



November 2, 2021

Memorandum: Time, Place, and Manner Revisions

In 2020, SF State and the CSU's Office of General Counsel engaged an external consultant, the law firm of Wagstaffe, con Loewenfeldt, Busch & Radwick (WVBR) to perform a legal and compliance review of the existing University Executive Directive #89-13 Time, Place and Manner: Use of Grounds and Buildings (UED). SF State's Time, Place and Manner (TPM) Committee was tasked with revising the existing UED to include the consultant's recommendations.

Revisions recommended by WVBR which have been included in the revised UED are:

- Remove wording defining different "public forum" types (public, or traditional, limited or designated, and non-public)
- Provide rationale for denial of event requests
- Provide rationale for denial of requests for the use of amplified sound
- Increase maximum allowable amplified sound decibel level from 75 dba to 82 dba
- Add language allowing university personnel to reduce maximum allowable amplified sound if conditions warrant
- Add Event Planning appendix
- Clarify wording in "Costs and Fees" to explain why fees may be assessed and to clarify how special event insurance can be purchased, if required.
- Add information related to requirements for "Filming on Campus"
- Revise to align with recently implemented Acquisition, Installation and Maintenance of Public Art UED
- Add information about TPM policy oversight and denial/appeal process
- Eliminate the need for a party to provide a photo of signage with signage approval request
- Revise to expressly require that the basis for any denial be clearly and fully explained in writing.