**San Francisco State University**

**(Name of Committee) Committee Charter**

1. **Charge**

This section discusses the charge of the Committee.

1. **Purpose**

This section discusses the purpose of the Committee, including its priorities and responsibilities.

1. **Composition/Membership**

This section discusses the composition or membership of the Committee.

1. **Meetings**

This section discusses the meetings of the Committee, including the meeting frequency and any relevant meeting procedures.

1. **Policy Responsibilities**

This section discusses the policy responsibilities of the Committee, including policy review and development.