



# Capital Planning Committee Meeting

## March 22, 2017

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**In attendance:** Ann Sherman, Jennifer Summit (Co-Chairs), Alvin Alvarez, Wendy Bloom, Keith Bowman, Gene Chelberg, Corinne DaCunha, Frank Fasano, Michael Scott, Andrew Harris, Luoluo Hong, Alan Jung, Simon Lam, Tom Lollini, Robert Nava, Alison Sanders, Jay Orendorff, Linda Oubre, Jason Porth, Nancy Ganner (staff to committee).

**Absent:** Troi Carleton, Kenneth Monteiro, Dominique Cano-Stocco

- **Future meetings:**
  - Tom Lollini would like to charge this committee with becoming advisory for Campus Master Plan, as members span Cabinet leadership at various levels.
  - This might extend meetings to 1.5 hour.
  - Agreed we would try to keep to an hour.
  
- **Projects presented to Board of Trustees recently:**
  - **Holloway Revitalization Project**
    - See old submittal in 2015 vs new design
    - Lounges and study space for each level in complex
    - Now 516 beds (shared with ResLife staff)
    - Now aimed towards Lower Division to accommodate Sophmores
    - Retail and service space includes open plaza
    - Residential lobby faces interior courtyard
    - 45-105 parking spaces, or, if considering small grocery store as ground tenant, may need to increase retail space
    - Tom will go to trustees for final approval and hope to sign lease agreements in summer, construction beginning Fall 2020
    - A challenging part will be that we found AT&T has an easement for an old phone facility which they have to relocate, but they have to build new one first before they can move the old one
  
- **Creative Arts Replacement Building**
  - Movement to change name, as old building will remain

- New building will have television studios and newsrooms
- We went back to the CO and were approved for a 4<sup>th</sup> story for classrooms, faculty and Deans offices
- Building will be LEED Platinum or Gold
- 75,000 s.f. bldg.
- Even though BECA is the main program, there are other interdisciplinary classrooms so will serve other programs as well
  
- **Q.** Has the add'l \$5M come in to put anything on the 4<sup>th</sup> floor? We heard there's no money for anything inside it, just the shell
- **A.** We're still negotiating with CO for expanding funding. They said there may be funding available to build the shell, but they are not providing equipment or tenant improvements -- it may come from bonds or campus resources.
- Can share interior plans if building, if anyone is interested in seeing them
  
- **Capital Call process/Project Intake**
  - Received 40 submittals, in various ranges
  - The discussion will be the prioritization of the projects
  - Committee member thanked the team for engaging the campus to assess its needs
  - COSE advised their projects will be submitted when they hire new faculty
  - COB didn't submit because they didn't have funding – process was unclear on when to submit (unless health & safety) if funding not available yet
  
  - **Q.** Was it necessary that we have internal funding to support the submitted project?
  - **A.** Not necessarily, but we're hoping to receive source or recommendation for funding, then can make further determination. Since this is the first project call, we will solicit feedback, as it was hard to guess what would be received
  
  - **Q.** One of confusing elements was we were unsure where funding might come from. This process catalyzed the right conversations, but still unclear on who pays for what. Is funding coming centrally or from development?
  - **A.** We're trying to put them all together to see what's doable, how to get funding and how we prioritize. One of challenges has been receiving projects from many different directions. The team spends time estimating project costs, but there's often no plan for funding sources.

- **Q.** Are we returning to this and revising/prioritizing it?
- **A.** This process was to inform the 2018-19 capital planning program, so we have a longer lead time, and so we can put them in our 5-yr plan. Project submission is in May and the final draft is in August. This was to gather all projects from campus and from the CSU. Clearly some had more immediate needs, and some may be so small that someone from campus might want to fund them.
- We wanted to be able to look at the larger picture, regardless of funding source – the goal was to collect.
  
- **Q.** Can we address processes to get funding at a future meeting; ex: these are some ways to find funding, this is what you are responsible for, etc. so the guidelines are clear. Some are important because they have a health and safety component, but currently Cabinets don't receive an allocation for building improvements.
- **Q.** While we're talking about the student success initiatives and trying to find funding to create a success center in our college, we hope we have some flexibility in this, and if donor funding becomes available, we don't have to wait for full funding to start the projects.
- **Q.** We have been talking about some projects since Tom's arrival – did we have to add those projects that are already underway, such as RTC projects? Now that we have \$1M donor gift, how does that fit in – we still need to raise the add'l balance.
- **A.** When we have cash that comes in with a stipulation about matching contributions, the campus will have to decide when to raise the add'l funding. You can start schematics and risk the front-end money, as often that's needed to seek the rest of the funds. However, often you can't start working until you raise 85% of the capital, so there are policies set in place that make this difficult.
- **At a future meeting, we will address the Capital funding process, funding options, funding donations, and current funds from the capital process.**
  
- **2030 Campus Master Plan Update – Engagement Plan:**
  - Outreach and discovery process starts with this committee to build up to the May charrette: what are the strengths of this plan and what have we missed?
  - Responses:
  - Academic Plan: Defining our academic vision and showing we are supportive of it

- Visibility and Accessibility: first floors are highly desired. Should serve student-facing services in support of student success. I.e., advising, accessibility to instructors, perhaps Deans, etc.
- Modern Environments: students should learn in spaces that are reflect their future work environments
- Student Engagement: Use of facilities to connect. CCSC is an example – it serves to shut down in case of emergency, but doesn't serve as sufficient space to socialize or host student org events. We need spaces to help build community, with good wifi, spaces that help students connect. When campus becomes more residential, it should be able to host resident students in areas other than their housing. When they commute to campus and spend all day here, they should be comfortable. We should treat them like we want them to *stay* on campus.
- Technology: ability to tie into the mobile app – we need to drive Faculty & Staff to be more aware of it, since students are using it constantly
- Timing: The timing for this study (May 1-5) is not so good (finals week). Jill noted the build-up to it will start earlier.
- Process: Since this is a new process, it might be confusing (students may not understand smaller vs larger projects). We may need further explanation of the process.
- Setting an example: use projects in process as examples to learn the process, using what we learned in such Projects, like the new Science Building, BECA, Mashouf. Student orgs may actually respond, even during finals week, since this project will be important to them (as they did the Science building).
- Campus identity: What distinguishes us from other campuses? We need to infuse our commitment to equity and social justice. I.e., gender neutral bathrooms. It should reflect our different cultures, backgrounds, etc., so it doesn't seem "corporate".

**Meeting adjourned. Next meeting April 10, 2017, 9:30am – 11:00am, ADM 460.**