



Welcome!

UBC guests: Please ensure your full name shows

- ◆ Please use the “raise hand” function for questions
- ◆ We’ll do our best to address questions posted in the Chat
 - ◆ *Public forum begins approximately 11:45AM*
 - ◆ *Please note: this meeting may run past 12:00PM today*
- ◆ Today’s presentations will be posted to the UBC webpage

next UBC meeting of Fall 2023 semester:

Thursday, November 16, 2023, 10:00 AM – 12:00 PM via Zoom

Welcome

from UBC Co-Chairs

Amy Sueyoshi
Provost & Vice President
Academic Affairs

Jeff Wilson
CFO & Vice President
Administration & Finance

Share Your Thoughts

UBC Meetings

Attend and participate in the public forums

UBC Office Hours

Attend a UBC member peer-hosted Office Hour on Fridays after UBC

Tomorrow, Oct. 20th

By Email

UBC@sfsu.edu
Shared with UBC Steering Committee

Personally

Reach out to a member and they can share knowledge and bring input back to UBC

UBC Webpage

<https://adminfin.sfsu.edu/ubc>

Click on the

Feedback and Questions

button

UBC Office Hours

Members of the University Budget Committee (UBC) invite you to attend UBC office hours to provide your feedback on meeting presentations, to suggest topics for future meetings, to discuss university budget-related questions, etc. This is an opportunity to dialogue directly with your UBC member-peers, as sessions are offered specifically for staff and faculty/MPPs.

UBC OFFICE HOURS

(tomorrow) **Friday, Oct. 20, 2023**

Faculty & MPP: 11:00 AM – 12:00 PM

Staff: 11:00 AM – 12:00 PM

RSVP to: ubc@sfsu.edu

All meetings take place via Zoom

AGENDA

Welcome/Office Hours/Agenda Review	Sueyoshi
Member rollcall	UBC coordinator
Minutes Approval (UBC Sept. 2023 meeting)	Sueyoshi
President's Message	Mahoney
SF State Budget Update	Wilson/Stoian
UBC feedback	Kim
BREAK (5 mins.)	
Divisional Budget Strategies: Student Affairs & Enrollment Mgmt.	Moore/Schachman
Indirect Cost Recovery ("IDC") Policy Workgroup update	Sueyoshi
Public Forum	ALL

*** this meeting may run a little later depending on the timing of the Public Forum.*

Member Rollcall

Approval of Minutes

from UBC meeting Sept. 19, 2023

All past meeting minutes can be found on the UBC Webpage

President's Message

FY 23-24 Campus Budget Review

Jeff Wilson, CFO and VP of Administration & Finance
Elena Stoian, ED, Budget Operations and Administration

- 2023- 2024 SF State Budget Review
- 2023- 2024 Next Steps

FY 2023-24 Year 1 of the Multi-Year Budget Realignment Plan

August 2023

(In thousands)

	FY 2022-23 Budget	Year 1 Multi-Year Budget Realignment Plan	FY 2023-24 Approved Budget
Resources (Revenues)	\$350,238	\$355,355	\$354,578
Costs (Expenditures)	360,238	362,246	363,552
Surplus/(Deficit)	(-\$10,000)	(-\$6,891)	(-\$8,975)

Adjustments based on assumptions released after August 2023 (In thousands)

Fall 2023 Enrollments Reported at census	Amount
<u>Less</u> Tuition and fee revenue if trend holds for Spring (21% below funded target rather than 16.3% below target)	-\$7,583
CO's Presentation at September Board of Trustees Meeting	Amount
<u>Additional</u> Compensation Expenses assuming 5% increase for all employees (salaries + benefits)	\$14,928

SF STATE 2023-24 BUDGET REVIEW

FY 2023-24 Budget Forecast – Scenario 1 (Best Case) (Compensation Fully Funded by State/CSU)

(In thousands)

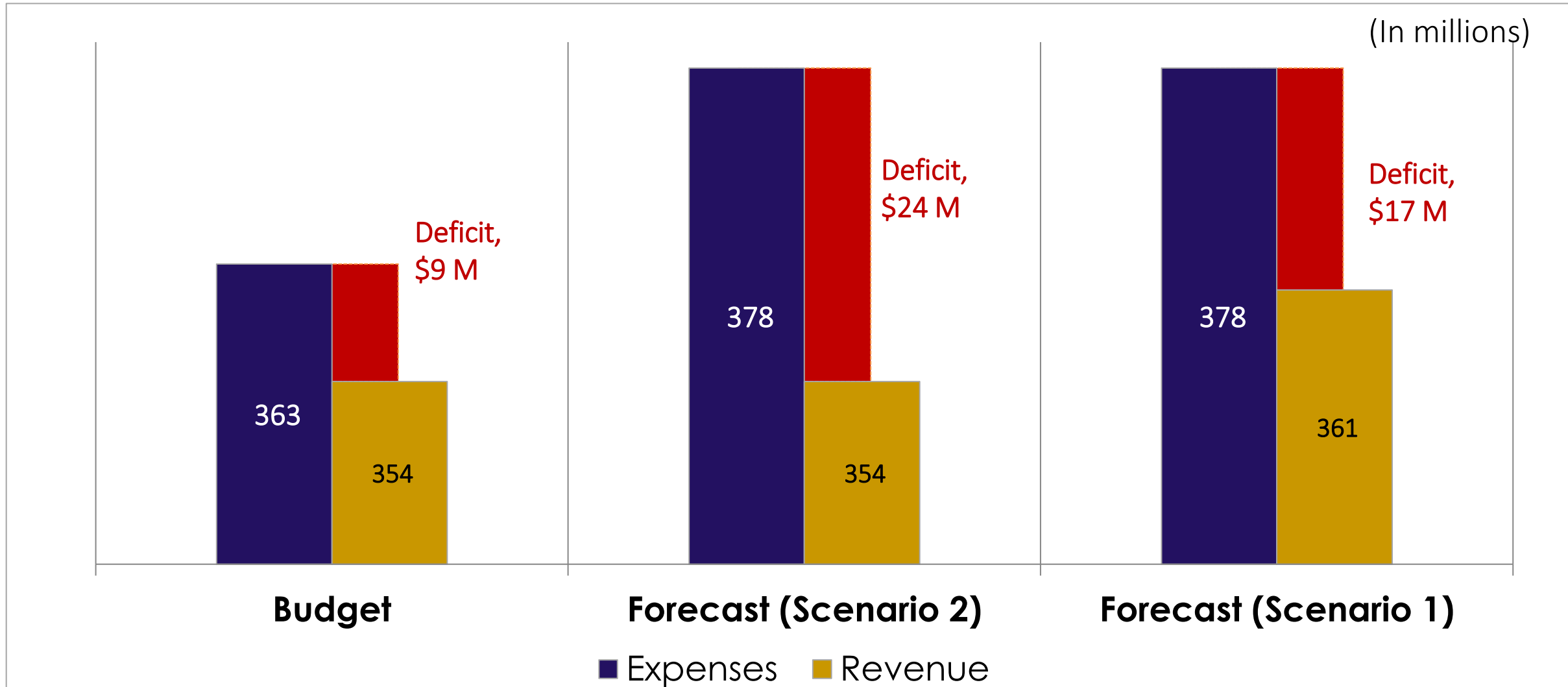
	Approved Budget (Enrollment 16.3% below target)	Enrollment adjustment	5% GSI State/CSU Fully-Funded	Scenario 1
Resources (revenues)	354,578	-7,583	14,928	361,923
Costs (expenditures)	363,552		14,928	378,481
Surplus/(Deficit)	(\$8,975)	(\$7,583)	\$0	(\$16,558)

FY 2023-24 Budget Forecast – Scenario 2 (Worst Case) (Compensation Partially Funded by State/CSU)

(In thousands)

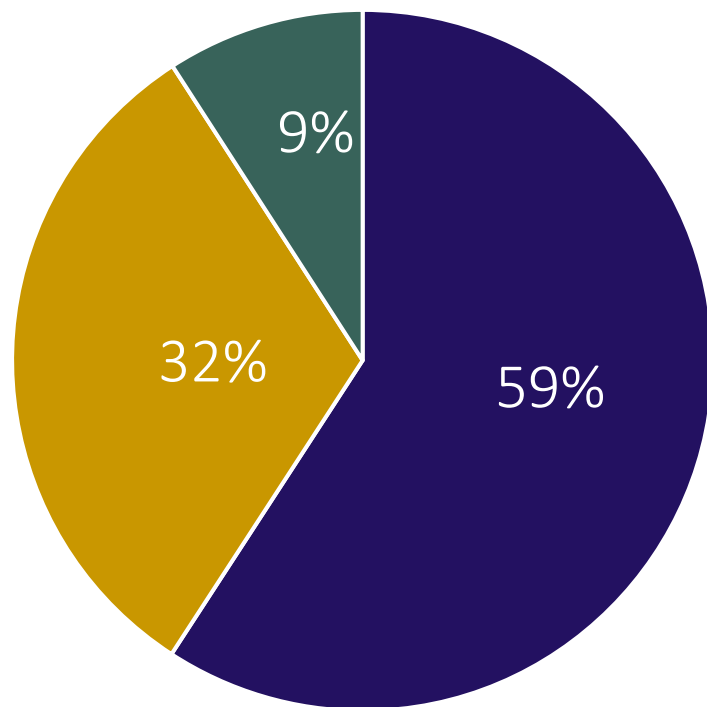
	Approved Budget (Enrollment 16.3% below target)	Enrollment adjustment	5% GSI State/CO Partially Funded	Scenario 2
Resources (revenues)	354,578	-7,583	7,035	354,030
Costs (expenditures)	363,552		14,928	378,481
Surplus/(Deficit)	(\$8,975)	(\$7,583)	(\$7,893)	(\$24,451)

SF STATE 2023-24 BUDGET TO FORECAST SCENARIOS

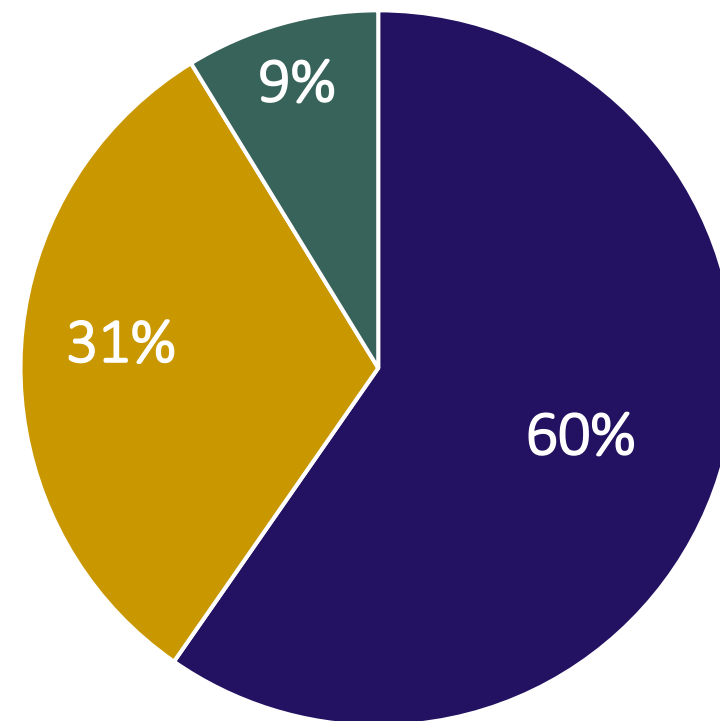


SF STATE BUDGET AND FORECAST BY EXPENSE TYPE

TYPE



FY 2023-24
\$361 M



FY2023-24 Forecast
\$376 M

- Salaries & Wages
- Benefits
- Operating Expenses

Note: Does not include Financial Aid

- For 2023-24, SF State's budget will rely on one-time funds (reserves and designated balances) to fund its operations.
- Collective bargaining continues and final impacts will not be known until all agreements have been ratified.
- The performance of the budget plan will be monitored throughout the year by the campus budget officers, with two sessions of financial oversight in the fall and winter.
- By cautiously monitoring and controlling our costs and using one-time funds, SF State can fund its 2023-24 budget.

- Voluntary Separation Program
- Budget Administration & Operations website

Member discussion
on the
SF State Budget update

Guest questions
on the
SF State Budget update

Contact Us at:



Budget Administration and
Operations



Phone
415-338-1463



Email / Website

<https://budget.sfsu.edu/>

UBC Feedback

John Kim

Interim Vice Provost, Academic Resources

UBC Feedback
(see John Kim's separate document)

Member discussion on the UBC feedback

Guest questions on the UBC feedback

5 Minute Break



San Francisco State University

Student Affairs & Enrollment Management

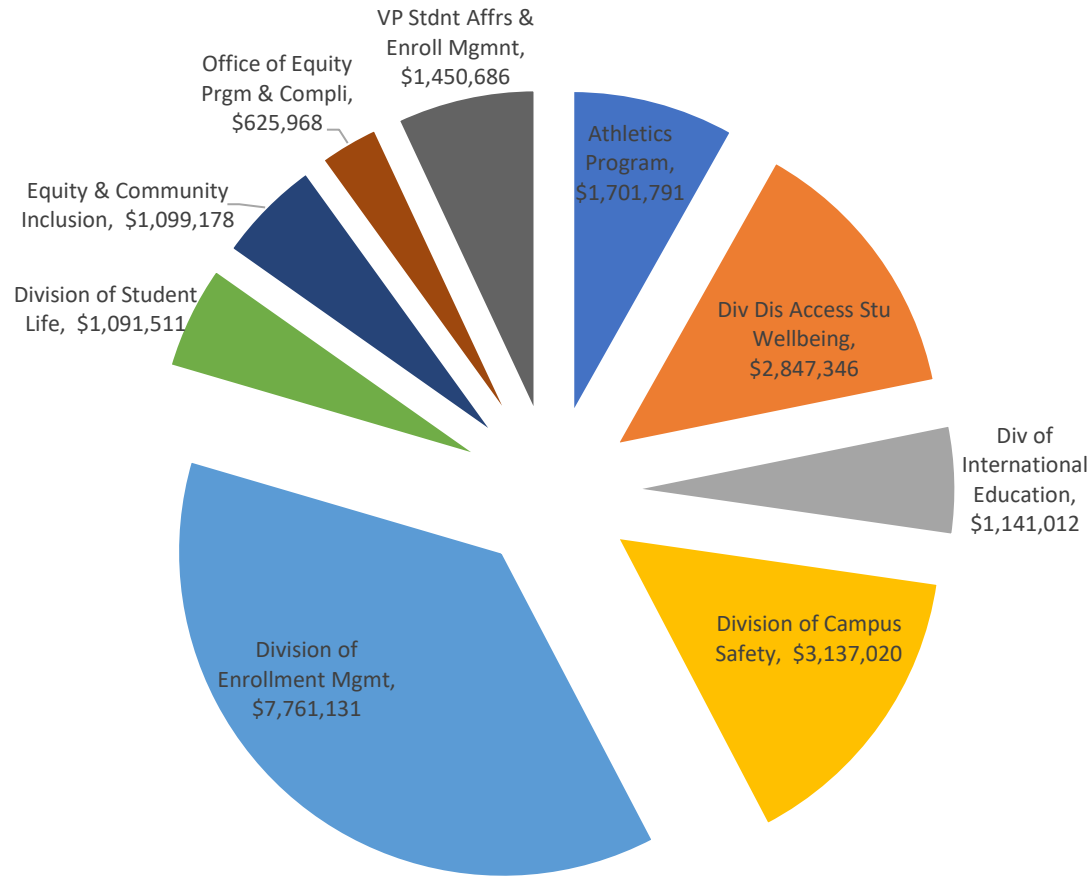
Budget and Enrollment Outlook

October 2023

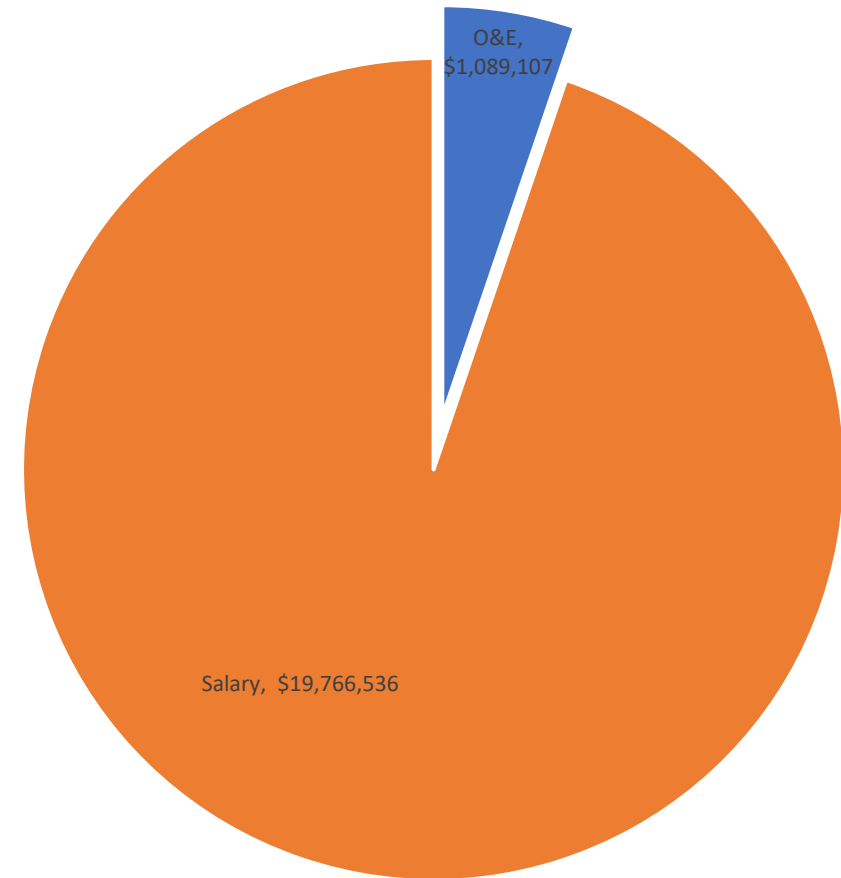
Jamillah Moore
Vice President

David Schachman
Director of Business Operations

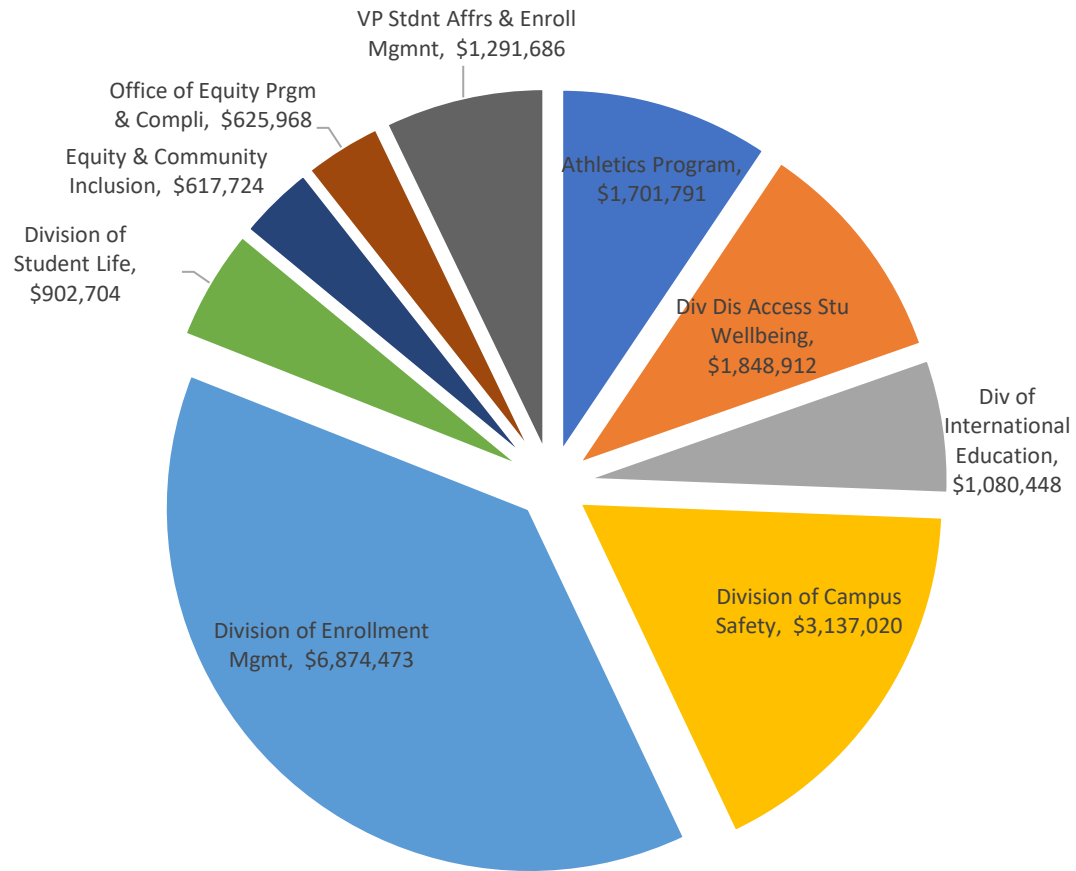
Total General Funds (NG001 and 025) Across SAEM FY23



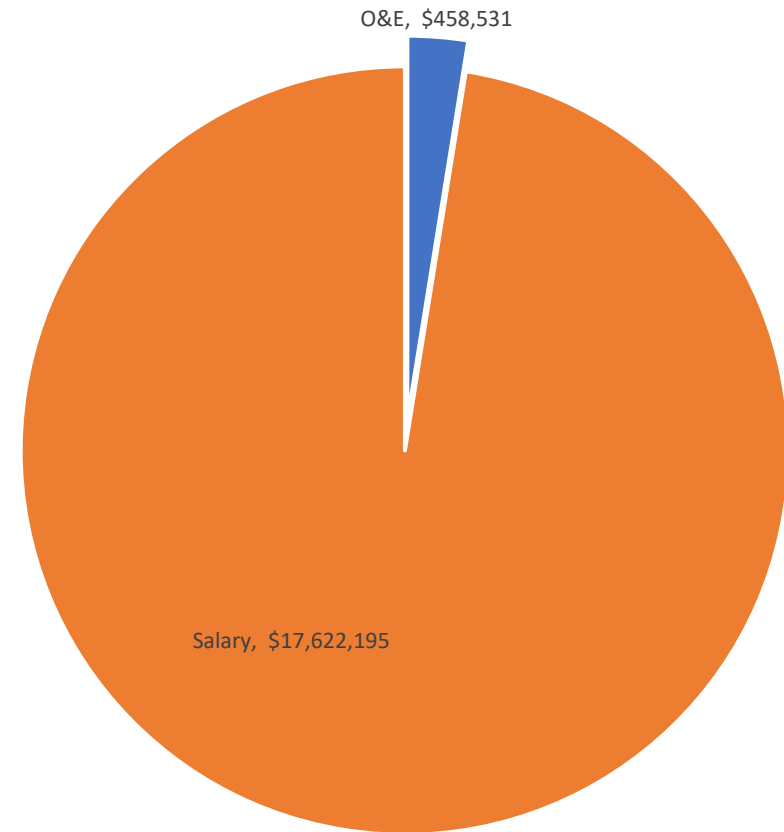
General Funds Total: \$20,855,643.00



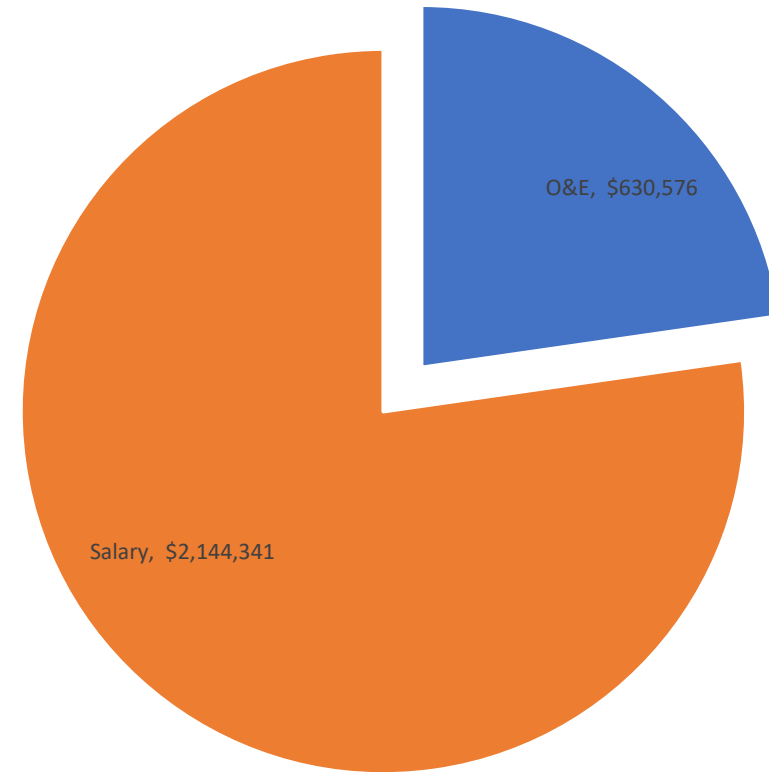
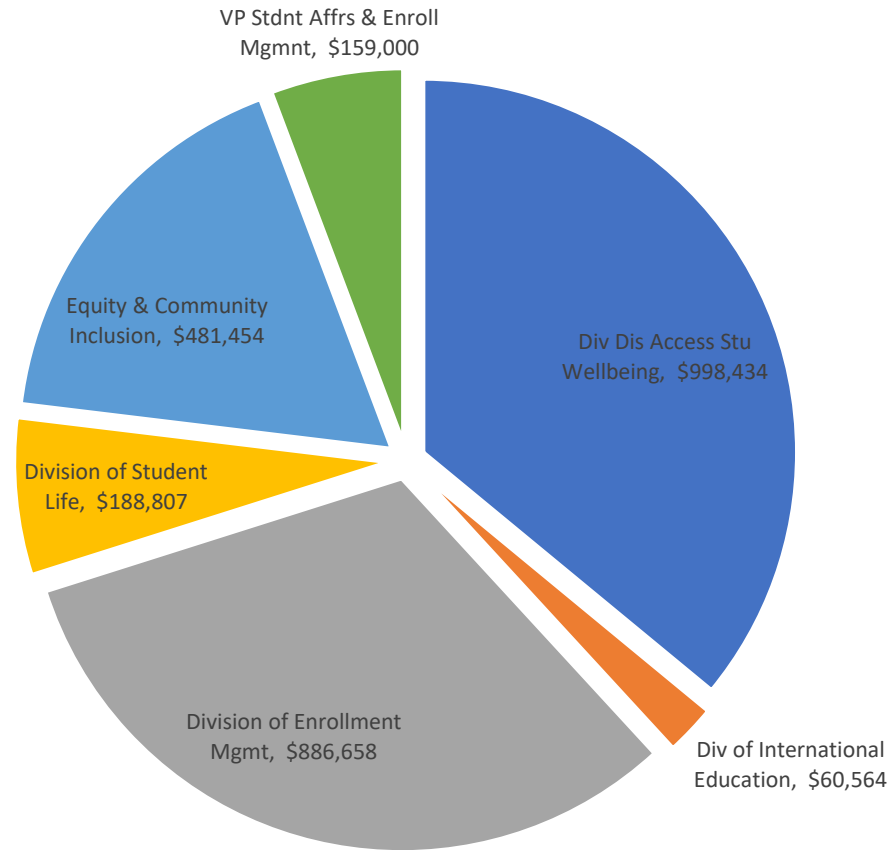
General Funds NG001 Across SAEM FY23



NG001 Fund Total: \$18,080,726.00



General Funds NG025 Across SAEM FY23



NG025 Fund Total: \$2,774,917.00

5 Year Univ Salaries/Wages Targets

DIV	22-23	23-24	24-25	25-26	26-27	27-28	Cum Chg.
AAF	\$163.4	\$158.5	\$154.9	\$151.4	\$148.0	\$144.7	-\$18.7
A&F	28.8	28.0	27.3	26.7	26.1	25.5	-3.3
OP	1.4	1.3	1.3	1.3	1.2	1.2	-0.2
SAEM	18.8	18.2	17.8	17.4	17.0	16.6	-2.2
UA	5.8	5.6	5.5	5.4	5.3	5.2	-0.6
UE	2.1	2.0	2.0	1.9	1.9	1.8	-0.3

Current State of Resources

The CSU system and SFSU is resource challenged

Continuing declining enrollments

Approved tuition increases will be applied to contract increases at the University level first and more than likely not yield additional resource opportunity

Strategic use of existing resources is imperative

University budget deficit exceeding \$7 million

University reduction in FTES Targets and related budget from the CSU system

SAEM and Managing Resources

SAEM will continue to implement managing to lower budget targets; all hiring and OE requests carefully discussed, reviewed and decided, in part, on student recruitment, retention, and engagement.

SAEM will continue work it began last year in examining resources; reallocating and adjusting resource uses and needs in the most strategic ways possible

SAEM will need to manage to the University carry forward policy effective this FY close

SAEM Responses to Resource Reductions (Started in FY 22/23)

Reorganization in VP Office

- Provide better HRM support

- Provide better fiscal support

 - Centralization of HRM and some of the fiscal operations frees areas potentially use resources in other ways

Continue processes implemented in FY 22/23:

- Review current vacancies

- Park positions unfilled for TBD or more

- Improve job scope and salary of existing positions to fill gaps

- Look to create economies of scale to ensure business continuity -This is a continual dynamic process....

- Other cabinet areas are looking at reorganization and other possibilities to match operations to needs and resources

Across All SAEM Resources

Resource management across all funding sources – both Budget and Fees – supporting SAEM

Lower enrollment expectations call for operations to support what is actual

Shrinking resources call for operations scaled to support what is necessary



Thank you

Member discussion
on the
Student Affairs & Enrollment Management
Budget and Enrollment Outlook

Guest questions
on the
Student Affairs & Enrollment Management
Budget and Enrollment Outlook



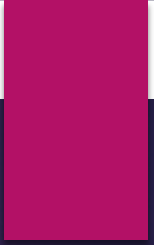
Indirect Cost (“IDC”) Workgroup

Workgroup Charge:

The IDC workgroup formed in May 2021 conducted peer institution research on IDC policies, practices and submitted recommendations to the UBC in September 2022. With this report, the new workgroup will draft a policy to recommend to the president, by April 2024.

MEMBERS:

1. Chair: Dean Sivadas, LFCOB
2. Faculty: Gretchen LeBuhn, CoSE
3. Faculty: Tiffany O'Shaughnessy, CHSS
4. CBO: Crystal Kam, CoSE
5. Staff: Audrey Parangan-Smith, SF BUILD Co-Director
6. Advisory: Michael Scott, ORSP
7. Advisory: John Kim, Interim Vice Provost, Academic Resources



Member questions on the IDC Workgroup

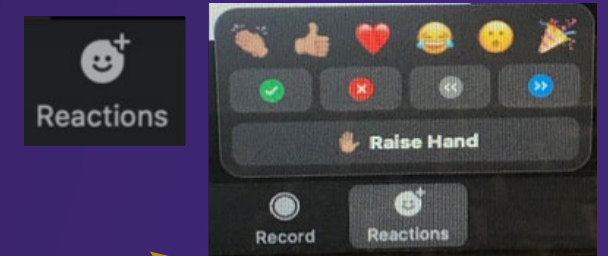
(guests, the Public Forum opens next;
please hold your questions for a moment)

Public Forum

Open to all guests and UBC members

Please:

- ✓ **“raise your hand”** (*found on your Reactions menu, lower right corner*)
Unmute when called upon to speak. For transparency, please begin with your name, title/department. Mute when finished to reduce noise please.
- ✓ **limit to one question, so everyone has a chance to speak.**
You can “Raise your Hand” again with a follow up question, if time allows.
- ✓ **Thank you for sharing this space respectfully with our community members**



We appreciate your interest in our University's budget process and the service of our UBC members and guests, in support of our students and all our Gator families.

Check our UBC webpage for information, past meeting materials, meeting updates and how to contact the UBC

<https://adminfin.sfsu.edu/ubc>