>
<td>Student #</td>
</tr>
<tr>
<td>2nd/Post Bac</td>
<td>4</td>
<td>0.00%</td>
<td>4</td>
</tr>
<tr>
<td>Graduate</td>
<td>19</td>
<td>0.20%</td>
<td>70</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>488</td>
<td>6.10%</td>
<td>1476</td>
</tr>
</tbody>
</table>
## Computer Science

<table>
<thead>
<tr>
<th>Year</th>
<th>Applied</th>
<th>Admitted</th>
<th>Enrolled</th>
<th>%Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2018</td>
<td>362</td>
<td>72</td>
<td>19</td>
<td>26%</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>448</td>
<td>93</td>
<td>24</td>
<td>26%</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>553</td>
<td>52</td>
<td>14</td>
<td>27%</td>
</tr>
<tr>
<td>Fall 2021</td>
<td>427</td>
<td>86</td>
<td>28</td>
<td>33%</td>
</tr>
</tbody>
</table>
Program Capacity Survey 2020-2021

Sample Programs with capacity to grow

- Broadcast & Electronic Communication Arts
- Design
- History
- International Relations

- Public Administration
- Public Health

- LF College of Business graduate programs
Division of Graduate Studies
Member dialogue

(at this time, questions from UBC voting and non-voting members only)
Updates/Informational Item:

HEERF Update

Jay Orendorff
Associate Vice President of Business Operations
Administration & Finance
Federal Funding Update – COVID-19 Assistance

- Total of 3 Funding packages
- For CSU, $3.1 billion in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Student Aid Portion</th>
<th>Institutional Portion</th>
<th>MSI Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 1 (Spring 2020)</td>
<td>$262.7</td>
<td>$262.7</td>
<td>$38.3</td>
</tr>
<tr>
<td>HEERF 2 (December 2020)</td>
<td>262.7</td>
<td>591.2</td>
<td>55.7</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>757.5</td>
<td>749.7</td>
<td>93.7</td>
</tr>
<tr>
<td>Total</td>
<td>$1,282.9</td>
<td>$1,603.6</td>
<td>$187.7</td>
</tr>
</tbody>
</table>

in millions
Federal Funding Update

- Total of 3 Funding COVID-19 packages
- For SFSU, $170.2 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Student Aid Portion</th>
<th>Institutional Portion</th>
<th>MSI Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 1 (Spring 2020)</td>
<td>$14.4</td>
<td>$14.4</td>
<td>$2.2</td>
</tr>
<tr>
<td>HEERF 2 (December 2020)</td>
<td>14.4</td>
<td>33.0</td>
<td>3.2</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>41.7</td>
<td>41.5</td>
<td>5.4</td>
</tr>
<tr>
<td>Total</td>
<td>$70.5</td>
<td>$88.9</td>
<td>$10.8</td>
</tr>
</tbody>
</table>
Funds Available – Institutional Portion

- Total of 2 Funding packages
- For SFSU, $83.1 million in one-time funding
- Higher Education Emergency Relief Fund (HEERF)

<table>
<thead>
<tr>
<th>Funding Package</th>
<th>Institutional Portion</th>
<th>MSI</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEERF 2 (Dec. 2020)</td>
<td>$33.0</td>
<td>$3.2</td>
<td>$36.2</td>
</tr>
<tr>
<td>HEERF 3 (March 2021)</td>
<td>41.5</td>
<td>5.4</td>
<td>46.9</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$74.5</strong></td>
<td><strong>$8.6</strong></td>
<td><strong>$83.1</strong></td>
</tr>
</tbody>
</table>
## Federal Funding Update

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lost Revenue</td>
<td>$46.4</td>
</tr>
<tr>
<td>Campus Based Projects</td>
<td>36.7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$83.1</strong></td>
</tr>
</tbody>
</table>

in millions
# HEERF II Campus Based Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Current Budget</th>
<th>Actuals</th>
<th>Encumbrances</th>
<th>Balance Available</th>
<th>% Used Fiscal Year Dec. 31</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specialized Academic spaces</td>
<td>280,000</td>
<td>64,849</td>
<td>0</td>
<td>215,151</td>
<td>23%</td>
</tr>
<tr>
<td>On Campus/BART Shuttle</td>
<td>850,000</td>
<td>345,996</td>
<td>575,400</td>
<td>-71,396</td>
<td>108%</td>
</tr>
<tr>
<td>PPE Storage</td>
<td>300,000</td>
<td>49,258</td>
<td>173,608</td>
<td>77,134</td>
<td>74%</td>
</tr>
<tr>
<td>Return to Campus Campaign</td>
<td>99,000</td>
<td>104,437</td>
<td>0</td>
<td>-5,437</td>
<td>105%</td>
</tr>
<tr>
<td>Health &amp; Safety Equip/Sup</td>
<td>2,500,000</td>
<td>508,918</td>
<td>2,091,088</td>
<td>-100,005</td>
<td>104%</td>
</tr>
<tr>
<td>COVID Testing</td>
<td>1,200,000</td>
<td>803,099</td>
<td>976,835</td>
<td>-579,934</td>
<td>148%</td>
</tr>
<tr>
<td>COVID Vacc Verification</td>
<td>200,000</td>
<td>161,103</td>
<td>18,125</td>
<td>116,667</td>
<td>61%</td>
</tr>
<tr>
<td>Campus-wide HVAC</td>
<td>5,500,000</td>
<td>67,547</td>
<td>3,041,841</td>
<td>2,390,612</td>
<td>57%</td>
</tr>
<tr>
<td>Ambass Student Staffing Reimb</td>
<td>378,000</td>
<td>378,000</td>
<td>0</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Ambass Student Staffing</td>
<td>100,000</td>
<td>100,000</td>
<td>0</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Add Campus Security</td>
<td>117,000</td>
<td>144,157</td>
<td>46,925</td>
<td>-74,082</td>
<td>163%</td>
</tr>
<tr>
<td>SSB Reduce Traffic Conges</td>
<td>565,000</td>
<td>134,056</td>
<td>5,599</td>
<td>425,345</td>
<td>25%</td>
</tr>
</tbody>
</table>
# HEERF III Campus Based Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Current Budget</th>
<th>Actuals</th>
<th>Encumbrances</th>
<th>Balance Available</th>
<th>% Used Fiscal Year Dec. 31</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mental Health Support</td>
<td>500,000</td>
<td>321,459</td>
<td>8,000</td>
<td>170,541</td>
<td>66%</td>
</tr>
<tr>
<td>SAEM Temp Staffing</td>
<td>200,000</td>
<td>0</td>
<td>0</td>
<td>200,000</td>
<td>0%</td>
</tr>
<tr>
<td>Classroom Renovations</td>
<td>1,500,000</td>
<td>0</td>
<td>0</td>
<td>1,500,000</td>
<td>0%</td>
</tr>
<tr>
<td>Water Bottle Filling Station</td>
<td>400,000</td>
<td>0</td>
<td>95,187</td>
<td>304,813</td>
<td>24%</td>
</tr>
<tr>
<td>Campus-wide window repair</td>
<td>750,000</td>
<td>0</td>
<td>750,000</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Cent Laptop Purchasing (AT/IT)</td>
<td>4,186,000</td>
<td>1,704,958</td>
<td>2,027,730</td>
<td>453,312</td>
<td>89%</td>
</tr>
<tr>
<td>Conference Room Upgrades</td>
<td>256,000</td>
<td>0</td>
<td>117,212</td>
<td>138,788</td>
<td>46%</td>
</tr>
<tr>
<td>Acad Tech Addit Personnel</td>
<td>248,000</td>
<td>57,762</td>
<td>0</td>
<td>190,238</td>
<td>23%</td>
</tr>
<tr>
<td>Remote Work (AT, Lib, Grad)</td>
<td>43,000</td>
<td>0</td>
<td>0</td>
<td>43,000</td>
<td>0%</td>
</tr>
<tr>
<td>Campus Connect &amp; WiFi</td>
<td>610,000</td>
<td>135</td>
<td>25,550</td>
<td>584,315</td>
<td>4%</td>
</tr>
<tr>
<td>Project</td>
<td>Current Budget</td>
<td>Actuals</td>
<td>Encumbrances</td>
<td>Balance Available</td>
<td>% Used Fiscal Year Dec 31</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------------</td>
<td>--------------</td>
<td>--------------</td>
<td>-------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>Direct Instruct Costs</td>
<td>5,040,000</td>
<td>4,861,431</td>
<td>0</td>
<td>178,569</td>
<td>96%</td>
</tr>
<tr>
<td>Faculty Devel- New Facult</td>
<td>520,000</td>
<td>77,731</td>
<td>0</td>
<td>442,269</td>
<td>15%</td>
</tr>
<tr>
<td>Fac Aff/ CEETL Expansion</td>
<td>1,485,000</td>
<td>271,449</td>
<td>0</td>
<td>1,213,551</td>
<td>18%</td>
</tr>
<tr>
<td>RSCA Recovery</td>
<td>2,000,000</td>
<td>22,475</td>
<td>7,749</td>
<td>1,969,776</td>
<td>2%</td>
</tr>
<tr>
<td>Classroom and Academic Spa</td>
<td>1,527,000</td>
<td>396,659</td>
<td>176,631</td>
<td>953,710</td>
<td>38%</td>
</tr>
<tr>
<td>Academic Affairs Personnel</td>
<td>526,000</td>
<td>269,618</td>
<td>0</td>
<td>256,382</td>
<td>51%</td>
</tr>
<tr>
<td>Student Learning Support</td>
<td>446,000</td>
<td>94,005</td>
<td>0</td>
<td>351,995</td>
<td>21%</td>
</tr>
<tr>
<td>UBC Mtg Equip- Lab Reopen</td>
<td>1,500,000</td>
<td>3,784</td>
<td>139,402</td>
<td>1,356,813</td>
<td>10%</td>
</tr>
<tr>
<td>UBC Mtg Enh Shuttle Serv</td>
<td>425,000</td>
<td>94,500</td>
<td>319,256</td>
<td>11,244</td>
<td>97%</td>
</tr>
<tr>
<td>Orientation</td>
<td>500,000</td>
<td>235,400</td>
<td>0</td>
<td>264,600</td>
<td>47%</td>
</tr>
<tr>
<td>Funds set aside for unanticipated costs</td>
<td>2,347,824</td>
<td>0</td>
<td>0</td>
<td>1,853,105</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>37,098,824</strong></td>
<td><strong>11,272,786</strong></td>
<td><strong>10,596,137</strong></td>
<td><strong>14,831,077</strong></td>
<td><strong>59.6%</strong></td>
</tr>
</tbody>
</table>
Federal Funds Update - Considerations

- Campus bandwidth for new projects
- Transaction heavy procedure. Much more so than the operating fund.
- Audit Risk
- Intensive project management on top of ongoing operations
- Lead-time and supply chain issues
- Expenses not drawn down sit on departmental books
Federal Funds Update – Additional HEERF Information

U.S. Department of Education, Office of Postsecondary Education - Home Page
https://www2.ed.gov/about/offices/list/ope/index.html

CARES Act: Higher Education Emergency Relief Fund
(Coronavirus Aid, Relief, and Economic Security Act)
https://www2.ed.gov/about/offices/list/ope/caresact.html

HEERF I Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/heerf18004a1cfqa-crrsaadisc.pdf
https://www2.ed.gov/about/offices/list/ope/heerfsupplementalfaq-crrsaadisc.pdf

CRRSAA: Higher Education Emergency Relief Fund (HEERF II)
(Coronavirus Response and Relief Supplemental Appropriations Act)
https://www2.ed.gov/about/offices/list/ope/crrsaa.html

HEERF II Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/updateda1faqsheerfii.pdf

ARP: American Rescue Plan (HEERF III)
(American Rescue Plan)
https://www2.ed.gov/about/offices/list/ope/arp.html

HEERF III Institutional FAQ
https://www2.ed.gov/about/offices/list/ope/arpfaq.pdf

Funds Comparison
Member dialogue

(at this time, questions from UBC voting and non-voting members only)
Updates/Informational Item:

Technology Governance Committee

Andrew Roderick
Assistant Vice President of Academic Technology
Academic Affairs

Shawn Hicks
Director of Web, Mobile and Cloud Applications
Information Technology Services
Administration & Finance
Why IT Governance

• **Awareness**
  - Raise awareness of campus IT portfolio of services and solutions;
  - Identify opportunities for collaboration and areas of duplication.

• **Alignment**
  - Link investments to strategic priorities;
  - Prioritize within and across IT portfolios;
  - Manage the division of responsibilities;
  - Manage risk and return.

• **Accountability**
  - Establish expected service levels and evaluate IT service performance
  - Provide feedback on IT services and solutions
  - Measure and evaluate outcomes of major projects
  - Foster alignment across campus technology providers in support of strategic goals.
  - Encourage confidence in the process through transparency and consistency.

• **Adoption**
  - Sponsor projects;
  - Enable change management strategies;
  - Promote IT strategies.
Governance Structure

Technology Governance Steering Committee

- Academic Technology Advisory Committee
  - Classroom Readiness Working Group

- Procurement Committee

- Applications and Services Committee
  - Data Committee

- Information Security Committee
  - Information Security Operations Community of Practice

- Technical Architecture Committee
  - Workstation Standards Working Group
  - Active Directory Working Group
  - Service Management Working Group

Key:
- Centralized Steering Committee
- Subcommittee
- Working groups or equivalent

1 Name change reflects the fact that this is now a subcommittee that reports up to the Technology Governance Steering Committee.
2 A new committee that would be formed to address issues related to enterprise applications and services and would function as a subcommittee of the larger Technology Governance Steering Committee.
3 Working groups for which the appropriate subcommittee still needs to be determined.
Timeline

**Phase #1**
*(Fall 2021)*
Outreach

**Phase #2**
*(Spring 2022)*
Organize

**Phase #3**
*(Spring - Summer 2022)*
Standardize

**Phase #4**
*(Ongoing)*
Normalize

### Broad Engagements
- Present the governance framework
- Answer Questions
- Demonstrate Value

### First Committee Meeting
- Assemble the committee
- Committee defines schedule & commitment
- Draft and finalize the charge

### Subcommittees Organize
- Sub-committees form and organize around committee charge
- Standardize processes and communications
- Communicate processes to university community

### Normalize Processes
- Review existing project work
- Begin accepting project requests
- Evaluate process effectiveness and adjust
<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Title</th>
<th>Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor</td>
<td>Jennifer Summit</td>
<td>Provost &amp; Vice President for Academic Affairs</td>
<td>Academic Affairs Administration</td>
</tr>
<tr>
<td>Sponsor</td>
<td>Jeff Wilson</td>
<td>Vice President of Administration and Finance, CFO</td>
<td>Administration &amp; Finance</td>
</tr>
<tr>
<td>Ex Officio</td>
<td>Nish Malik</td>
<td>Associate Vice President of Information Technology Services &amp; CIO</td>
<td>Information Technology Services</td>
</tr>
<tr>
<td>Ex Officio</td>
<td>Andrew Roderick</td>
<td>Assistant Vice President of Academic Technology, Academic Technology</td>
<td>Academic Technology</td>
</tr>
<tr>
<td>Member</td>
<td>Kirill Chernomaz</td>
<td>Professor, Economics, Lam Family College of Business</td>
<td>Academic Affairs - College Faculty</td>
</tr>
<tr>
<td>Member</td>
<td>Carmen Domingo</td>
<td>Dean of the College of Science and Engineering, Professor</td>
<td>Academic Affairs - College Dean</td>
</tr>
<tr>
<td>Member</td>
<td>Jackson Wilson</td>
<td>Vice Chair, Academic Senate</td>
<td>Academic Senate</td>
</tr>
<tr>
<td>Member</td>
<td>no response - following up</td>
<td></td>
<td>Associated Students</td>
</tr>
<tr>
<td>Member</td>
<td>Elena Stoian</td>
<td>Executive Director of Budget Administration &amp; Operations</td>
<td>Budget</td>
</tr>
<tr>
<td>Member</td>
<td>Rabea Woerthwein-Mack</td>
<td>Director of Procurement &amp; Support Services</td>
<td>Business Operations/Procurement</td>
</tr>
<tr>
<td>Member</td>
<td>Katie Lynch</td>
<td>Senior Associate Vice President for Enrollment Management</td>
<td>Enrollment Management</td>
</tr>
<tr>
<td>Member</td>
<td>John Gates</td>
<td>Interim Associate Vice President of Fiscal Affairs</td>
<td>Fiscal Affairs</td>
</tr>
<tr>
<td>Member</td>
<td>Marina Shevyakova</td>
<td>Director, Financial Services, Housing, Dining &amp; Conf Svcs</td>
<td>Housing</td>
</tr>
<tr>
<td>Member</td>
<td>Ingrid Williams</td>
<td>Associate Vice President of Human Resources</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Member</td>
<td>Dr. Mia Reisweber</td>
<td>Assistant Dean</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Member</td>
<td>Anthony Victoria</td>
<td>Associate Director, Finance and Administration</td>
<td>University Enterprises</td>
</tr>
<tr>
<td>Member</td>
<td>No representation - send all minutes and info to Venesia Thompson</td>
<td></td>
<td>University Advancement</td>
</tr>
</tbody>
</table>
Member dialogue

(at this time, questions from UBC voting and non-voting members only)
PUBLIC FORUM

Open to all guests and UBC members

Please:

✓ “Raise your Hand” (found on your Reactions menu, lower right corner)
  Unmute yourself when called upon to speak. For transparency, please begin with your
  name, title/department. Mute when finished to reduce noise.

✓ Limit to one question, so everyone has a chance to speak.
  You can “Raise your Hand” again with a follow up question, if time allows.

✓ Thank you for sharing this space respectfully with our community members ~
We appreciate your interest in our University’s budget process and the service of our UBC members and guests, in support of our students, and all our Gator families.

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC:

https://adminfin.sfsu.edu/ubc